

DEPARTMENT OF PUBLIC WORKS – ENGINEERING DIVISION
SITE DEVELOPMENT REVIEW

4. The Town of Greenwich – Standard Construction Notes for Site and Subdivision Plans are conditions that must be met.
5. All requests for a Temporary Certificate of Occupancy (T.C.O.) or a Certificate of Occupancy (C.O.) shall be submitted one month before the T.C.O. or C.O. is required.
6. The submittal for a Temporary or Final Certificate of Occupancy must include the following:
 - d. Site Inspection Certification Sign-Off – Form SC-102 – Sealed and Signed by a Connecticut Licensed Professional Engineer.
 - e. Drainage Certification Sign-Off – Form SC-103 – Sealed and Signed by a Connecticut Licensed Professional Engineer.
 - f. Field Inspection Record (All required photos) – Form SC-106 – Sealed and Signed by a Connecticut Licensed Professional Engineer.
 - g. Bioretention Soil Testing Certification Sign-Off (as applicable with the bioretention soil gradation test and the phosphorous test for the mixed soil) – Form SC-104 – Sealed and Signed by a Connecticut Licensed Professional Engineer.
 - h. Directly Connected Impervious Area (DCIA) Certification Post-Construction – Form SC-108 – Sealed and Signed by a Connecticut Licensed Professional Engineer.
 - i. Operations & Maintenance Plan Report (Stormwater Management Practices Maintenance Declaration and Exhibit A) – Sealed and Signed by a Connecticut Licensed Professional Engineer.
 - j. Improvement Location Survey Depicting “As-Built” Conditions – Sealed and Signed by a Connecticut Licensed Land Surveyor.
 - k. A Letter discussing all the work that remains to be completed (Only for a Temporary Certificate of Occupancy Submittal).