

SUMMARY OF ALARM DEVICE ORDINANCE EFFECTIVE JULY 1, 2009

1. Each alarm device registration shall expire on July 1st of each year and must be renewed annually by submitting an updated registration form to the Administrator. It is the alarm user's responsibility to submit the registration form prior to the expiration date. **The registration fee will be twenty dollars (\$20.00). Please make your check payable to the "Town of Greenwich".** Failure to pay within 30 days will result in a fifty dollar (\$50.00) fine. Failure to pay within 60 days will result in a two hundred dollar (\$200.00) fine. The fines will be payable in addition to the annual registration fee.
2. The definition of a "false alarm" is any activation of an alarm device eliciting the response of the Police or Fire Department and one that is not caused by a criminal act, fire or other emergency.
3. It shall be the responsibility of the central station to attempt to verify all alarm activations before requesting a police response. This means the alarm user may be fined for central station failure to comply with this requirement of the ordinance.
4. Charges for False Alarms are as follows:
 - a) For the first false alarm within the town's fiscal year: no charge.
 - b) For response by either the Police Department or Fire Department —
 - 1) for the second false alarm: fifty dollars (\$50.00);
 - 2) for the third false alarm: one hundred dollars (\$100.00);
 - 3) for the fourth false alarm: one hundred fifty dollars (\$150.00);
 - 4) for the fifth and subsequent false alarms: two hundred dollars (\$200.00).
 - c) For response by both the Police Department and Fire Department an additional charge of fifty dollars (\$50.00) will be added to the applicable fine, except for the first false alarm within the Town's fiscal year.
5. It shall be the responsibility of each alarm user to notify the Alarm Administrator of changes in the registration information including cancellations. Failure to do so within 30 days will result in a fifty dollar (\$50.00) fine. Failure to do so within 60 days will result in a one hundred dollar (\$100.00) fine.

Please direct any questions to:
Karen La Bella
Alarm Ordinance Administrator
Greenwich Police Department
11 Bruce Place
Greenwich, CT 06830
(203) 618-8339
Fax: (203) 861-6182
e-mail: alarm@greenwichct.org

REGISTRATION FORM:

Please fill out the form on the next page online, then print and mail along with you with \$20 registration fee to Karen La Bella at the address above.

Alarm Ordinance Administrator
Greenwich Police Department
11 Bruce Place
Greenwich, CT 06830
(203) 618-8339

TOWN OF GREENWICH CONNECTICUT ALARM ORDINANCE REGISTRATION FORM

REG # _____
DATE: _____

I ALARM OWNER INFORMATION

1. NAME _____ 2. DATE OF BIRTH _____
(LAST NAME, FIRST NAME, MIDDLE INITIAL)

3. BUSINESS NAME _____

4. STREET ADDRESS _____ APT. # _____ CITY, STATE, ZIP _____
(NUMBER AND STREET)

5. TELEPHONE _____ 6. ALTERNATE PHONE _____ 7. E-MAIL _____
(AREA CODE) - (NUMBER) (AREA CODE) - (NUMBER)

8. EMPLOYER'S NAME _____ 9. EMPLOYERS ADDRESS _____

II BILLING INFORMATION (IF DIFFERENT)

10. NAME _____ 11. DATE OF BIRTH _____
(LAST NAME, FIRST NAME, MIDDLE INITIAL)

12. BUSINESS NAME _____

13. STREET ADDRESS _____ APT. # _____ CITY, STATE, ZIP _____
(NUMBER AND STREET)

14. TELEPHONE _____ 15. ALTERNATE PHONE _____ 16. E-MAIL _____
(AREA CODE) - (NUMBER) (AREA CODE) - (NUMBER)

III ALARM USER INFORMATION (IF ALARM USER IS OTHER THAN ALARM OWNER)

17. NAME _____ 18. DATE OF BIRTH _____
(LAST NAME, FIRST NAME, MIDDLE INITIAL)

19. BUSINESS NAME _____

20. STREET ADDRESS _____ APT. # _____ CITY, STATE, ZIP _____
(NUMBER AND STREET)

21. TELEPHONE _____ 22. ALTERNATE PHONE _____ 23. E-MAIL _____
(AREA CODE) - (NUMBER) (AREA CODE) - (NUMBER)

IV LOCAL KEYHOLDERS (ADDITIONAL PERSONS THAT MAY BE REACHED IN AN EMERGENCY)

24. NAME _____ 25. ADDRESS _____

26. CITY, STATE, ZIP _____ 27. PHONE # _____ 28. ALT. PHONE _____

29. NAME _____ 30. ADDRESS _____

31. CITY, STATE, ZIP _____ 32. PHONE # _____ 33. ALT. PHONE _____

V ALARM INSTALLATION

34. ALARM COMPANY PRESENTLY USING _____ 35. TELEPHONE _____
(AREA CODE) - (NUMBER)

VI ALARM DESCRIPTION

36. ALARM LOCATION _____
(STREET ADDRESS) (FLOOR #) (ROOM #)

CHECK ALL THAT APPLY

37. IS THIS A NEW INSTALLATION? YES NO 38. DATE OF INSTALLATION / ACTIVATION _____
MO. - DAY - YR.

39. IS THIS INSTALLATION INDUSTRIAL COMMERCIAL PUBLIC BLDG. RESIDENTIAL

40. NATURE OF SYSTEM? FIRE DETECTION INTRUSION DETECTION BOTH

41. DOES THIS SYSTEM USE ANY OF THE FOLLOWING DEVICES? INTRUSION DETECTORS HEAT DETECTORS
 SMOKE DETECTORS PANIC BUTTON SOUND DETECTORS EXTERIOR BELL OR ALARM

42. IF AN EXTERIOR AUDIBLE DEVICE IS USED, IS THIS DEVICE AUTOMATICALLY RESTRICTED TO A MAXIMUM OF 30 MINUTES? YES NO

"UNLESS REQUIRED BY LAW, AN AUDIBLE EXTERIOR ALARM MUST AUTOMATICALLY BE RESTRICTED TO A MAXIMUM DURATION OF 30 MINUTES, BY TOWN ORDINANCE."

PURSUANT TO THE PROVISIONS OF THE TOWN OF GREENWICH ALARM ORDINANCE ON FILE WITH THE TOWN CLERK OF GREENWICH AND IN CONSIDERATION FOR THE PERMISSION TO USE AN ALARM DEVICE, AS DEFINED THEREIN, THE UNDERSIGNED ALARM USER, AS DEFINED THEREIN, ACKNOWLEDGES FULL FAMILIARITY WITH SAID ORDINANCE AND CERTIFIES USER'S AUTHORIZATION TO REGISTER THE ABOVE-IDENTIFIED ALARM DEVICE. THE UNDERSIGNED FURTHER ACCEPTS FULL RESPONSIBILITY FOR SAID DEVICE AS THE ALARM USER WITHIN THE TERMS OF SAID ORDINANCE AND AGREES TO FULFILL ALL THE REQUIREMENTS STATED THEREIN.

NAME OF PREVIOUS OWNER (IF KNOWN) _____ X _____
ALARM USER'S SIGNATURE

PROPER REGISTRATION OF ALARM DEVICE REGISTRATION NO. _____
IS HEREBY ACKNOWLEDGED. _____
ADMINISTRATOR