



FLOOR AREA WORKSHEET STANDARD FORMAT

The following format is to be used for all site plan applications and subdivision applications when applicable for the purpose of demonstrating the “gross floor area” (See Sec. 6-5(a) (22) of the zoning regulations) of a building or group of buildings as necessary to show compliance with a building or group of buildings as necessary to show compliance with floor area limitations of the Building Zone Regulations or as otherwise necessary to illustrate the intended or potential use of a structure.

1. Scaled worksheets are to be prepared based upon floor plans, which represent existing or proposed conditions as applicable to the particular circumstances of the site plan or subdivision approval being sought. It is preferred that floor plans and worksheets be prepared by a professional architect; two sets are to be submitted.
2. The floor area of each floor is to be divided into simple polygons (squares, rectangles, etc.) each being drawn on the plan. The area of each polygon is to be shown by providing the dimensions and resulting area measurement. Each polygon is to be assigned and identifying label for reference purposes.
3. A summary table for each floor is to be given. The area of each polygon is to be listed by reference-label then added resulting in the floor area for the entire floor.
4. A similar summary table is to be provided listing the total floor area of each floor with the resulting floor area of each building.
5. Any exception of floor area from the gross floor area must be identified on the floor plans and summary tables. The rationale for any exception must accompany the floor area worksheets.
6. A schematic illustration of the format is shown below.

