



RESERVABLE AREA PERMIT APPLICATION

	H/H #
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Picnic

Greenwich Point Clambake	25-500 people	\$325	plus per person entry and parking
Greenwich Point Cow Barn	25-50 people	\$125	plus per person entry and parking
Byram Shore Clambake	25-125 people	\$250	plus parking (No beach or pool access)
Byram Shore Clambake	25-125 people	\$400	includes parking (No beach or pool access)
Wood Road (Bruce Park)	25-125 people	\$275	

Camping Non refundable

Great Captain Island	25 people	\$60	plus \$21 per person
Island Beach	25 people	\$60	plus \$21 per person

Event Date ____/____/2023 Event Type _____ Number of Guests _____

Number of Tickets Purchased _____ per person _____ parking

Resident Information

Name	Birth Date
Address	Zip Code
Email	Phone
Resident Signature	Date

BY SIGNING ABOVE, I CERTIFY THAT ALL INFORMATION IN CONNECTION WITH THIS APPLICATION IS TRUE, COMPLETE AND CORRECT TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND ALL FEES ARE NON-REFUNDABLE.

Permit Approved by _____ /_____/2023 Date

Picnic/ Clambake/ Camping Regulations

Pursuant to the Greenwich Municipal Code, the Director of Parks & Recreation has established the following regulations that you agree to abide by when signing your application. Regulations apply to all locations unless otherwise specified.

Cancellation Policy

No Refunds to reduce number of campers

Full Refund ONLY if Town cancels trip

Refund, less admin fee for medical issue (Doctor Note) or 30 days prior written notice

Refund, less admin and reservation fee, if cancelled, less than 30 days

All requests must be in writing and all tickets returned to office within 7 days, email: recreation@greenwichct.org

\$15 administration fee charged for all date changes

- Single Entry Park Tickets and Single Entry Vehicle Park Tickets cannot be purchased at the location of the reservation. Tickets are available for purchase at the Town Hall, for permit holders only.
- Private Events Only. Any event open to public or is selling tickets to the event, must apply for a Special Event Permit. Contact: recreation@greenwichct.org
- Permit Holder must be 21 or older to make a reservation and be present for the duration of the event.
- Picnic area available from May 1 - October 31.
- Picnic hours available: 8:00 a.m. to a half hour before sunset.
- Reservations must be made at least two (2) weeks before the date of the event.
- Resident may reserve one picnic area and one camp night per season, per household. Permits are non-transferable
- Greenwich Municipal Code; Chapter 7 governing use of public bathing beaches & recreational areas applies in all cases.
- All Parks and Recreation accounts must be paid in full at time of reservation.
- Permits are non-transferable and are revocable.
- Permit Holder is responsible for any damage to Town properties. The Town of Greenwich assumes no liability in relation to the issuance of the permit and the applicant releases the Town of Greenwich accordingly.
- The Permit Holder takes responsibility to ensure all litter, waste food, and recyclables have been collected and placed in appropriate containers. Permit Holder will be billed for non-compliance up to \$125 per hour.
- No person shall damage, cut, curve, transplant or remove any grass, plant or tree or injure the bark thereof or pick the flowers or seeds of any grass, plant or tree, nor shall any person attach any rope, wire or other contrivance to any tree or plant. No person shall dig in or otherwise injure or impair the natural beauty or usefulness of any area
- The use of loud speakers or amplified music in conjunction with events is prohibited except as expressly permitted by the Director of Parks and Recreation.
- All vehicles must use designated parking areas and should not be parked on grass areas.
- Pavilion, grills, picnic tables, and restrooms are available. No personal grills allowed.
- No pets, no weddings, no fireworks.
- No corporate picnics on Saturdays or Sundays.
- No soliciting, no sales, no advertising.
- Small tent (900 sq. ft. max.) is allowed. Permit may be required for tents over 350 sq. ft. Contact the Building Dept. (Not permitted on Island)
- Separate ball field permit required for ball field usage at Bruce Park and Byram Park. Contact recreation@greenwichct.org
- Non-profit organizations must obtain a special event permit. Contact recreation@greenwichct.org.
- Special Event Permit (Building Dept.) and Insurance Certificate listing the Town of Greenwich as additionally insured required for all outside vendors providing entertainment and/or play structures. Contact: recreation@greenwichct.org for more information and Insurance requirements. (Not permitted on Islands)
- Separate permits required for kegs. They are issued by Parks & Recreation Department at no fee. No kegs on Islands
- Camping mid-June to mid-September.
- No person shall be permitted on Islands between 10:30 p.m. and 7 a.m. except by permit.
- \$21 per person camping ticket includes camping, ferry and parking.
- Changing # of participants for overnight camping: contact recreation@greenwichct.org, space permitting. Camping tickets are available only at Parks & Recreation, Town Hall.