

DEPARTMENT OF PUBLIC WORKS – ENGINEERING DIVISION
SITE DEVELOPMENT REVIEW

Engineering Project No. 20-4(8)

Department Project No.
PLPZ202000313

Submittal Received Date: 3/12/2021

Submittal Reviewed For:
Planning and Zoning

Traffic Review Requested: No

Review Type: Preliminary Subdivision

PLAN SET INFORMATION

Plan Title: Subdivision Plan - Sherry Delany

Project Address: 1 Meadow Wood Drive

Engineering Firm:
S.E. Minor and Co., Inc.

Original Plan Date: 10/22/2018

Latest Plan Revision Date:
11/18/2020

DRAINAGE SUMMARY REPORT INFORMATION

Engineering Firm: -----

Original Report Date: _____

Latest Report Revision Date: _____

Reviews provided by the Engineering Division are for compliance with the Town’s “Roadway Design Manual and Standard Construction Details” and “Drainage Manual” as amended. Reviews are based upon the information and plans provided. Comments pertaining to the Town’s manuals are not all encompassing. Other reviewing entities may provide additional comments regarding consistency with these manuals in accordance with their jurisdictions. Review of sanitary sewer and septic systems are not reviewed by the Engineering Division.

All New Submittals for Commission Meetings must be received by the Engineering Division four weeks before scheduled Commission Meeting.

All Revised Submittals for Commission Meetings must be received by the Engineering Division three weeks before scheduled Commission Meeting.

Reviewed and Approved by: _____ Date: 3/12/21
Scott Marucci - Senior Civil Engineer

COMMENTS AND CONDITIONS OF APPROVAL: Resubmit Prior to Preliminary Subdivision Approval

1. Plan Note 6 needs to revise the word “wether” to whether.
2. The Engineering Division cannot determine if the required design standards can be met since a complete Drainage Summary Report and design plans were not submitted for review.

Standard Conditions for Each Submittal

1. The Engineering Division will no longer keep any records for the submittals. All records for the submittal shall be obtained from the Town of Greenwich Department/Division that has taken in applications and/or submittals. These documents are maintained within each office (e.g. P&Z, IWWA, and DPW Building and Highway Divisions).
2. All revisions to the reports and plans must follow the requirements in the Town of Greenwich Drainage Manual February 2014 as amended.
3. All revisions must be accompanied by a point-by-point written response to the Engineering Division’s comments.

Standard Conditions of Approval

1. The Operations and Maintenance Plan Report must include the following for the Certificate of Occupancy:
 - a. The final completed Stormwater Management Practices Maintenance Declaration.

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- b. The final completed Exhibit A, and B
- c. The Maintenance Declaration needs to be filed on the Town of Greenwich Land Records prior to a Certificate of Occupancy. A review of the documents above must be completed before filing on the Town of Greenwich Land Records.
2. The Town of Greenwich – Standard Construction Notes for Site and Subdivision Plans are conditions that must be met.
3. All requests for a Temporary Certificate of Occupancy (T.C.O.) or a Certificate of Occupancy (C.O.) shall be submitted one month before the T.C.O. or C.O. is required.
4. The submittal for a Temporary or Final Certificate of Occupancy must include the following:
 - a. Site Inspection Certification Sign-Off – Form SC-102 – Sealed and Signed by a Connecticut Licensed Professional Engineer.
 - b. Drainage Certification Sign-Off – Form SC-103 – Sealed and Signed by a Connecticut Licensed Professional Engineer.
 - c. Field Inspection Record (All required photos) – Form SC-106 – Sealed and Signed by a Connecticut Licensed Professional Engineer.
 - d. Bioretention Soil Testing Certification Sign-Off (as applicable with the bioretention soil gradation test and the phosphorous test for the mixed soil) – Form SC-104 – Sealed and Signed by a Connecticut Licensed Professional Engineer.
 - e. Directly Connected Impervious Area (DCIA) Certification Post-Construction – Form SC-108 – Sealed and Signed by a Connecticut Licensed Professional Engineer.
 - f. Operations & Maintenance Plan Report (Stormwater Management Practices Maintenance Declaration and Exhibit A) – Sealed and Signed by a Connecticut Licensed Professional Engineer.
 - g. Improvement Location Survey Depicting “As-Built” Conditions – Sealed and Signed by a Connecticut Licensed Land Surveyor.
 - h. A Letter discussing all the work that remains to be completed (Only for a Temporary Certificate of Occupancy Submittal).