



U.S. Department of Housing and Urban Development

**Hartford Field Office
Office of Community Planning & Development
20 Church Street, 10th Floor
Hartford, Connecticut 06103-3220**

**Telephone: (860) 240-9770
Facsimile: (860) 240-4857**

DEC 20 2019

Mr. Tyler Fairbairn
Community Development Administrator
Greenwich Town Hall
101 Field Point Road
Greenwich, CT 06830

Dear Mr. Fairbairn:

The Town of Greenwich received \$803,230 in Community Development Block Grant (CDBG) funds in Grant Year 2018. This report is HUD's assessment on the use of those funds.

The Housing and Community Development Act of 1974, as amended, and the National Affordable Housing Act of 1990, require that grant recipients submit annual performance reports for the programs covered under these Acts. The Acts also require the Secretary of HUD to determine annually that the grant recipient is in compliance with these statutes and has the continuing capacity to carry out the programs for which it receives funds.

HUD's review includes an analysis of each grantee's planning process, its management of funds, progress in carrying out the strategies and goals expressed in the Consolidated Plan, compliance with statutory and regulatory requirements, the accuracy of required performance reports, and evaluation of the Town's accomplishments in meeting key departmental objectives. HUD's Annual Assessment is directed not only toward meeting the mandates of the statutes, but to provide the basis for working together collaboratively to achieve the revitalization goals of Greenwich's community. HUD congratulates the Town on its many accomplishments during this past year regarding the achievement of Departmental Objectives.

Noteworthy Accomplishments

In accomplishing its three objectives identified in the Town's 2015 -2019 Consolidated Plan (suitable living environment, affordable and decent housing, and expanding economic opportunities), in the 2018 grant year, Greenwich funded a number of activities to ensure accessibility, availability and improvement in the quality of services for the benefit of its low- and moderate-income residents.

Creating a Suitable Living Environment

The Town supported several activities that provided non-homeless special needs housing and supportive services. Specifically, the Town targeted activities that benefited seniors, persons with disabilities, persons with substance abuse disorders, and residents of public housing.

- Greenwich granted \$5,585 in CDBG funds to Inspirica's Jumpstart Career Program Specialist. The Jumpstart Career Program was to provide for an employment specialist to help participants with core skills needed to find, maintain, and advance in employment. Inspirica used the Jumpstart Career Program to make 196 job placements, 16 completed certified nursing assistant training, 16 completed home health aide courses, and 14 completed Safe Serve courses. A total of 209 extremely low-income clients benefited from this activity.
- The Town granted \$7,819 to Family Center's Armstrong Court Preschool Program for comprehensive development services to low-income preschoolers living in Greenwich. The program is open 50 weeks of the year and maintains full enrollment throughout. Special efforts are made to ensure that the highest risk and most vulnerable students are served in available preschool slots. A total of 244 extremely low to low-income individuals benefitted from this activity.
- Greenwich provided \$11,170 in CDBG funds to the YWCA of Greenwich's DAS Crisis Intervention Services for crisis intervention counseling, emergency assistance, and safety planning services to 751 victims of domestic violence.
- The Town provided \$5,585 to the Food Bank of Lower Fairfield County in CDBG funds for food benefiting 6,525 people. These funds benefitted individuals who were otherwise unable to afford to purchase food.

Expanding Economic Opportunities

In Grant Year 2018, CDBG-funded services were provided to programs focused on assisting residents with obtaining employment or increasing their level of employability. The Town granted \$6,702 to Reaching Independence Through Employment (RITE) of the Family Centers, Inc. The goal of this program is to increase employability through comprehensive vocational case management, job development, and work retention services to 272 low-income Greenwich residents.

These activities benefited extremely low, low- and moderate-income individuals in the Town of Greenwich.

Financial

REVIEW OF LOCCS – CDBG

<u>PROJECT NUMBER</u>	<u>AUTHORIZED</u>	<u>DISBURSED</u>	<u>BALANCE</u>
B14MC0-90015	\$735,628.00	\$734,867.01	\$-----760.99
B15MC0-90015	\$736,509.00	\$671,509.00	\$--65,000.00
B16MC0-90015	\$736,876.00	\$481,017.20	\$257,858.80
B17MC0-90015	\$719,137.00	\$596,812.42	\$122,324.58
B18MC0-90015	\$803,230.00	\$490,900.68	\$312,329.32
B19MC0-90015	\$818,682.00	\$-0-	\$818,682.00

HUD analyzed the CAPER financial review and reconciliation to the Line of Credit Control System (LOCCS). The results of the review disclosed that the Town of Greenwich has complied with financial reporting requirements for the 2018 grant year. The Federal Cash Report (SF-425) was submitted on November 4, 2019, for the 1st^h quarter of 2019.

General

In Grant Year 2018, the Town of Greenwich again expended 90.24% of its CDBG funds on projects or activities that benefited low- and moderate-income individuals, exceeding the 70% requirement. Expenditures for public service activities were 13.03%, below the 15% statutory cap, and expenditures for planning and administration activities were 18.05%, below the 20% statutory cap of the annual grant.

On May 2, 2019, Greenwich failed to meet the timeliness standard of not exceeding 1.50 times its current year grant. This is the second consecutive year that the Town has failed to meet this requirement. The Department adheres to the regulation 24 CFR 570.902, to determine if communities are delivering program activities to residents in a timely manner. By regulation, the grant recipient must have no more than 1.50 years of unexpended grant funds in its line of credit 60 days before the end of the program year. The Town's expenditure ratio was 1.84 as of the May 2, 2019 test date. The Town's current ratio is 2.48%. The Town has submitted its workout plan and will be monitored by HUD on a monthly basis until the next 60-day timeliness test on May 2, 2020. Failure to meet the timeliness requirement a third time may cause HUD to reduce the next grant by 100% of the amount in excess of the 1.5 standard. The Town is strongly encouraged to monitor its expenditure rate by running an IDIS PR56 report.

Public Access

If the Town wishes to submit comments on this letter, please do so within 30 days of the date of this letter. HUD will consider any comments submitted, and may revise the content of the letter or attach comments received from the Town of Greenwich. If HUD does not hear from the Town, an assumption will be made that Greenwich concurs and has no objections to HUD's

letter. After the 30 days have expired, this letter must be readily available to the public. There are several ways to make it available to the public. The Town can assist HUD in this regard by sharing the letter with the media: with a mailing list of interested persons; with members of the Town's advisory committee; or with those who attended hearings or meetings. HUD will make this information available to the public upon request.

Conclusion

HUD is rating Connecticut's grantees overall performance in carrying out their programs as either satisfactory or unsatisfactory. This determination is based upon information available to this office, and does not reflect a comprehensive evaluation of specific activities. HUD has determined the Town of Greenwich's performance to be satisfactory. HUD further deems that Greenwich has the continuing capacity to administer its program.

If the Town has any questions or would like to discuss any of these issues further, please do not hesitate to contact me or Yvonne Candelario-Morgan, Senior Community Planning and Development Representative, at (860) 240-9710.

Sincerely,



Ajanna Cavanagh Kabel
Director
Community Planning and Development