Town of Greenwich
Department of Health
Division of Environmental Services

Checklist for Swimming Pool Operators

Daily

1. Check motor and pump operation.
2. Check chemical feed operation, including chlorinators.
   a. Check weight of gas chlorine cylinder, if used.
   b. Test for chlorine residuals several times daily.
   c. Test for pH value.
3. Check filter operation.
   a. Air release valves.
   b. Pressure gauges.
   c. Flow indicator.
   d. Water clarity.
   e. Pool bottom condition (sediment?).
   f. Water surface condition.
4. Check cleanliness of pool area; bathhouse floors, showers.
5. Check operation of water heater and adequacy of hot water supply; soap in shower rooms.
6. Check condition of plumbing fixtures.
7. Availability of personnel for all necessary duties.
8. Check water and air temperature.
9. Flush pool decks; sunbathing areas.
10. Clean and disinfect bathhouse floors and fixtures.

If Necessary:

A. Recharge chemical feed equipment.
B. Backwash filters.
C. Clean pool bottom.
D. Add make-up water to fill pool for overflowing skimmer.
E. Skim manually.
F. Make repairs, or initiate repairs.
G. Check operation and cleanliness of foot rinse units.

Every Two Weeks:

1. Check and replace first aid kits supplies.
2. Check proper posting and condition of personal regulations placards.
3. Check character of supervision exercised by shower room attendants.
4. Check structural and safety condition of decks and deck equipment.
5. Check frequency of collection and submission of pool water samples for bacteriological analysis.
6. Check recirculation pump efficiency by reference to pump performance curve, utilizing pump suction and discharge gauge readings.
7. Inventory chemicals, filter aid, test reagents, spare parts for feeders, and other supplies.

Record measurements and observations on Self Inspection and Control Data Sheet

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