



## TOWN OF GREENWICH

### Indemnification/Hold Harmless Agreement

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Full legal name of organization applying to use a Town Hall meeting room,  
hereinafter referred to as “Renter”)

agrees to assume all risk and bear all responsibility and to indemnify and hold the TOWN OF GREENWICH, (hereinafter referred to as “Town”), its agents, representatives, servants, officers, and employees, harmless from and against any and all claims, demands, suits, proceedings, liabilities, judgments, awards, losses, damages arising out of injuries to any persons or property, including any and all costs and expenses incurred in the defense of such claims, demands, suits and proceedings including court costs and attorneys’ fees resulting from, arising out of, or in any way related to or connected with use of Town of Greenwich property and facilities.

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(Renter)

further agrees to maintain the following minimum insurance and to provide a certificate of insurance as evidence:

1. Commercial General Liability: Limits of \$1,000,000 per accident/\$2,000,000 aggregate. Coverage shall include Premises and Operations, Independent Contractors, Products and Completed Operations and Contractual Liability. The insurer shall have no right of recovery or subrogation against the Town and the required insurance shall be primary coverage.

The following provisions apply:

- a) The Town of Greenwich shall be named as **Additional Insured** on the above required General Liability policy. Proof of such additional insured status shall be provided on the certificate of insurance evidencing coverage.
2. Workers Compensation – CT Statutory coverage is required if the organization will have any employees at a Town facility.
  3. Umbrella Policy – providing additional limits may be required depending on the nature of the use. Alcoholic beverages are not permitted at any event at Town Hall.
  4. If the Renter will be using any outside vendors on Town property, certificates of insurance conforming to the above will also be required from the vendor. Outside vendors must be approved by the Town and must sign an Indemnification Agreement.
  5. Renter agrees to comply with the terms of this Policy.

Name of Organization Requesting  
Conference Room Use (Renter):

\_\_\_\_\_

Name of Renter's Authorized Representative **OR**  
Name of Individual Requesting Conference Room Use  
and Authorized to Execute this Agreement:

\_\_\_\_\_

Print Name

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

WITNESSES

\_\_\_\_\_

\_\_\_\_\_

STATE OF CONNECTICUT:

ss: Greenwich, Connecticut, \_\_\_\_\_ 20 \_\_\_\_

COUNTY OF FAIRFIELD:

Personally appeared \_\_\_\_\_ signer(s) and sealer of  
the forgoing instrument, and acknowledged the same to be his/her/their free act and deed, before me.

\_\_\_\_\_  
Commissioner of the Superior Court

\_\_\_\_\_  
Notary Public