

Sewer Cap/Disconnect Permit Procedure

Submit Sewer Permit Application for Cap/Disconnect with permit fee (\$85.00).
Fee can be paid by Check (made payable to Town of Greenwich), Cash (exact amount),
Money Order, Debit Card, or Credit Card (Discover, Mastercard, Visa).
NO plans are required.

Sewer Permit will be issued in 1 to 2 days.

When the Sewer Permit is issued it will have Sewer Permit Conditions.
Please read and follow them.

One condition of the Sewer Permit will be to televise (TV) the sewer lateral
with the Sewer Inspector present during the TVing
to determine the condition of the existing sewer lateral.
Submit a DVD copy of the inspection to the Sewer Division.

DVD Video must be done using a self-leveling camera, include footage counter,
and image quality must be clear.

Note: Only DVDs are accepted. VHS format and flashdrives are NOT accepted.
Make a copy of the DVD for your records.
The Town can not make copies of DVDs and the Town will not return DVDs.

Have capping inspected by the Sewer Inspector.
Call 203-622-0963 ext. 5 atleast 48 hours in advance.

Once all sewer permit conditions and requirements are met
and approved by the Sewer Division,
the Sewer Final will be issued
and sent to the Building Division.

After Sewer Final is issued,
Building Demolition Permit Application and
Sewer Reconnect Application
can be submitted.

Read the Sewer Permit Application Process in this package.