

Town of Greenwich
 Department of Public Works – Engineering Division
 Town Hall – 101 Field Point Road, Greenwich, CT 06830
 Phone 203-622-7767 – Fax 203-622-7747

Checklist for Certificate of Occupancy

Item	Name of Item	Required For Certificate of Occupancy Submittal
1	Site Inspection Certification Sign-Off – Form SC - 102	<input checked="" type="checkbox"/>
2	Drainage Certification Sign-Off – Form SC - 103	<input checked="" type="checkbox"/>
3	Bioretention Certification Sign-Off (as applicable) – Form SC - 104	<input checked="" type="checkbox"/>
4	Field Inspection Record – Form SC - 106	<input checked="" type="checkbox"/>
5	Directly Connected Impervious Area (DCIA) Certification – Post-Construction – Form SC - 108	<input checked="" type="checkbox"/>
6	Improvement Location Survey Depicting “As-Built” Conditions	<input checked="" type="checkbox"/>
7	Final Operation & Maintenance Plan Report	<input checked="" type="checkbox"/>
8	Copy of Revised Construction Site Plans not submitted for Construction Site Plan Field Change Review	<input checked="" type="checkbox"/>