



Town of Greenwich
Department of Public Works, Building Inspection Division
Town Hall - 101 Field Point Road, Greenwich, CT 06836-2540
Phone 203-622-7754 - Fax 203-622-7848

Affidavit Of Notification of Appeal to Planning and Zoning Board of Appeals

State of Connecticut

:Greenwich

County of Fairfield

I, _____, being first duly sworn, do hereby certify that
(name)
 on _____, I caused to be mailed, postage prepaid, to those persons
(date)
 whose names are set forth on the appeal form (Paragraph 8) attached hereto a copy of the
 notice Exhibit B. Said persons were the record owners, as of _____ as shown
(date)
 on the Town Tax Assessor's Office records of property abutting and across the street from the
 property belonging to _____ at
(name)
 _____ for which an
(address)
 application for _____ has been filed with
(type of application)
 the Greenwich Planning and Zoning Board of Appeals, Town Hall, 101 Field Point Road,
 Greenwich, CT 06836.

 Signature

Subscribed and sworn to before me on (date) _____

 Notary Public

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Exhibit A

Obtain complete name and mailing address of record owners of property that abut the applicant's property, and all lots or portions of lots that are across the street.

This information is available in the Tax Assessors' Office, first floor, Greenwich Town Hall on their street card files.

Exhibit B

Notice is hereby given that (name of property owner(s) has/have filed an application with the Greenwich Planning and Zoning Board of Appeals for (type of application, i.e. variance, special exception, etc.) approval for (address of subject property). This appeal is being made in order to (describe the nature of the proposed change to the subject property). As an adjoining property owner you are entitled to this notice. You may appear at the Public Hearing of this appeal or send a representative. You may also write to the Planning and Zoning Board of Appeals to express your position on this matter under review if you so choose. The date of the hearing has not yet been determined. Prior to the hearing a legal notice will be published twice in the Greenwich Time newspaper to announce the date and time of the hearing. The appeal and accompanying documents are on file at Greenwich Town Hall. You may review these public records at Town Hall if you wish.

For information contact:
Planning and Zoning Board of Appeals
Town Hall, 101 Field Point Road
Greenwich, CT 06836
Tel: 203-622-7753