



TOWN OF GREENWICH

Office of the First Selectman
Town Hall
101 Field Point Road
Greenwich, CT 06830

BOARD OF SELECTMEN'S CITIZENS POLICE ADVISORY COMMITTEE

PURPOSE

To establish the Board of Selectmen's Citizens Police Advisory Committee (herein "Committee"), which shall assist in enhancing the transparency and public accountability of the Greenwich Police Department (GPD).

SCOPE

This policy creates and governs the activities of the Board of Selectmen's Citizens Police Advisory Committee. The focus of this Committee shall primarily be limited to reviewing GPD monthly performance reports to ensure that service provision reflects the values of the Greenwich community, the GPD internal affairs investigation & citizen complaint processes for allegations of misconduct, and special cases as directed by the First Selectman and/or Board of Selectmen.

POLICY

The Town recognizes the importance of ensuring public accountability and transparency into the GPD citizen complaint and internal affairs investigation processes. Therefore, it is the goal of this policy and the Committee it establishes to enhance GPD's accountability and transparency to the Greenwich community by incorporating citizen oversight into the internal affairs and citizen complaint processes for allegations of misconduct. The First Selectman, who is the GPD Police Commissioner, shall have sole authority to make final decisions regarding discipline, unless otherwise prescribed in Town Charter, law, or labor contracts.

Membership, Eligibility, & Tenure

The membership of the Committee shall consist of ten (10) individuals who are:

- Greenwich Residents
- Over the age of 17
- Graduates of the GPD Citizen Police Academy or are able to attending training sessions during their term
- Able to attend meetings and able to participate in review of completed citizen complaints or internal affairs investigations

The Board of Selectmen appoints Committee members for three-year terms. The First Selectman will designate one member to serve as Committee Chair. However, upon initial establishment of the Committee, five (5) appointees will serve three-year terms, three (3) appointees will serve two-year terms, and two (2) appointees will serve one-year terms.

The Board of Selectmen reserves the right to modify the composition of this Committee at any time and to remove current (with cause) or appoint additional members at any time.

Meetings

The Committee should meet at least quarterly and can otherwise alter the schedule based on needs. The First Selectman or Chair may convene the Committee upon receipt of an allegation of misconduct by a member of GPD. Quarterly meetings shall be open to the public, unless in executive session. The open meetings shall contain public hearing component so that the Committee may receive input from the Greenwich community on the operations and values of the Greenwich Police Department.

Responsibilities

The Committee shall have the following duties and responsibilities:

- Meet (at least) quarterly and review GPD performance reports, the Annual Report, and the Operations Plans to provide input
 - GPD shall produce monthly and as directed by the First Selectman or designee, performance reports containing information including but not limited to:
 - Number and type of calls for service
 - Number and type of arrests
 - Location and demographics of traffic stops, arrests, and citations
 - Number of complaints received
 - Number of officers disciplined
 - New hire demographics/statistics
 - Department profile (demographics/statistics)
- Provide recommendations to the First Selectman based on reports reviewed
- Review GPD policies upon request by the First Selectman
- Review and recommend Town labor contract proposals upon request by the First Selectman
- Monitor the implementation of the GPD's Internal Affairs (IA) investigation process for allegations of misconduct via review of the Department's IA and Civilian Complaint Logs.
- Review completed reports, evidence, and information regarding complaints or allegations of misconduct and make recommendations regarding discipline, training, or other relevant actions to the First Selectman

With approval of the Board of Selectmen, the Committee may establish guidelines and procedures for the Committee in how they carry out their duties and responsibilities stated in this policy.

The Office of the First Selectman may include a funding request in the OFS budget for the purposes of implementing this policy (e.g., contracting with specialized consultants).

The Board of Selectmen has the right to alter any part of this policy at any time, except as where outlined in Town Charter or other law or regulation.