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COMMISSIONER

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DEPUTY COMMISSIONER



Building Inspection
Building Maintenance
Engineering
Highways
Recycling
Sewers
Solid Waste Disposal

February 27, 2018

Dear Septic Hauler:

Please be advised that the Department of Public Works (DPW) Sewer Division is in the process of revising its septic receiving policies and procedures. This includes requiring all septage haulers to provide information on the vehicles that they use that may deliver septage from Greenwich, CT locations to the Grass Island Wastewater Treatment Plant (GIWWTP).

Please fill out the enclosed form, one for each vehicle your business operates. You may access this form electronically at: www.greenwichct.org/government/departments/public_works/sewer_division/.

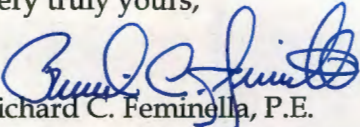
This information must be received by March 12, 2018 or your vehicles may no longer be accepted at the GIWWTP. Your forms must be delivered to the DPW Sewer Division either in person, by mail, or by email. Please use the address and/or email address listed on the form. Please make sure your forms are legible if you fill them out by hand. We do request that you make every effort to provide us with photos of your vehicles as this will assist with recordkeeping.

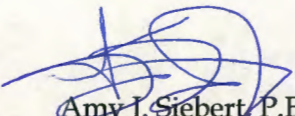
We would also remind you at this time of the following:

- Provide ALL addresses for the septic load being discharged at the GIWWTP.
- Septage is to come from Greenwich, CT addresses. Customer contact information should be provided in the event your load is subject to random audit. Make sure the septic discharge ticket also clearly states your business name and truck plate number.
- Keep the septage receiving area clean, notifying staff of any issues at that area.
- Any NEW trucks your operation acquires must be registered with the DPW Sewer Division before they can discharge at the GIWWTP. We will ask you to update your information annually, so please keep a copy of your paperwork to make that easier for you in future.
- Always remember to leave the correct number of tickets for any given vehicle load.

Thank you for your cooperation with this process. We look forward to receiving your vehicle information promptly. If you have questions on this matter, please contact the Sewer Division at 203-622-7760.

Very truly yours,


Richard C. Feminella, P.E.
Wastewater Division Manager
Enc.


Amy J. Siebert, P.E.
Commissioner of Public Works

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