




RESERVABLE AREA PERMIT APPLICATION

	H/H #
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Picnic

- Greenwich Point Clambake** 25-500 people \$275 plus per person entry and parking
- Greenwich Point Cow barn** 25-50 people \$125 plus per person entry and parking
- Byram Shore Clambake** 25-125 people \$225 plus parking (No beach or pool access)
- Byram Shore Clambake** 25-125 people \$375 includes parking (No beach or pool access)
- Wood Road (Bruce Park)** 25-125 people \$250

Camping

- Great Captain Island** 25 people \$55 plus \$20 per person
- Island Beach** 25 people \$55 plus \$20 per person

Event Date: ____/____/2021 Event Type: _____ Number of Guests: _____

Resident Name _____

Street Address _____ Unit/Apt. _____

Zip Code _____ (_____) Home Phone _____ (_____) Cell Phone _____

BY SIGNING BELOW, I CERTIFY THAT ALL INFORMATION IN CONNECTION WITH THIS APPLICATION IS TRUE, COMPLETE AND CORRECT TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND ALL FEES ARE NON-REFUNDABLE.

Resident Signature _____ Date ____/____/2021

Permit Approved by _____ Date ____/____/2021

GP: Gate Byram: Gate 1, DW, TM Pinetum & Bruce Park: DW, Park Forman Islands: Ferry Dock, Caretaker, Marine Police Processed by: _____

Picnic/Clambake/Camping Regulations

Pursuant to the Greenwich Municipal Code, the Director of Parks & Recreation has established the following regulations that you agree to abide by when signing your application. Regulations apply to all locations unless otherwise specified.

- Single Park Passes and Single Parking Passes cannot be purchased at the location of the reservation. Passes are available for purchase at the Town Hall, for permit holders only.
- Cancellation Policy: In writing, thirty (30) days prior to event for refund. If due to inclement weather, a request for refund must be in writing within one (1) week after day of event. There is a \$25 administrative fee for cancellation or date changes for any reason other than inclement weather. Refunds will only be issued upon return of permit and tickets (if applicable). Requests must be emailed to recreation@greenwichct.org.
- Permit Holder must be 21 or older to make a reservation and be present for the duration of the event.
- Picnic area available from May 1 - October 31.
- Picnic hours available: 8:00 a.m. to a half hour before sunset.
- Reservations must be made at least one (1) week before the date of the event.
- Resident may reserve one picnic area and one camp night per season, per household. Permits are non-transferable
- Greenwich Municipal Code; Chapter 7 governing use of public bathing beaches & recreational areas applies in all cases.
- All Parks and Recreation accounts must be paid in full at time of reservation.
- Permits are non-transferable and are revocable.
- Permit Holder is responsible for any damage to Town properties. The Town of Greenwich assumes no liability in relation to the issuance of the permit and the applicant releases the Town of Greenwich accordingly.
- The Permit Holder takes responsibility to ensure all litter, waste food, and recyclables have been collected and placed in appropriate containers. Permit Holder will be billed for non-compliance up to \$125.00 per hour.
- No person shall damage, cut, curve, transplant or remove any grass, plant or tree or injure the bark thereof or pick the flowers or seeds of any grass., plant or tree, nor shall any person attach any rope, wire or other contrivance to any tree or plant. No person shall dig in or otherwise injure or impair the natural beauty or usefulness of any area
- The use of loud speakers or amplified music in conjunction with events is prohibited except as expressly permitted by the Director of Parks and Recreation.
- Pavilion, grills, picnic tables, and restrooms are available. No personal grills allowed.
- No pets, no weddings, no fireworks.
- No corporate picnics on Saturdays or Sundays.
- No soliciting, no sales, no advertising.
- Small tent (900 sq. ft. max.) is allowed. Permit may be required for tents over 350 sq. ft. Contact the Building Dept. (Not permitted on Island)
- Separate ball field permit required for ball field usage at Bruce Park and Byram Park. Contact recreation@greenwichct.org
- Non-profit organizations must obtain a special event permit. Contact recreation@greenwichct.org.
- Special Event Permit (Building Dept.) and Insurance Certificate listing the Town of Greenwich as additionally insured required for all outside vendors providing entertainment and/or play structures. Contact: recreation@greenwichct.org for more information and Insurance requirements. (Not permitted on Islands)
- Separate permits required for kegs. They are issued by Parks & Recreation Department at no fee. No kegs on Islands
- Camping mid-June to mid-September.
- No person shall be permitted on Islands between 10:30pm and 7:00am except by permit.
- \$20 per person camping ticket includes camping, ferry and parking.
- Changing # of participants for overnight camping: contact recreation@greenwichct.org, space permitting. Camping tickets are available only at Parks & Recreation, Town Hall.
- Camping permit holder must check in to Island Caretaker with permit and ID, upon arrival.
- Campsite set up after 7:30pm and taken down by 9:00am, Island Caretaker must approve campsite.
- Check Great Captain Island Ferry schedule for sailing times. Ferry schedule is based on the tides.
- Use of personal boat is permitted to Islands. Camping fee per person still applies.
- Camping weather cancellation information, call 203-618-7672.
- There is a \$25.00 fee for any returned checks.

Town of Greenwich Parks and Recreation—Anti-discrimination Policy

It is the Town of Greenwich's policy to provide full, equal and nondiscriminatory access to its park facilities, beaches and recreation areas in accordance with applicable state and federal laws. The Town's park facilities, beaches and recreation areas are open to all Town residents and other members of the general public admitted thereto in accordance with, and subject to, applicable state and federal laws, and ordinances, and regulations promulgated by the Director of Parks and Recreation and the Selectmen. It is the policy of the Town of Greenwich that all Town ordinances, regulations, policies and rules with respect to the Town's park facilities, beaches and recreation areas are applied consistently without regard to race, creed, color, national origin, ancestry, sex, sexual orientation, marital status, lawful source of income, mental retardation, mental disability or physical disability, including but not limited to blindness or deafness or any other legally protected classification. The Town complies with all applicable federal and state laws regarding non-discrimination, equal opportunity, affirmative action, and providing reasonable accommodations for persons with disabilities. If you require an accommodation to participate, please contact the Commissioner of Human Services at 203-622-3800 or demetria.nelson@greenwichct.org as soon as possible in advance of the event.