



**COMMUNITY  
DEVELOPMENT  
BLOCK GRANT**

**TOWN OF GREENWICH, CT  
CDBG ENTITLEMENT PROGRAM**

**PROPOSED 2018 CDBG  
ANNUAL ONE-YEAR ACTION PLAN**

**PROGRAM YEAR 2018 (January 1, 2018 – December 31, 2018)**

**DRAFT COPY**

PY2018, 4th INCREMENT TO THE 5-YEAR CONSOLIDATED PLAN (January 1, 2015 – December 31, 2019)

TO BE SUBMITTED TO HUD IN 2018

# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

The Program Year 2018 (PY2018) Annual Action Plan (AAP) is the fourth increment to the 2015-2019 Consolidated Plan. The 2018 AAP identifies the activities to be funded and actions to be undertaken during PY2018 to provide opportunities and services that primarily benefit low- and moderate-income residents of the Town of Greenwich. The complete list of the proposed activities recommended for 2018 CDBG funding may be found in the First Selectman's final funding recommendations for CDBG PY2018. For a detailed summary, refer to the project summary information section.

The Town of Greenwich only receives CDBG entitlement funding, thus the PY2018 AAP serves as the planning document for the activities to be funded under the Community Development Block Grant Program, guided by the citizen participation process utilizing maximum citizen input; an application for federal funds under the U.S. Department of Housing and Urban Development (HUD) formula grant programs; a guide to be followed in carrying out HUD programs; and a plan that provides a basis for measuring performance and tracking goals.

The proposed activities during PY2018 are divided into three (3) categories - public service programs, capital improvement projects and administration. The proposed activities are as follows:

#### Public Service Programs

- Mental health services;
- Educational programs for children from low-income families;
- Comprehensive dental health services for low-income seniors;
- Preschool program for children from low-income families;
- Employment training program for low-income individuals;
- Food bank program;
- Wellness therapy programs for low-income frail elderly;
- Supportive services for homeless women;
- Employment and career programs for homeless women;
- Shopping and case management services for frail elderly;
- Counseling and supportive services for at-risk children and youth;
- Food service (meal preparation and delivery);
- Food pantry program;
- Educational support programs for children from low-income families;

- Homeless shelter and supportive services; and
- Domestic abuse/violence victim support and services.

#### Capital Improvement Projects

- Improvements (replacement of rooftop HVAC units) at a public facility that serves individuals with developmental disabilities;
- Improvements (safety/security improvements) at a public facility where educational programs and character building activities are offered to youths from low-income households;
- Improvements (façade and fire escape repair) at a preschool/daycare center where educational programs for children from low-income households are offered;
- Improvements (boiler system replacement) at a public housing complex;
- Improvements (elevator replacement) at a public facility where housing is provided to the homeless; end
- Improvements (bathroom renovation) at a public facility providing transportation access to low- and moderate-income individuals.

The proposed projects to be undertaken during PY2018 support goals detailed in the Consolidated Plan and Strategic Plan to address the obstacles in meeting underserved needs.

## **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

During PY2018, the Town proposes to fund the following 22 activities including the specific needs/goals and the objective:

#### Public Service

- Child Guidance Center – mental health services, improve services for LMI persons;
- CCI Comprehensive Educational Program – youth services, improve services for LMI persons;
- CHC Franklin Street Senior Dental Program – health services, improve services for LMI persons;
- Family Centers First Steps Armstrong Court– child care services, improve services for LMI persons;
- Family Centers RITE – employment training, improve opportunities for LMI persons;
- Food Bank of LFC Program Admin Support – food service, improve services for LMI persons;
- GADC River House – senior services, improve services for LMI elderly;
- Inspirica Women’s Housing Case Manager/Life Planning Coach – homelessness housing and supportive services, improve services for homeless persons;

- Inspirica Jumpstart Career Program Employment Specialist – homelessness housing and supportive services, improve services for homeless persons;
- JFS Supermarketing for Seniors – food services, improve services for LMI persons;
- Kids in Crisis Safe Haven for Kids – abused/neglected children programs, improve services for LMI persons;
- Meals-on-Wheels Support for Food Service – food service, improve services for LMI persons;
- N2N Summer Supplement Program – food service, improve services for LMI persons;
- Old Greenwich Riverside Community Center Childcare – child care services, improve services for LMI persons;
- Pacific House Emergency Meals – homelessness housing & supportive services, improve services for homeless persons; and
- YWCA of Greenwich Crisis Intervention Services – battered/abused spouses program, improve services for LMI persons.

#### Capital Improvement

- Abilis HQ rooftop HVAC unit replacement – Public Facilities Improvement/Rehabilitation, improve quality of public facilities for special needs persons;
- BGCG Camp Simmons pool fencing – Public Facilities Improvement/Rehabilitation, improve quality of neighborhood facilities for LMI persons;
- Family Centers exterior rehabilitation – Public Facilities Improvement/Rehabilitation, improve quality of childcare centers/facilities for LMI persons;
- HATG MKTI boiler system replacement – Public Housing Improvement/Rehabilitation, improve quality of affordable housing for LMI persons;
- Inspirica Colony Apartments elevator replacement – Homelessness Improvements/Rehab Housing Shelters, improve quality of shelters for homeless persons; and
- Transportation Association of Greenwich bathroom project – Public Facilities Improvement/Rehabilitation, improve quality of neighborhood facilities for LIM persons.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

For the most recent program year that has been completed (PY2015), CDBG entitlement funds were utilized to support activities that meet the national objective of low-/moderate-income benefit. For the same period, the Town allocated 100% of the CDBG funds and program income on projects or activities that benefited low- and moderate-income individuals, exceeding the 70% requirement.

In addition, the expenditures for Public Service activities totaled to \$105,000 which was below the 15% cap and the expenditures for planning and administration totaled to \$128,825.12 which was below the 20% cap.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

##### **Citizen Participation Process:**

At the conclusion of the citizen participation process, a total of ten (10) public meetings and three (3) public hearings were held to solicit ideas and comments from residents as well as housing, health and social service providers on the needs of low-income individuals/households in Greenwich, and how the proposed activities would be an adequate response to the identified needs. Draft copies of the proposed 2018 Action Plan were sent to various human service agencies for review, input, and comments. In addition, to ensure that the 2018 AAP is made accessible and available to the general public, local libraries within the Town were also provided with draft copies. For a more detailed summary of the citizen participation process, see Attachment #1.

##### **Citizen Input/Views:**

Attachment #1 "Citizen Participation" provides a summary of citizen input, comments, and recommendations. Attachment #1 documents the citizen participation process and includes (but not limited to) the following:

1. Citizen participation plan/calendar for Program Year 2018;
2. Community Development Advisory Committee membership list;
3. Minutes of public meetings and public hearings held;
4. Public notices related to the 2018 AAP;
5. CDAC funding recommendations for PY2018;
6. First Selectman funding recommendations for PY2018; and
7. Memo to local libraries, Town Commissions and the adjoining community (Stamford, CT) to ensure availability of the PY2018 AAP to the public for review and comment.

#### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

##### **Citizen Comments:**

All comments related to the CDBG program in will be incorporated into the Final 2018 Annual Action Plan (see Attachment #1).

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

A summary of comments or views not accepted and the reasons for not accepting them will be included in the final PY2018 AAP, if applicable.

## **7. Summary**

### **Enhanced Citizen Participation:**

Maximum citizen participation is evident and achieved through the composition of the Community Development Advisory Committee (CDAC). The CDAC is the advisory committee to the First Selectman, and its primary role is to provide maximum citizen input as reflected through its membership. The Community Development Office works with the CDAC to identify the activities (program services, rehabilitation projects, and acquisition projects) that will be recommended to receive CDBG funding. The CDAC held three public meetings and one public hearing during the PY2018 AAP planning process. CDAC members also conducted on-site visits in order to properly evaluate and assess the proposed activities and recommend those that meet the needs of the community. CDAC members consist of representatives from:

- Each of the twelve districts of the Representative Town Meeting (represents the community as a whole)
- The finance board of the Town – Board of Estimate and Taxation (represents the community as a whole)
- Board of Social Services (represents clients who are mostly low- and moderate-income residents including minorities, non-English speaking persons as well as persons with disabilities)
- Board of Health (represents the community as a whole)
- Planning and Zoning Commission (represents local organizations including businesses and developers)
- Housing Authority of the Town (represents residents of public and assisted housing developments and recipients of tenant- based assistance)
- NOW – Greenwich Chapter (represents minorities)
- Public Health Committee/League of Women Voters (represents minorities and persons with disabilities)
- Public/Citizen Participants (represents the community as a whole)

CDAC appointments run on a two-year term to ensure that the groups represented can identify new individuals who are interested in serving. This allows for maximum citizen participation. The citizen participation calendar was posted on the Town website to ensure that the public was made aware of the

scheduled public hearings and meetings. In addition, the calendar also details the timeline for all CDBG related documents and activities for public viewing and input. A copy of the calendar was also posted in various locations in Town such as the Clerk's Office, the public libraries, the Planning and Zoning Department and the Community Development Office. The public hearings were posted on the Town website and/or advertised in the local papers well in advance to ensure that accommodations could be made for non-English speaking persons and persons with disabilities. Draft copies of the 2018 Annual Action Plan were posted and made available for review and comments in the local libraries, the Town's Planning and Zoning Department, the Housing Authority, Town Clerk's Office and the Community Development Office.

The Community Development Office worked with the CDAC members in reviewing and selecting the proposed activities as submitted by potential grantees. There were a total of 25 activities submitted for consideration. In order to thoroughly and carefully review these activities, the CDAC established subcommittees for each of the activities. Each subcommittee was tasked to perform a site visit and report the findings to the full membership. The full committee decided to allocate anticipated CDBG funding to 22 activities (16 public service programs and 6 capital improvement projects – rehabilitation or renovation).

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator		Community Development Office

**Table 1 – Responsible Agencies**

**Narrative (optional)**

The Community Development (CD) Office of the Town of Greenwich serves as the lead agency for the administration of all CDBG funded activities. As the lead agency, the CD Office is responsible for the management and implementation of the Town’s 2018 Annual Action Plan and related documents, as well as compliance with CDBG-related requirements set forth by HUD. The CD Office manages the process of identifying and selecting a wide range of housing and community development activities to support the improvement of community facilities as well as for the provision of programs and services that are carried out by local sub-recipients (non-profit agencies). The CDBG program is designed to leverage federal dollars with local, state and/or private funds. The Community Development Administrator works with the Community Development Advisory Committee (CDAC) members throughout the allocation process identify and select eligible activities for CDBG funding. The CD Office also ensures that all comments, suggestions and input from the public are incorporated in the process and are included in the Annual Action Plan. The proposed programs and projects are contracted out to non-profit agencies with the awarding of a CDBG grant. In addition to the non-profit agencies, the Town’s Department of Social Services, Department of Health, Department of Parks and Recreation and the Housing Authority are governmental agencies that also provide services to the low- and moderate-income residents of Greenwich.

**Consolidated Plan Public Contact Information**

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## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The Annual Action Plan was developed in conjunction with the 2015-2019 Consolidated Plan. There was collaboration among several Town departments and agencies, as well as numerous local and regional non-profit agencies that provide programs and services to low- and moderate-income Greenwich residents. The CD Office consulted with public and private agencies and organizations whose programs and services fall under the following categories: health services, social services, mental health services, homeless services, transportation services, housing services, elderly services, child care services, youth services, food services, legal services, employment services, domestic abuse services, services for persons with disabilities.

#### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The Town collaborates with various public and private housing, health and social service agencies and organizations whose programs benefit the low- and moderate-income residents. The planned activities under the 2018 Annual Action Plan will be carried out by various community and area service providers. It is therefore important for the Town to establish a strong working relationship with its partner agencies.

In order to improve the coordination and cooperation between public and private housing, health and social service agencies, the Town will continue to include representatives from the Housing Authority, Board of Health, and Board of Social Services as members of the Community Development Advisory Committee (CDAC). The CDAC is an important component of the Community Development Block Grant Program and the Citizen Participation Plan.

The CD Administrator will continue to work as a member of the Community Planning Council, which also includes members from various service providers in Town. Community Planning Council members identify the needs including unmet needs of the residents in Town. The members then develop a plan to address the gaps in the delivery system.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Town is a member of the Greater Stamford/Greenwich Continuum of Care (CoC). This enables Greenwich to work with area and regional agencies that provide homeless services and set the planning

agenda to address the needs of homeless persons. The Town supports the Continuum of Care application and Point-In-Time census surveys of the area/regional agencies.

Greenwich is committed to participating in any Regional Homelessness Plan. Some of the root causes of homelessness are: poverty; difficulties in engaging the population especially individuals with mental health or substance abuse histories; lack of appropriate supportive and permanent housing; poor discharge planning from public and private systems; inaccessibility of mainstream resources, particularly mental health and substance abuse services; investment in stop gap measures rather than permanent solutions; expensive housing market; and lack of employment opportunities.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Given that there are no homeless shelters (emergency, transitional & supportive housing) for adult men and women in Greenwich, the Town supports area or regional homeless shelters that serve Greenwich residents. The Town will continue to work with regional shelters and service providers to address the issue of homelessness and homelessness prevention by encouraging and funding supportive services to help those at risk of becoming homeless and those who are without shelter. The Town will allocate CDBG funds to regional shelters and service providers to assist Greenwich residents who are homeless or at-risk of becoming homelessness. Regional homeless shelters must document that they serve Greenwich residents. To the extent feasible, CDBG funds will be provided to agencies that provide services and programs, which address the needs of those who are not homeless but are at imminent risk of becoming homeless.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	CHILD GUIDANCE CENTER OF SOUTHERN, CT, INC
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Community Development Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Through various public hearings, CDAC visits and written correspondence, the CD Office obtained the input and comments of the local and area service agencies. The input from service providers was vital to the preparation of the 2015-2019 Consolidated Plan and the 2018 Annual Action Plan.
2	<b>Agency/Group/Organization</b>	Community Centers, Inc.
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Community Development Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Through various public hearings, CDAC visits and written correspondence, the CD Office obtained the input and comments of the local and area service agencies. The input from service providers was vital to the preparation of the 2015-2019 Consolidated Plan and the 2018 Annual Action Plan.
3	<b>Agency/Group/Organization</b>	COMMUNITY HEALTH CENTER D/B/A DENTAL CENTER OF STAMFORD
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Community Development Needs

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Through various public hearings, CDAC visits and written correspondence, the CD Office obtained the input and comments of the local and area service agencies. The input from service providers was vital to the preparation of the 2015-2019 Consolidated Plan and the 2018 Annual Action Plan.
4	<b>Agency/Group/Organization</b>	FAMILY CENTERS, INC.
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Community Development Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Through various public hearings, CDAC visits and written correspondence, the CD Office obtained the input and comments of the local and area service agencies. The input from service providers was vital to the preparation of the 2015-2019 Consolidated Plan and the 2018 Annual Action Plan.
5	<b>Agency/Group/Organization</b>	FOOD BANK OF LOWER FAIRFIELD COUNTY, INC.
	<b>Agency/Group/Organization Type</b>	Food Bank Program
	<b>What section of the Plan was addressed by Consultation?</b>	Community Development Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Through various public hearings, CDAC visits and written correspondence, the CD Office obtained the input and comments of the local and area service agencies. The input from service providers was vital to the preparation of the 2015-2019 Consolidated Plan and the 2018 Annual Action Plan.
6	<b>Agency/Group/Organization</b>	Inspirica, Inc.
	<b>Agency/Group/Organization Type</b>	Services-Persons with HIV/AIDS Services-homeless

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Through various public hearings, CDAC visits and written correspondence, the CD Office obtained the input and comments of the local and area service agencies. The input from service providers was vital to the preparation of the 2015-2019 Consolidated Plan and the 2018 Annual Action Plan.
7	<b>Agency/Group/Organization</b>	JEWISH FAMILY SERVICES OF GREENWICH
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Community Development Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Through various public hearings, CDAC visits and written correspondence, the CD Office obtained the input and comments of the local and area service agencies. The input from service providers was vital to the preparation of the 2015-2019 Consolidated Plan and the 2018 Annual Action Plan.
8	<b>Agency/Group/Organization</b>	KIDS IN CRISIS, INC.
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Non-Homeless Special Needs Community Development Needs

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Through various public hearings, CDAC visits and written correspondence, the CD Office obtained the input and comments of the local and area service agencies. The input from service providers was vital to the preparation of the 2015-2019 Consolidated Plan and the 2018 Annual Action Plan.
9	<b>Agency/Group/Organization</b>	MEALS-ON-WHEELS OF GREENWICH
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Community Development Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Through various public hearings, CDAC visits and written correspondence, the CD Office obtained the input and comments of the local and area service agencies. The input from service providers was vital to the preparation of the 2015-2019 Consolidated Plan and the 2018 Annual Action Plan.
10	<b>Agency/Group/Organization</b>	Neighbor-to-Neighbor
	<b>Agency/Group/Organization Type</b>	Food Pantry
	<b>What section of the Plan was addressed by Consultation?</b>	Community Development Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Through various public hearings, CDAC visits and written correspondence, the CD Office obtained the input and comments of the local and area service agencies. The input from service providers was vital to the preparation of the 2015-2019 Consolidated Plan and the 2018 Annual Action Plan.
11	<b>Agency/Group/Organization</b>	Old Greenwich Riverside Community Center
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education

	<b>What section of the Plan was addressed by Consultation?</b>	Community Development Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Through various public hearings, CDAC visits and written correspondence, the CD Office obtained the input and comments of the local and area service agencies. The input from service providers was vital to the preparation of the 2015-2019 Consolidated Plan and the 2018 Annual Action Plan.
12	<b>Agency/Group/Organization</b>	TRANSPORTATION ASSOCIATION OF GREENWICH (TAG)
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities Transportation Services
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Community Development Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Through various public hearings, CDAC visits and written correspondence, the CD Office obtained the input and comments of the local and area service agencies. The input from service providers was vital to the preparation of the 2015-2019 Consolidated Plan and the 2018 Annual Action Plan.
13	<b>Agency/Group/Organization</b>	YWCA OF GREENWICH, INC.
	<b>Agency/Group/Organization Type</b>	Services-Victims of Domestic Violence Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Community Development Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Through various public hearings, CDAC visits and written correspondence, the CD Office obtained the input and comments of the local and area service agencies. The input from service providers was vital to the preparation of the 2015-2019 Consolidated Plan and the 2018 Annual Action Plan.



14	<b>Agency/Group/Organization</b>	Greenwich Adult Day Care, Inc.
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Community Development Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Through various public hearings, CDAC visits and written correspondence, the CD Office obtained the input and comments of the local and area service agencies. The input from service providers was vital to the preparation of the 2015-2019 Consolidated Plan and the 2018 Annual Action Plan.
15	<b>Agency/Group/Organization</b>	HOUSING AUTHORITY OF THE TOWN OF GREENWICH
	<b>Agency/Group/Organization Type</b>	Housing PHA Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Through various public hearings, CDAC visits and written correspondence, the CD Office obtained the input and comments of the local and area service agencies. The input from service providers was vital to the preparation of the 2015-2019 Consolidated Plan and the 2018 Annual Action Plan.
16	<b>Agency/Group/Organization</b>	Pacific House, Inc.
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Community Development Needs

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Through various public hearings, CDAC visits and written correspondence, the CD Office obtained the input and comments of the local and area service agencies. The input from service providers was vital to the preparation of the 2015-2019 Consolidated Plan and the 2018 Annual Action Plan.
17	<b>Agency/Group/Organization</b>	ABILIS (F/K/A ARC OF GREENWICH)
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Community Development Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Through various public hearings, CDAC visits and written correspondence, the CD Office obtained the input and comments of the local and area service agencies. The input from service providers was vital to the preparation of the 2015-2019 Consolidated Plan and the 2018 Annual Action Plan.
18	<b>Agency/Group/Organization</b>	BOYS & GIRLS CLUB OF GREENWICH
	<b>Agency/Group/Organization Type</b>	Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Community Development Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Through various public hearings, CDAC visits and written correspondence, the CD Office obtained the input and comments of the local and area service agencies. The input from service providers was vital to the preparation of the 2015-2019 Consolidated Plan and the 2018 Annual Action Plan.

**Identify any Agency Types not consulted and provide rationale for not consulting**

Not applicable.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care		

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The CD Office works with the CDAC to identify the activities (program services, rehabilitation projects and acquisition projects) that will be recommended to receive CDBG funding. CDAC held three meetings and one public hearing during the 2018 AAP process.

CDAC members also conducted on-site visits in order to properly evaluate the proposed activities and recommend those that meet the needs of the community. CDAC members consist of representatives from:

- Each of the twelve districts of the Representative Town Meeting (represents the community as a whole)
- The finance board of the Town – Board of Estimate and Taxation (represents the community as a whole)
- Board of Social Services (represents clients who are mostly low- and moderate-income residents including minorities, non-English speaking persons as well as persons with disabilities)
- Board of Health (represents the community as a whole)
- Planning and Zoning Commission (represents local organizations including businesses and developers)
- Housing Authority of the Town (represents residents of public and assisted housing developments and recipients of tenant- based assistance)
- NOW – Greenwich Chapter (represents minorities)
- League of Women
- Public/Citizen Participants (represents the community as a whole)

Maximum citizen participation is manifested and accomplished through the composition of the CDAC. The CDAC is an advisory committee to the First Selectman. The main purpose of the CDAC is to provide maximum citizen input as reflected in the membership, with representatives from various Town segments such as neighborhood districts (all twelve), Town Boards and Commissions, agencies, organizations and associations.

The citizen participation calendar gets posted on the Town website to ensure that the public was made aware of the scheduled public hearings and meetings. The citizen participation calendar details the timeline for all CDBG related documents and activities for public viewing and

input. A copy of the calendar was also posted to several offices and departments in Town such as the Clerk’s Office, the public libraries, Planning and Zoning Department, and the CD Office. Finally, announcements for the public hearings and meetings were posted on the Town website and/or advertised in the local papers.

The Town utilized several different modes of communication, in order to provide the citizens with an adequate amount of time to review and submit comments on the 2018 Annual Action Plan. The notices for the public meetings, public hearings, and notifications for the comment period on the 2018 AAP were posted on the Town’s website. Citizens were provided with more than 30 days to submit comments to the Community Development Office.

The details of the citizen participation outreach can be found under Attachment #1 Citizen Participation Documents.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The Town of Greenwich is currently qualified only for the CDBG formula program. As such, 2018 CDBG entitlement funds received will be fully utilized to address the needs of the low- and moderate-income persons and households. However, non-profit agencies supported by CDBG funds will also apply for other federal, state and/or local funds (public and private) such as Housing Choice Vouchers (Section 8) funds, Low-Income Public Housing funds, Emergency Shelter Grants, Supportive Housing Program funds (HUD), Emergency Shelter Services grant, United Way funds, Head Start funds, private donations/contributions from corporations and individuals.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	803,230	15,843	46,956	866,029	0	The Town of Greenwich received \$803,230 in CDBG entitlement funds for Program Year 2018. Additionally, the Town anticipates receiving \$15,843 in Program Income from the Housing Authority of the Town of Greenwich for repayments connected to Parsonage Cottage, and plans to reprogram \$46,956.45 for a total of \$866,029.45 in available PY2018 funding.

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

In addition to CDBG entitlement and program income funds, the Town will continue to seek other sources for funding to be made available and allocated to local and area agencies that provide services which specifically address the identified needs of the target population. Also, the allocation of funds for assisted/affordable housing will be based on a balance of need, realistic expectations of proposed accomplishments, available resources, including affordable sites and other available financing in sufficient amounts to produce housing that will be affordable to low- and moderate-income individuals and households. There are also other federal and state funds that non-profit agencies and organizations may qualify for. The CD Office will work with any agencies and organizations that present any proposal under such funding programs.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Not applicable.

### **Discussion**

The continued reduction of funding availability is the greatest obstacle in meeting the needs of low- and moderate-income persons and households in the Town of Greenwich. The CD Office will continue to encourage local community agencies to pursue other public and private funds and to research other mechanisms that may be used to assist targeted populations to obtain decent housing, a suitable living environment and expanded economic opportunities.



## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Mental Health Services - Counseling CAFT Program	2015	2019	Non-Housing Community Development	Greenwich, CT Geographic Area Map	CD - Public Services Mental Health Services		Public service activities other than Low/Moderate Income Housing Benefit: 474 Persons Assisted
2	Youth Services - Comprehensive Education Program	2015	2019	Non-Homeless Special Needs Non-Housing Community Development	Greenwich, CT Geographic Area Map	CD - Public Services Youth Services		Public service activities other than Low/Moderate Income Housing Benefit: 300 Persons Assisted
3	Health Services - Senior Dental Program	2015	2019	Non-Homeless Special Needs	Greenwich, CT Geographic Area Map	CD - Public Services Health Services		Public service activities other than Low/Moderate Income Housing Benefit: 50 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Child Care Services	2015	2019	Non-Housing Community Development	Greenwich, CT Geographic Area Map	CD - Public Services Child Care Services		Public service activities other than Low/Moderate Income Housing Benefit: 228 Persons Assisted
5	Employment Training - RITE Program	2015	2019	Non-Housing Community Development	Greenwich, CT Geographic Area Map	CD - Public Services Employment Training		Public service activities other than Low/Moderate Income Housing Benefit: 250 Persons Assisted
6	Public Services - Food Bank Program	2015	2019	Non-Housing Community Development	Greenwich, CT Geographic Area Map	CD - Public Services Food Service		Public service activities other than Low/Moderate Income Housing Benefit: 14637 Persons Assisted
7	Senior Services	2015	2019	Non-Homeless Special Needs Non-Housing Community Development	Greenwich, CT Geographic Area Map	CD - Senior Services		Public service activities other than Low/Moderate Income Housing Benefit: 80 Persons Assisted
8	Homeless Services - Women's Housing Manager	2015	2019	Homeless	Greenwich, CT Geographic Area Map	Homelessness - Housing and Supportive Services		Homelessness Prevention: 15 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
9	Senior Services - Food Service Program	2015	2019	Non-Homeless Special Needs	Greenwich, CT Geographic Area Map	CD - Senior Services		Public service activities other than Low/Moderate Income Housing Benefit: 83 Persons Assisted
10	Abused/Neglected Children Crisis Nursery Emergency	2015	2019	Non-Housing Community Development	Greenwich, CT Geographic Area Map	CD-Public Services Abused/Neglected Children Svcs		Public service activities other than Low/Moderate Income Housing Benefit: 680 Persons Assisted
11	Public Services - Food Services Program	2015	2019	Non-Housing Community Development	Greenwich, CT Geographic Area Map	CD - Public Services Food Service		Public service activities other than Low/Moderate Income Housing Benefit: 75 Persons Assisted
12	Public Services - Summer Supplement Program N2N	2015	2019	Non-Housing Community Development	Greenwich, CT Geographic Area Map	CD - Public Services Food Service		Public service activities other than Low/Moderate Income Housing Benefit: 320 Persons Assisted
13	Services for Homeless Persons	2015	2019	Homeless	Greenwich, CT Geographic Area Map	Homelessness - Housing and Supportive Services		Public service activities other than Low/Moderate Income Housing Benefit: 20 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
14	Battered/Abused Spouses - DAS Crisis Intervention	2015	2019	Non-Housing Community Development	Greenwich, CT Geographic Area Map	CD - Public Services Battered/Abused Spouses		Public service activities other than Low/Moderate Income Housing Benefit: 1275 Persons Assisted
15	Neighborhood Facilities Rehab/Improvements	2015	2019	Non-Housing Community Development	Greenwich, CT Geographic Area Map	CD - Neighborhood Facilities Rehab/Improvements CD - Svcs for Persons w/Developmental Disabilities		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 140 Persons Assisted
16	Youth Centers Rehab/Improvements	2015	2019	Non-Housing Community Development	Greenwich, CT Geographic Area Map	CD - Youth Centers Rehab/Improvements		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 902 Persons Assisted
17	Public Facilities Rehab/Improvements	2015	2019	Non-Homeless Special Needs Non-Housing Community Development	Greenwich, CT Geographic Area Map	CD - Public Facilities Improvement/Rehabilitation		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 455 Persons Assisted
18	Affordable Housing - Rehab of Existing Units	2015	2019	Affordable Housing Public Housing	Greenwich, CT Geographic Area Map	Affordable Housing - Rehab of Existing Units Public Housing - Improvement and Rehabilitation		Rental units rehabilitated: 21 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
19	Homeless Facilities Rehab/Improvements	2015	2019	Homeless	Greenwich, CT Geographic Area Map	Homelessness - Improvements/Rehab Housing Shelters		Homeless Person Overnight Shelter: 4 Persons Assisted
20	CDBG Planning and Administration	2015	2019	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	Greenwich, CT Geographic Area Map	CD - CDBG Planning and Administration		Other: 1 Other
21	Child Care Services - OGRCC Scholarship Program	2015	2019	Non-Housing Community Development	Greenwich, CT Geographic Area Map	CD - Public Services Child Care Services	CDBG: \$6,000	Public service activities other than Low/Moderate Income Housing Benefit: 11 Persons Assisted
22	Public Services (General)	2015	2019	Non-Homeless Special Needs Non-Housing Community Development	Greenwich, CT Geographic Area Map	CD - Public Services Employment Training		Public service activities other than Low/Moderate Income Housing Benefit: 20 Persons Assisted

**Table 6 – Goals Summary**

**Goal Descriptions**

1	<b>Goal Name</b>	Mental Health Services - Counseling CAFT Program
	<b>Goal Description</b>	
2	<b>Goal Name</b>	Youth Services - Comprehensive Education Program
	<b>Goal Description</b>	
3	<b>Goal Name</b>	Health Services - Senior Dental Program
	<b>Goal Description</b>	
4	<b>Goal Name</b>	Child Care Services
	<b>Goal Description</b>	
5	<b>Goal Name</b>	Employment Training - RITE Program
	<b>Goal Description</b>	
6	<b>Goal Name</b>	Public Services - Food Bank Program
	<b>Goal Description</b>	
7	<b>Goal Name</b>	Senior Services
	<b>Goal Description</b>	
8	<b>Goal Name</b>	Homeless Services - Women's Housing Manager
	<b>Goal Description</b>	
9	<b>Goal Name</b>	Senior Services - Food Service Program
	<b>Goal Description</b>	
10	<b>Goal Name</b>	Abused/Neglected Children Crisis Nursery Emergency
	<b>Goal Description</b>	

11	<b>Goal Name</b>	Public Services - Food Services Program
	<b>Goal Description</b>	
12	<b>Goal Name</b>	Public Services - Summer Supplement Program N2N
	<b>Goal Description</b>	
13	<b>Goal Name</b>	Services for Homeless Persons
	<b>Goal Description</b>	
14	<b>Goal Name</b>	Battered/Abused Spouses - DAS Crisis Intervention
	<b>Goal Description</b>	
15	<b>Goal Name</b>	Neighborhood Facilities Rehab/Improvements
	<b>Goal Description</b>	
16	<b>Goal Name</b>	Youth Centers Rehab/Improvements
	<b>Goal Description</b>	
17	<b>Goal Name</b>	Public Facilities Rehab/Improvements
	<b>Goal Description</b>	
18	<b>Goal Name</b>	Affordable Housing - Rehab of Existing Units
	<b>Goal Description</b>	
19	<b>Goal Name</b>	Homeless Facilities Rehab/Improvements
	<b>Goal Description</b>	
20	<b>Goal Name</b>	CDBG Planning and Administration
	<b>Goal Description</b>	

<b>21</b>	<b>Goal Name</b>	Child Care Services - OGRCC Scholarship Program
	<b>Goal Description</b>	
<b>22</b>	<b>Goal Name</b>	Public Services (General)
	<b>Goal Description</b>	



## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The 2018 Annual Action Plan (AAP) is the fourth increment to the 2015-2019 Five-Year Consolidated Plan. The 2018 AAP identifies the activities to be funded during Program Year 2018 that provide opportunities and services primarily benefitting low- and moderate-income individuals and households. The complete list of the proposed activities recommended for 2018 CDBG funding may be found in the First Selectman's funding recommendations for CDBG Program Year 2018. For a detailed summary on each proposed activity, refer to the project summary information section.

Greenwich continues to incorporate an outcome performance measurement system to be used as a basis in evaluating the success and effectiveness of the CDBG funded activities. The objectives listed below will be used as a guide for the activities to be funded during PY2018:

- To provide a suitable living environment
- To provide decent housing
- To expand economic opportunities

The anticipated outcomes for PY2018 are the availability, accessibility and affordability of activities that improve the daily living environment by making services, infrastructure, public services, public facilities, housing and/or shelter available or accessible to low- and moderate-income people, including persons with disabilities are intended to achieve availability/accessibility as a result.

The Town's overall goal is to improve the health and wellbeing of its residents through the provision of programs and services that contribute to a safer and stronger community. For PY2018, the Town of Greenwich will use CDBG entitlement funds for the purpose of accomplishing the following goals:

- Continue to allocate CDBG funds to activities that meet the national objective of benefiting low/moderate-income persons.
- Continue to meet the overall expenditures level requirement, which specifically states that at least 70% of all CDBG funds of the aggregate federal assistance provided should be used for activities that benefit low/moderate-income persons.
- Continue to meet the timeliness standard requirement under 24 CFR 570.902.

To ensure that the proposed programs are being carried out in accordance with HUD and local regulations, and that the CDBG funds are expended in accordance with the standards established by HUD, CD staff will monitor the progress of all activities on a continuing basis. CD staff will perform site visits to ensure that funded agencies have administrative procedures and policies that are in

conformance with HUD regulations.

**Projects**

#	Project Name
1	PY2018 Child Guidance Center - Mental Health Services Program
2	PY2018 Community Centers, Inc. - Comprehensive Educational Program
3	PY2018 Community Health Center, Inc. - Senior Dental Assistance Program
4	PY2018 Family Centers, Inc. - Armstrong Court Preschool
5	PY2018 Family Centers, Inc. - Reaching Independence Through Employment (RITE) Program
6	PY2018 Food Bank of Lower Fairfield County - Food Bank Program Administrative Support Program
7	PY2018 Greenwich Adult Daycare (GADC) - River House Saturday Night Lights Program
8	PY2018 Inspirica, Inc. - Women's Housing Program Case Manager/Life Planning Coach
9	PY2018 Inspirica, Inc. - Jumpstart Career Program Employment Specialist
10	PY2018 Jewish Family Services of Greenwich - Supermarketing for Seniors Program
11	PY2018 Kids in Crisis - Safe Haven for Kids
12	PY2018 Meals-on-Wheels of Greenwich - Food Service Program
13	PY2018 Neighbor-to-Neighbor - Summer Supplement Program
14	PY2018 Old Greenwich Riverside Community Center - Childcare Scholarship Program
15	PY2018 Pacific House, Inc. - Emergency Meals Program
16	PY2018 YWCA Greenwich - Domestic Violence Crisis Intervention Services
17	PY2018 Abilis, Inc. - Rooftop AC and Gas Heat Units Replacement
18	PY2018 Boys & Girls Club of Greenwich - Camp Simmons Pool Fencing Project
19	PY2018 Family Centers, Inc. - Bridge Street Exterior Rehab
20	PY2018 Housing Authority of the Town of Greenwich - McKinney Terrace I Boiler System Replacement
21	PY2018 Inspirica, Inc. - Colony Apartments Elevator Replacement
22	PY2018 Transportation Association of Greenwich - Bathroom Renovation Project
23	PY2018 CDBG Administration
24	PY2018 CDBG Contingency/Unprogrammed Funds

**Table 7 - Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

**AP-38 Project Summary**  
**Project Summary Information**

<b>1</b>	<b>Project Name</b>	PY2018 Child Guidance Center - Mental Health Services Program
	<b>Target Area</b>	Greenwich, CT Geographic Area Map
	<b>Goals Supported</b>	Mental Health Services - Counseling CAFT Program
	<b>Needs Addressed</b>	CD - Public Services Mental Health Services
	<b>Funding</b>	CDBG: \$11,170
	<b>Description</b>	Child Guidance Center (CGC) is a professionally staffed outpatient mental health center for children and adolescents who experience psychological, behavioral, developmental, social or family problems. Under the Mental Health Services program, each child receives a comprehensive assessment followed by a treatment plan tailored to meet their specific individual needs. The mental health program is targeted to all children (birth to age 18), who experience mental health problems that interfere with daily functioning and threaten long-term development. CGC is dedicated to reducing emotional suffering and dysfunctional behavior, strengthening families, and helping each child and adolescent achieve his or her highest potential.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	<p>This program addresses the need for local access to mental health services through a full-service program offered to low-income, underinsured and uninsured individuals and families. Low-income residents now have improved access (with an office located in Greenwich) to all of the services provided by CGC.</p> <p>CDBG funds will be used to subsidize services to Greenwich youth whose families are categorized as low-income and will primarily support services provided through the core programs. Providing partial support for clinical staff, these funds are essential to delivering timely access to mental health treatment and support services for Greenwich children and families in need.</p>
<b>Project Name</b>	PY2018 Community Centers, Inc. - Comprehensive Educational Program	

<b>2</b>	<b>Target Area</b>	Greenwich, CT Geographic Area Map
	<b>Goals Supported</b>	Youth Services - Comprehensive Education Program
	<b>Needs Addressed</b>	CD - Public Services Youth Services
	<b>Funding</b>	CDBG: \$5,585
	<b>Description</b>	CCI is a non-profit social service organization that has provided vital services to the residents of the Town of Greenwich for over 50 years. CCI services include individual, family and group counselling, educational, therapeutic recreational programs, and advocacy. The majority of their clients lives in subsidized housing or have special needs.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
<b>3</b>	<b>Project Name</b>	PY2018 Community Health Center, Inc. - Senior Dental Assistance Program
	<b>Target Area</b>	Greenwich, CT Geographic Area Map
	<b>Goals Supported</b>	Health Services - Senior Dental Program
	<b>Needs Addressed</b>	CD - Public Services Health Services
	<b>Funding</b>	CDBG: \$6,982
	<b>Description</b>	Community Health Center, Inc. (CHC) was established to address the need for affordable dental care for the poor, the uninsured and the underinsured. CHC is a federally qualified health center that has been delivering quality dental care to low-income persons across the state of Connecticut since 1972. CHC and Dental Center of Stamford merged in 2005, which ensured continued access to high quality affordable dental care.
	<b>Target Date</b>	

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	The Franklin Street CHC is requesting support to provide much needed dental care to seniors ages 60+ that fall within categories 1-3 of the HUD poverty guidelines. Many seniors living below the poverty line struggle to pay for dental work or go without because the costs are prohibitive. Services will include cleanings, restorative work such as fillings, crowns, bridges, dentures and non-molar canals as needed.
<b>4</b>	<b>Project Name</b>	PY2018 Family Centers, Inc. - Armstrong Court Preschool
	<b>Target Area</b>	Greenwich, CT Geographic Area Map
	<b>Goals Supported</b>	Child Care Services
	<b>Needs Addressed</b>	CD - Public Services Child Care Services
	<b>Funding</b>	CDBG: \$7,819
	<b>Description</b>	First Steps Preschool Program is an early childhood education program located at Armstrong Court (public housing development in Greenwich) which promotes parent education and school readiness to preschool aged children from low-income households. Family Centers (FC) does not charge the families enrolled in the program. CDBG funds will partially support the First Steps Preschool Program to ensure the availability of this vital program/service to low-income households (primarily public housing and/or Section-8 residents).
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	

5	<b>Project Name</b>	PY2018 Family Centers, Inc. - Reaching Independence Through Employment (RITE) Program
	<b>Target Area</b>	Greenwich, CT Geographic Area Map
	<b>Goals Supported</b>	Employment Training - RITE Program
	<b>Needs Addressed</b>	CD - Public Services Employment Training
	<b>Funding</b>	CDBG: \$6,702
	<b>Description</b>	The Family Centers' RITE Program provides comprehensive vocational case management, job development and work retention services to public housing and Section 8 residents. RITE's goal is to increase the employability and level of employment of the program participants. CDBG funds will strengthen their service delivery by including Financial Literacy: SMART with Money. This program provides participants with the knowledge necessary for making informed financial decisions and learn the value of budgeting and banking to build a strong financial structure.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	This program addresses the barriers (skill deficits, lack of computer and language skills, lack of work experience, etc.) that hinder the employability and level of employment of low-income individuals.  The ability to speak and communicate effectively in English is a major barrier for many of the participants (a large portion of the residents in Greenwich public housing are Latino and speak English as a second language).
6	<b>Project Name</b>	PY2018 Food Bank of Lower Fairfield County - Food Bank Program Administrative Support Program
	<b>Target Area</b>	Greenwich, CT Geographic Area Map
	<b>Goals Supported</b>	Public Services - Food Bank Program
	<b>Needs Addressed</b>	CD - Public Services Food Service
	<b>Funding</b>	CDBG: \$5,585

	<b>Description</b>	The Food Bank (FB) is dedicated to providing sufficient, reliable and nutritious food to nonprofit organizations that feed the hungry, and to educating people about hunger. FB aims to operate an effective distribution center to enable agencies to provide food to people who cannot afford to purchase food. The FB is not a direct provider; they distribute food to approximately 100 member agencies and programs. The agencies provide food to low-income people through congregate programs such as after school programs, emergency shelters, residential programs, pantries and soup kitchens.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	CDBG funds will partially support the salary of the Food Bank Warehouse Store Associate Manager, a full time employee. The Manager performs a variety of vital functions. He directs warehouse store assistants and most volunteers in the warehouse store. His responsibilities include receiving the food, insuring the proper storage, distribution of the food to the 85 agencies and programs logging all items in the computer for accurate record keeping and organizing deliveries to the agencies that are unable to shop at the Food Bank.
<b>7</b>	<b>Project Name</b>	PY2018 Greenwich Adult Daycare (GADC) - River House Saturday Night Lights Program
	<b>Target Area</b>	Greenwich, CT Geographic Area Map
	<b>Goals Supported</b>	Senior Services
	<b>Needs Addressed</b>	CD - Senior Services
	<b>Funding</b>	CDBG: \$6,702



	<b>Description</b>	Greenwich Adult Day Care (GADC) River House is a unique and distinctive service provider supporting the Greenwich and Stamford areas. River House has offered seniors affordable, customized programs six days a week with a focus on cognitive, physical and social stimulation. Physician directed health care is administered by skilled RNs and staff is on-site to provide personal care service including bathing, shaving, hair and nail care. Healthy meals are prepared to meet individual dietary needs. There is also a specially designed care program for those with advanced Alzheimers or dementia. The Saturday Night Lights Program will allow for a monthly evening respite that will include a nutritious meal and therapeutic recreation.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	River House Adult Day Center addresses the impact of aging on families in the community by providing comprehensive, supportive services in a compassionate, safe and engaging setting. The proposed project will help support a new program: Saturday Night Lights. This monthly pilot program will provide evening respite with nutritious meals, therapeutic recreational activities and health services.
<b>8</b>	<b>Project Name</b>	PY2018 Inspirica, Inc. - Women's Housing Program Case Manager/Life Planning Coach
	<b>Target Area</b>	Greenwich, CT Geographic Area Map
	<b>Goals Supported</b>	Homeless Services - Women's Housing Manager
	<b>Needs Addressed</b>	Homelessness - Housing and Supportive Services
	<b>Funding</b>	CDBG: \$5,585

	<b>Description</b>	Inspirica serves homeless women, a special needs population, by providing programs and services that enable self-sufficiency. To care for the aged, sick, infirm, homeless and orphans, Inspirica offers various programs and services such as emergency and transitional family housing, residential care program for people with HIV/AIDS, a residential program for adults with chronic psychiatric disability, women's housing program, supportive housing and case management services. Most of the women who entered the housing program had histories of substance abuse and/or mental illness.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	CDBG funds will partially support the salary of one full-time Case Manager/Life Planning Coach to provide case management to 25 single women (approximately 150 over the course of the year) housed within their Women's Housing Program's emergency shelter.  This position is a permanent, full-time position that is essential to supporting homeless women during their transition from homelessness to employment and permanent housing.
<b>9</b>	<b>Project Name</b>	PY2018 Inspirica, Inc. - Jumpstart Career Program Employment Specialist
	<b>Target Area</b>	Greenwich, CT Geographic Area Map
	<b>Goals Supported</b>	Public Services (General)
	<b>Needs Addressed</b>	Homelessness - Housing and Supportive Services
	<b>Funding</b>	CDBG: \$5,585
	<b>Description</b>	Inspirica serves homeless women, a special needs population, by providing programs and services that enable self-sufficiency. To care for the aged, sick, infirm, homeless and orphans, Inspirica offers various programs and services such as emergency and transitional family housing, residential care program for people with HIV/AIDS, residential program for adults with chronic psychiatric disability, women's housing program, supportive housing and case management services.

	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	<p>CDBG funds will partially support the stipend of the full time, AmeriCorps Public Ally who serves as an Employment Specialist in Inspirica’s Jumpstart Career Program.</p> <p>By funding the proposal, the Greenwich CDBG program would leverage both AmeriCorps’ and Inspirica’s investments in this position which is essential to Inspirica’s ability to place clients into jobs and homes, breaking the cycle of homelessness.</p>
<b>10</b>	<b>Project Name</b>	PY2018 Jewish Family Services of Greenwich - Supermarketing for Seniors Program
	<b>Target Area</b>	Greenwich, CT Geographic Area Map
	<b>Goals Supported</b>	Senior Services - Food Service Program
	<b>Needs Addressed</b>	CD - Senior Services
	<b>Funding</b>	CDBG: \$6,702
	<b>Description</b>	Jewish Family Services (JFS) is a nondiscriminatory social service agency whose mission is to improve the quality of life for families and individuals of all ages in the Greenwich community. Since 1983 JFS has been highly recognized in the town of Greenwich for providing excellent social services to the community. One of the agency's primary goals is to provide a wide array of urgently needed home care services for seniors. The clients served are a typical representation of the ethnic, religious, and cultural diversity of the town. Supermarketing for Seniors is the core program of JFS.
	<b>Target Date</b>	

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Jewish Family Services (JFS) is a nondiscriminatory social service agency whose mission is to improve the quality of life for families and individuals of all ages in the Greenwich community. Since 1983, JFS has been highly recognized in the town of Greenwich for providing excellent social services to the community. One of the agency's primary goals is to provide a wide array of urgently needed home care services for seniors. The clients served are a typical representation of the ethnic, religious, and cultural diversity of the town. Supermarketing for Seniors is the core program of JFS.
<b>11</b>	<b>Project Name</b>	PY2018 Kids in Crisis - Safe Haven for Kids
	<b>Target Area</b>	Greenwich, CT Geographic Area Map
	<b>Goals Supported</b>	Abused/Neglected Children Crisis Nursery Emergency
	<b>Needs Addressed</b>	CD-Public Services Abused/Neglected Children Svcs
	<b>Funding</b>	CDBG: \$11,170
	<b>Description</b>	Kids in Crisis (KIC) is the only 24-hour a day, 7 days a week crisis intervention and emergency shelter program for children of all ages in Southwestern CT (regional agency). KIC offers outreach and crisis intervention services all year round to children, adolescents and their families. Their goal is to protect children from abuse, neglect and family crisis. In addition, KIC also assists families in crisis to resolve their children's emergency needs through the provision of therapeutic emergency shelter and crisis outreach counseling. KIC services are provided without cost to families; to ensure that all children in need are served.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	

	<b>Location Description</b>	
	<b>Planned Activities</b>	KIC is requesting CDBG funds to partially support the Crisis Nursery Emergency Services program which has two components: 1) free emergency residential shelter and comprehensive care for newborns to 12 year olds who have been abused, neglected, abandoned, are homeless, are not safe in their homes due to severe family conflict, or for other urgent reasons require respite care; and 2) a 24 hour-365 day/year Crisis Helpline for immediate phone and face-to-face family crisis interventions to keep children from harm.
<b>12</b>	<b>Project Name</b>	PY2018 Meals-on-Wheels of Greenwich - Food Service Program
	<b>Target Area</b>	Greenwich, CT Geographic Area Map
	<b>Goals Supported</b>	Public Services - Food Services Program
	<b>Needs Addressed</b>	CD - Public Services Food Service
	<b>Funding</b>	CDBG: \$5,585
	<b>Description</b>	Meals-on-Wheels of Greenwich (MOW) offers a food service program that prepares and delivers tasty, nutritious meals at a low cost to Greenwich residents who require such assistance on a short term and/or more permanent basis, with special emphasis on the needy and the infirm. MOW services elderly and shut-in town residents who are either self-referred or referred by doctors, hospitals, social workers and other local agencies. CDBG funds will partially support the food service program (meal preparation and delivery).
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	

	<b>Planned Activities</b>	The Meals-on-Wheels Food Service Program ensures the availability of nutritious and affordable food to those who can no longer prepare their own food. MOW clients are mostly seniors or individuals who have health problems/disabilities and are unable to shop or cook for themselves. With aging comes the risks of having chronic illnesses or health conditions that substantially limit mobility, making it difficult (if not impossible) for many seniors to buy, prepare and cook meals.
<b>13</b>	<b>Project Name</b>	PY2018 Neighbor-to-Neighbor - Summer Supplement Program
	<b>Target Area</b>	Greenwich, CT Geographic Area Map
	<b>Goals Supported</b>	Public Services - Food Services Program
	<b>Needs Addressed</b>	CD - Public Services Food Service
	<b>Funding</b>	CDBG: \$11,170
	<b>Description</b>	Neighbor-to-Neighbor (N2N) is a volunteer-based non-profit organization dedicated to serving all residents in need. N2N improves the lives of their clients by providing food, clothing and basic living essentials. N2N clients are seniors, children, the working poor, those with physical and mental disabilities, the unemployed, single-parent households - with household income that are no more than 200% of the federal poverty level.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	CDBG funds will partially support the Summer Supplement Food Service Program. The Summer Supplement Program provides supplemental food to low-income school-aged children in Greenwich during the summer months.  During this time period, these children lose the benefit of healthy school-based meals. The Summer Supplement Program seeks to bridge this gap by providing fruits and vegetables, bread, tuna, and other nutritious foods.
<b>14</b>	<b>Project Name</b>	PY2018 Old Greenwich Riverside Community Center - Childcare Scholarship Program

	<b>Target Area</b>	Greenwich, CT Geographic Area Map
	<b>Goals Supported</b>	Child Care Services - OGRCC Scholarship Program
	<b>Needs Addressed</b>	CD - Public Services Child Care Services
	<b>Funding</b>	CDBG: \$6,702
	<b>Description</b>	The OGRCC (Old Greenwich Riverside Community Center) is a non-profit organization, whose goals are to promote a sense of community by providing recreational, athletic, educational and social programs to the community. The childcare program is designed to complement both home and school by providing a safe, secure environment in which each child can grow socially, physically, emotionally and academically.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	The OGRCC Childcare Program was developed to meet the needs of families in the community by offering a nurturing before and after school childcare program. The OGRCC childcare program has been able to provide many needy families with a safe, stimulating, stable and affordable loving environment for children. Families are able to stay in their own communities and children in their own school based centers. The staff works closely with the Board of Education and parents, and in doing so ensures that all children are watched very closely.
<b>15</b>	<b>Project Name</b>	PY2018 Pacific House, Inc. - Emergency Meals Program
	<b>Target Area</b>	Greenwich, CT Geographic Area Map
	<b>Goals Supported</b>	Services for Homeless Persons
	<b>Needs Addressed</b>	Homelessness - Housing and Supportive Services
	<b>Funding</b>	CDBG: \$5,585

	<b>Description</b>	Pacific House (PH) operates the only men's shelter in lower Fairfield County serving Stamford, Greenwich, Darien and New Canaan. PH provides emergency overnight shelter and meals, a drop-in day program with support services (for both men and women), a supportive housing residence for homeless men and outreach services. Their goal is to help the clients become more self-sufficient and find appropriate, longer-term housing. SFH is an advocate for housing for the homeless and for the eventual elimination of homelessness. There are no homeless shelters in Greenwich. PH assists those who are homeless or "at risk" of becoming homeless.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	CDBG funds will partially support the Emergency Shelter Meals Program is part of the Emergency Shelter Services which provides 2 daily meals, a hot dinner and breakfast.  This program is an important adjunct to the various employment and case management programs as it prevents a diversion from the important task of finding and keeping housing.
<b>16</b>	<b>Project Name</b>	PY2018 YWCA Greenwich - Domestic Violence Crisis Intervention Services
	<b>Target Area</b>	Greenwich, CT Geographic Area Map
	<b>Goals Supported</b>	Battered/Abused Spouses - DAS Crisis Intervention
	<b>Needs Addressed</b>	CD - Public Services Battered/Abused Spouses
	<b>Funding</b>	CDBG: \$11,170
	<b>Description</b>	The YWCA of Greenwich (YWCA) offers outstanding programs and services to the community. The programs and services currently offered are: Domestic Abuse Services (DAS), Preschool and Youth Programs, Aquatics Programs, Fitness and Health Programs, Community Enrichment Programs and Women's Leadership Programs. CDBG funds will be used to partially support the Crisis Intervention Services component of the DAS. DAS is open 24 hours a day, 7 days a week to victims of domestic abuse/violence or during a family crisis situation.



	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	YWCA Greenwich requests funds to provide services to domestic abuse victims in crisis. These services include: providing emergency shelter and related services at confidential locations to domestic abuse victims and their children in immediate danger who must leave their homes on very short notice; and counseling for adults and children in crisis, including those in emergency shelter.
17	<b>Project Name</b>	PY2018 Abilis, Inc. - Rooftop AC and Gas Heat Units Replacement
	<b>Target Area</b>	Greenwich, CT Geographic Area Map
	<b>Goals Supported</b>	Neighborhood Facilities Rehab/Improvements
	<b>Needs Addressed</b>	CD - Public Facilities Improvement/Rehabilitation
	<b>Funding</b>	CDBG: \$48,400
	<b>Description</b>	Abilis provides critical services and support to individuals of all ages with developmental disabilities and their families in Lower Fairfield County. Abilis provides early intervention and customized therapies, as well as family education and advocacy to help individuals achieve important developmental milestones through their Therapeutic and Family Services programs. As individuals approach and enter adulthood, they also provide a wide range of Life Services programs. Project would replace past-lifespan HVAC units, allowing for continued service to potentially environmentally sensitive clients during summer/winter months.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	

	<b>Planned Activities</b>	Replacement of four (4) rooftop air conditioning units at Abilis Greenwich headquarters. The building receives more than 110 clients, staff and visitors per day, and current A/C units are five (5) years past their suggested lifespan. Project will allow for uninterrupted summer service, and result in \$4,500 in annual energy savings for Abilis.
<b>18</b>	<b>Project Name</b>	PY2018 Boys & Girls Club of Greenwich - Camp Simmons Pool Fencing Project
	<b>Target Area</b>	Greenwich, CT Geographic Area Map
	<b>Goals Supported</b>	Youth Centers Rehab/Improvements
	<b>Needs Addressed</b>	CD - Youth Centers Rehab/Improvements
	<b>Funding</b>	CDBG: \$21,900
	<b>Description</b>	The Boys & Girls Club of Greenwich (BGCG) is a dedicated community youth organization. Established in 1910, the Boys & Girls Club of Greenwich is a community youth organization whose mission is "To enable all young people, especially those who need us most, to realize their full potential as productive, caring, responsible citizens." The Club fulfills this mission by keeping children safe in the hours after school and by providing affordable programs in five core areas of youth development: Academic, Good Character and Leadership; Healthy Lifestyle; the Arts and Media; and sports, fitness and recreation. Project would provide security at existing Camp Simmons swimming pool site.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Project would include the construction of a six-foot tall aluminum fencing system with new latches and locks so that access to the pool at Camp Simmons may be controlled when staff is not present to supervise youth or others trying to enter.
<b>19</b>	<b>Project Name</b>	PY2018 Family Centers, Inc. - Bridge Street Exterior Rehab
	<b>Target Area</b>	Greenwich, CT Geographic Area Map
	<b>Goals Supported</b>	Public Facilities Rehab/Improvements

	<b>Needs Addressed</b>	CD - Public Facilities Improvement/Rehabilitation
	<b>Funding</b>	CDBG: \$36,000
	<b>Description</b>	Family Centers, Inc.'s mission is empower children, adults, families and communities to realize their potential at six different locations in Greenwich. The counselling service building at 20 Bridge Street was built in 1894 and is in need of facade rehabilitation to replace bricks and mortar.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Repair of exterior bricks and mortar at counselling service building located at 20 Bridge Street.
20	<b>Project Name</b>	PY2018 Housing Authority of the Town of Greenwich - McKinney Terrace I Boiler System Replacement
	<b>Target Area</b>	Greenwich, CT Geographic Area Map
	<b>Goals Supported</b>	Affordable Housing - Rehab of Existing Units
	<b>Needs Addressed</b>	Public Housing - Improvement and Rehabilitation
	<b>Funding</b>	CDBG: \$77,275
	<b>Description</b>	HATG is a non-profit public housing agency that provides affordable housing to low-income families. HATG receives state and federal funds to support many of their projects and activities. HATG is committed to provide affordable, safe, clean and sanitary housing to low- and moderate-income families. Project includes replacement of the boiler system at McKinney Terrace.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	

	<b>Location Description</b>	
	<b>Planned Activities</b>	Replacement of eleven (11) boilers at McKinney Terrace I. Boilers have/are reaching the end of their useful lifecycle and will be replaced with higher efficiency gas boilers.
21	<b>Project Name</b>	PY2018 Inspirica, Inc. - Colony Apartments Elevator Replacement
	<b>Target Area</b>	Greenwich, CT Geographic Area Map
	<b>Goals Supported</b>	Affordable Housing - Rehab of Existing Units
	<b>Needs Addressed</b>	Affordable Housing - Rehab of Existing Units
	<b>Funding</b>	CDBG: \$80,000
	<b>Description</b>	Inspirica's mission is to break the cycle of homelessness by helping people achieve and maintain permanent housing and stability in their lives. They are one of the largest providers of services to the homeless in Connecticut and the largest in lower Fairfield County. Each night Inspirica houses approximately 270 people, and each year serve over 800 people. They operate 11 facilities and provide an extensive array of support services including vocational training, job placement, counseling and much more. Inspirica also provides direct access to medical care, psychiatric care, dental and substance abuse treatment through a network of strategic partnerships. CDBG funds will be used support the cost of replacing the outdated unreliable elevator that serves the commercial portion of The Center for Children and Families at 141 Franklin Street, Stamford, CT. The project will further modernize the facility to prevent future breakdowns that cause significant inconveniences for residents and visitors and result in significant long term costs.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	CDBG funds will contribute to the replacement of an out-of-service elevator with one that is fully functioning and ADA compliant at a permanent supportive housing facility servicing 30-32 households.

22	<b>Project Name</b>	PY2018 Transportation Association of Greenwich - Bathroom Renovation Project
	<b>Target Area</b>	Greenwich, CT Geographic Area Map
	<b>Goals Supported</b>	Public Facilities Rehab/Improvements
	<b>Needs Addressed</b>	CD - Public Facilities Improvement/Rehabilitation
	<b>Funding</b>	CDBG: \$8,250
	<b>Description</b>	The Transportation Association of Greenwich (TAG) is a non-profit agency that provides more than 60,000 rides a year to the frail, elderly and/or mentally/physically challenged of Greenwich and Stamford. Project includes converting an existing bathroom on the main floor of TAG's building so that it meets ADA handicap accessibility requirements.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Upgrade to an existing bathroom at the mail floor of TAG's building to ensure ADA compliance.
23	<b>Project Name</b>	PY2018 CDBG Administration
	<b>Target Area</b>	Greenwich, CT Geographic Area Map
	<b>Goals Supported</b>	CDBG Planning and Administration
	<b>Needs Addressed</b>	CD - CDBG Planning and Administration
	<b>Funding</b>	CDBG: \$145,000
	<b>Description</b>	The Community Development Office is responsible for the administration, coordination and monitoring of all CDBG-funded activities to ensure compliance with the HUD Grant Agreement. The CD Office has two (2) staff persons (one full-time and one part-time). Under HUD program requirements, no more than 20% of the entitlement plus any program income can be expended towards CDBG planning and administration. The proposed 2018 CDBG Planning/Administration budget meets such requirement.
	<b>Target Date</b>	

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	The Community Development Office is responsible for the administration, coordination and monitoring of all CDBG-funded activities to ensure compliance with the HUD Grant Agreement. The CD Office has two (2) staff persons (one full-time and one part-time). Under HUD program requirements, no more than 20% of the entitlement plus any program income can be expended towards CDBG planning and administration. The proposed 2018 CDBG Planning/Administration budget meets such requirement.
<b>24</b>	<b>Project Name</b>	PY2018 CDBG Contingency/Unprogrammed Funds
	<b>Target Area</b>	Greenwich, CT Geographic Area Map
	<b>Goals Supported</b>	CDBG Planning and Administration
	<b>Needs Addressed</b>	CD - CDBG Planning and Administration
	<b>Funding</b>	CDBG: \$266,606
	<b>Description</b>	Contingency/Unprogrammed Funds are utilized in the event of any unforeseen or special circumstances, such as public bids in excess of the estimated costs during the planning and application stage, or an increase in cost of materials. Contingency/Unprogrammed Funds are transferred subject to the approval of teh BET after justification and pursuant to local and federal budgetary procedures related to the CDBG Program.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	

	<b>Planned Activities</b>	Contingency/Unprogrammed Funds are utilized in the event of any unforeseen or special circumstances, such as public bids in excess of the estimated costs during the planning and application stage, or an increase in cost of materials. Contingency/Unprogrammed Funds are transferred subject to the approval of teh BET after justification and pursuant to local and federal budgetary procedures related to the CDBG Program.
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## AP-50 Geographic Distribution – 91.220(f)

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Funding allocations for Program Year 2018 and priorities assigned for each activity are based on citizen input during the Community Development Advisory Committee’s process as well as the First Selectman’s authority during Plan development with careful consideration of the priorities proposed in the Five-Year Consolidated Plan. The proposed activities are available to low- and moderate-income residents with most programs and services located within the low- and moderate-income sections of Town. The Project Map shows the location of the proposed activities. There is no specific single area of geographic focus in allocating the CDBG funds, rather the CDBG allocation is focused on activities that are accessible and available to the targeted vulnerable populations. Certain services not provided within the Town of Greenwich, but that are offered to income-eligible Greenwich residents, are located in Stamford. Beneficiary reporting for these activities includes the number of Greenwich residents served.

### Geographic Distribution

Target Area	Percentage of Funds
Greenwich, CT Geographic Area Map	100

Table 8 - Geographic Distribution

### Rationale for the priorities for allocating investments geographically

In general, the allocation of CDBG funds was based on the following criteria:

- Whether the proposed activity meets the requirements established under the funding priority analysis and strategies;
- Whether the proposed activity is included within the lists of eligible activities under the CDBG statute; and
- Whether the proposed activity meets one of the three CDBG national objectives.

The Town did not specifically identify target areas.

### Discussion

There is no specific single geographic area of focus in allocating CDBG funds. The neighborhoods within the Town of Greenwich are comprised with mixed-income households. Therefore, the low- and moderate-income residents (target residents) do not populate a geographic area that is easily tracked (such as a census tract or a particular neighborhood). Thus, the allocation of CDBG funds focused on the activities that are accessible and available to the target residents.



# Affordable Housing

## AP-55 Affordable Housing – 91.220(g)

### Introduction

#### Priorities and Objectives:

Among the objectives of the Community Development activities for PY2018 is to provide decent housing principally for low- and moderate-income persons. To accomplish this objective, the CD Office will work to extend and strengthen partnerships among all levels of government and the private sector, including for-profit and non-profit organizations, in the production and preservation of decent, safe and affordable housing.

The CD Office, in its effort to promote the development and maintenance of decent, safe housing affordable to target income households as well as those with special needs, has set the following goals and objectives for PY2018:

- Assist in the development and provision of housing for target income households and special needs groups.
- Support and assist in the conservation and improvement of existing affordable housing stock.
- Promote equal housing opportunities.
- Preserve existing affordable housing developments for target income households with the use of various resources, programs and policies.
- Assist in the conservation and affordability of assisted housing through rehabilitation for energy conservation and continued life of the buildings.

To achieve the goals and priorities listed above, the following actions will be taken during PY2018:

- CDBG funds will be allocated to the Greenwich Housing Authority for a boiler system replacement at McKinney Terrace I to improve the quality of life of the families who reside at this public housing development.
- CDBG funds will be allocated to Inspirica to support the Center for Children and Families Commercial Wing Elevator Project, which serves as transitional and permanent housing to homeless individuals and households.
- The CDBG office will continue to work with local housing developers (public and private) to promote the inclusion of affordable/moderate-income dwelling units.

The CDBG office will monitor and report any progress related to the recommendations issued by the Community Development Partnership Planning Committee with regards to affordable housing developments. The progress report will be included in the 2018 CAPER. With regards to program year

2018, the Town did not allocate CDBG funds to any activities that promote homeownership.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	0
Non-Homeless	0
Special-Needs	30
Total	30

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	21
Acquisition of Existing Units	0
Total	21

**Table 10 - One Year Goals for Affordable Housing by Support Type**

## Discussion

### Available Resources:

The anticipated CDBG entitlement funding from HUD and program income from loan repayment will be allocated to local and area agencies whose programs and services specifically address the housing needs identified in the 2015-2019 Consolidated Plan. The allocation of funds for assisted/affordable housing was based on a balance of need, realistic expectations of proposed accomplishments, available resources, including affordable sites and other available financing in sufficient amounts to produce housing that will be affordable to low- and moderate-income individuals and households.

CDBG funds allocated to rehabilitation and acquisition activities during program year 2018 will be devoted to rehabilitation and enhancement or improvements of existing affordable housing including public housing units available to target individuals and households. Funding allocations will be provided to maintain and preserve the stock of affordable units by supporting the rehabilitation costs of such units. Rental assistance or subsidy is not directly provided, but when the CDBG funds are granted to affordable housing developers, it ensures that the rent is kept affordable for the low- and moderate-income renters.

Persons with disabilities and persons with HIV/AIDS are supported through CDBG funding to agencies and organizations that provide housing and supportive services to them. Thus, the CD Office will continue to provide funding towards housing rehabilitation or renovation or improvement projects that

will benefit these target populations.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The Community Development Office is a separate entity from the Town of Greenwich Housing Authority, however both organizations receive federal funds through the U.S. Department of Housing and Urban Development. Each entity has its own administrative staff. The Town and the Housing Authority collaborate frequently to best meet the needs of Greenwich's public housing residents.

### **Actions planned during the next year to address the needs to public housing**

In the past, the CD Office has provided the Housing Authority with CDBG funds to support the rehabilitation and modernization of the Town's stock of affordable public housing units, and to support activities under their Family Self-Sufficiency Program. CDBG funds during Program Year 2017 will be provided to the Housing Authority to support the painting and upgrade project at McKinney Terrace I, pending final Action Plan approval from HUD. Program Year 2018 CDBG funds will support a replacement of the boiler system at McKinney Terrace I.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The Housing Authority holds their Board meetings on a regular basis. Through these meetings, the residents are made aware of any proposed plans to be undertaken by the Housing Authority. In addition, residents are encouraged to participate in some management issues. The Housing Authority will continue to offer a Family Self-Sufficiency Program to help promote homeownership.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The Housing Authority of the Town of Greenwich has been designated as "high performing" by HUD.

### **Discussion**

The Housing Authority of the Town of Greenwich continues to construct new units, acquire and renovate properties, and upgrade/rehabilitate existing properties. This includes the recently completed construction of eleven (11) new units as well as plans to build an additional eighteen (18) units.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

According to the Connecticut Coalition to End Homelessness's 2017 Stamford-Greenwich Point-In-Time (PIT) Report, the Stamford-Greenwich area had 253 people experiencing homelessness on the night of the outreach/study, 80 of whom were children.

The Homelessness 2007 Stamford/Greenwich Connecticut Ten Year Plan reported that persons are considered homeless if they meet the criteria pursuant to the McKinney Act and other federal guidelines such as:

- Lack a fixed, regular and adequate nighttime residence, and have supervised emergency shelter as a primary nighttime residence;
- Reside in an institution providing temporary residence for individuals in need of institutional living and were homeless at the time of entry into that institution or will be homeless on discharge;
- Sleep somewhere not designed as a regular sleeping accommodation for human beings such as cars, parks, streets/sidewalks or abandoned buildings;
- Sleep in buildings that have been condemned as unfit for human habitation;
- Being evicted within the week and have not secured a subsequent residence or do not have the resources/support networks needed to obtain housing;
- Being released from transitional housing designed for the homeless;
- A victim of domestic violence who currently live with an abusive spouse/family member or have recently left an abusive home;
- Being released from institution where they have been residents for more than 30 days and have not secured subsequent residence or do not have the resources/support networks needed to obtain housing; or
- Were homeless prior to current HUD assisted housing assistance and would be homeless again without that HUD assistance.

Since the Town does not have its own homeless shelter for homeless individuals and homeless families with children, with the exception of Kids in Crisis that serves abused and neglected children, the Town has always and will continue to support and allocate CDBG funds to area and regional homeless shelters and providers. In addition, the need for programs and services aimed at the homeless population will continue to be a high priority. The Town has self-imposed an obligation to support area and regional homeless shelters. These activities are regarded as high priority.

The specific objectives to address the identified needs of the homeless population can be found under the project summary information section. The accomplishments and outcomes are reported with the submission of the CAPER. Supporting programs and services for the benefit of the homeless population

continues to be a high priority.

**Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

**Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

In order to successfully reach out to the homeless population and be completely aware of their needs, the Town will work with the homeless program services and housing providers to conduct a needs assessment survey to ensure that their needs are being properly addressed.

The Town will continue to work and support area and regional agencies that address the needs of the homeless population. Some of these agencies include but are not limited to: Domus Foundation; Inspirica; Kids in Crisis; Laurel House; Liberation Programs; and Shelter for the Homeless, Inc.

To ensure that emergency and transitional housing needs of homeless persons are accurately identified and properly addressed, the CD Office will collaborate with homeless program service and housing providers to develop a short-term and a long-term plan that includes capital improvements and other projects. This plan shall establish the actions to be taken to ensure that support and assistance are provided to those who are transitioning from emergency shelters to permanent and independent housing.

**Addressing the emergency shelter and transitional housing needs of homeless persons**

According to the 2007 Homelessness Stamford/Greenwich, CT *Ten Year Plan*, the gaps in services and housing tend to be a result of the following: Limited or inadequate funding resources, difficulties in engaging the target population, limited or inadequate supportive and permanent housing, poor discharge planning from public and private systems, and inaccessibility of resources (particularly mental health and substance abuse services).

In order to properly address the identified gaps in the delivery of housing and program services to the homeless population, the Town will continue to work with the agencies and organizations whose activities directly benefit the homeless population. The Town will also work with these agencies in order to develop and implement a strategic plan that will reduce the gaps identified above.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were**

## **recently homeless from becoming homeless again**

The Town will continue to participate in any Regional Homelessness Plan and provide available support to address findings. Some of the root causes of homelessness are: poverty; difficulties in engaging the population especially individuals with mental health or substance abuse histories; lack of appropriate supportive and permanent housing; poor discharge planning from public and private systems; inaccessibility of mainstream resources, particularly mental health and substance abuse services; investment in stop gap measures rather than permanent solutions; expensive housing market; and lack of employment opportunities. In an effort to address some of the issues stated above, CDBG funds will be provided to the following activities: Family Centers RITE program; Food Bank of Lower Fairfield County program; Inspirica Women's Housing program and rehabilitation project; Kids in Crisis Nursery Emergency/Crisis Services; Meals-on-Wheels Food Service program; Neighbor-to-Neighbor Food Pantry program and rehabilitation; Pacific House Emergency Food Service program; and YWCA Domestic Abuse Services.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The Town supports local and regional shelters and housing providers with their development and implementation (to the extent possible and where appropriate) of policies and protocols for the discharge of persons from publicly funded institutions or systems of care in order to prevent such discharge from immediately resulting in homelessness for such persons. All residents are assisted in locating permanent housing or other long-term residential settings such as substance abuse treatment or supervised housing for persons with psychiatric disabilities. CDBG-funded agencies providing housing (emergency, permanent, transitional and supportive) are required to supply a copy of their discharge policies and procedures.

## **Discussion**

To achieve the goal of eliminating chronic homelessness, the Town will provide support and work actively with agencies that provide supportive services and shelters to the homeless population. In addition, the Town will provide support to agencies that provide direct assistance (i.e. food, transportation, child care, job-training, etc.) to individuals who are at risk of becoming homeless. Further, the CD Office supports and will participate in any regional planning efforts that agencies carry out in an attempt to end homelessness and chronic homelessness. The Town will continue to work with, support and provide funding to local and regional shelters and supportive service providers to meet the goal of eliminating chronic homelessness as well as meet the needs of those

experiencing homelessness locally.



## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

Some of the constraints to affordable housing development include: availability of affordable sites; development standards; development costs; availability of funding sources for affordable housing; high cost of housing; local zoning restrictions; lack of community awareness; neighborhood opposition; and HUD's prohibition against using CDBG funding for the construction of new housing.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

To uphold the Town's commitment to removing or reducing unnecessary barriers to affordable housing, the following actions will be taken during Program Year 2018:

- The CD Office will continue to provide guidance and assistance to the Housing Authority, the Town's Planning and Zoning Department and for-profit and non-profit housing developers regarding affordable housing.
- The CD Office will continue to work with housing developers in providing comments and technical support related to housing affordability plans that include affordable/moderate-income units. In addition, the CD Office will assist the developers by certifying income eligibility of the targeted buyers/renters.
- The CD Office will continue to review any affordability plans submitted by housing developers for developments that include affordable or set-aside units. The current Affordability Plan template will be reviewed and updated/revised as necessary to ensure that the Town is furthering the development of affordable housing.

CD staff will continue to monitor the progress of the Community Development Partnership Planning Committee and report on the recommendations related to affordable housing which will be forwarded to the Town's Planning and Zoning Commission for review and action (adoption into the Town's Building Zone Regulations).

### **Discussion:**

The CD Office will continue to submit to the Connecticut Department of Economic and Community Development an annual census of all housing units that qualify as affordable housing in accordance with CGS 8-30g. This process allows the Town to monitor the affordable housing units to ensure that such units remain affordable and available to income-eligible households.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

#### **Lead Agency**

The Community Development (CD) Office of the Town of Greenwich serves as the lead agency for the administration of all CDBG-funded activities. As the lead agency, the CD Office is responsible for the management and implementation of the Town's 2018 Annual Action Plan and related documents. The CD Office is also responsible for taking the necessary actions to meet all CDBG-related requirements set forth by HUD to ensure that the Town is in compliance with all the rules and regulations of the program. The CD Office manages the process of identifying and selecting a wide range of housing and community development activities to support the improvement of community facilities, as well as the provision of programs and services that are carried out by subrecipients (non-profit agencies).

The CDBG program is designed to leverage federal funding with local, state and/or private funds. The Community Development Administrator works with the Community Development Advisory Committee (CDAC) members during the initial process of identifying and selecting eligible activities for CDBG funding allocation. The CD Office also ensures that all comments, suggestions and input from the public are incorporated in the process and are included in the Annual Action Plan. The proposed programs and projects are contracted out to non-profit agencies through the awarding of a CDBG grant. In addition to the non-profit agencies, the Town's Department of Social Services, Department of Health, Department of Parks and Recreation and the Housing Authority are governmental agencies that also provide services to the low- and moderate-income residents of Greenwich.

#### **Plan Development**

The 2018 Annual Action Plan reflects and identifies the needs of low- and moderate-income Greenwich residents, and links the identified needs to available federal, state and local resources. The 2018 Annual Action Plan was developed with comments, suggestions, assistance, input and advice of citizens, agencies (both public and private) and the CDAC committee. Development of the 2018 Annual Action Plan included the following:

- A public hearing was held prior to the beginning of the planning process to identify housing and community development needs;
- A period was set aside for various non-profit agencies to submit requests for CDBG funding during Program Year 2018;
- Evaluation of all proposed activities requesting Program Year 2018 CDBG funds;
- Several public meetings and a public hearing were held by the Advisory Committee to ensure maximum citizen participation and input;
- On-site visits by the Advisory Committee members to thoroughly assess each of the proposed

activity;

- A public hearing was held by the First Selectman prior to the issuance of the final funding recommendation;
- Draft copies of the proposed 2018 Annual Action Plan were distributed to various Town libraries, agencies, Boards, Commissions and the RTM to solicit citizen participation and input; and
- Approval was obtained from the Town's finance Board (BET) and legislative body (RTM) to submit the 2018 Annual Action Plan for HUD consideration.

### **Actions planned to address obstacles to meeting underserved needs**

The greatest obstacle to meeting the needs of low- and moderate-income persons and households is the continued reduction of available funds. The CD Office will continue to encourage local community agencies to pursue other public and private funds and to research other mechanisms that may be used to assist target individuals and households to obtain decent housing, a suitable living environment and expanded economic opportunities. The CD Office will also work with the Town in preparing and submitting applications for funding from other sources (i.e. state funds, other federal funds, etc.)

### **Actions planned to foster and maintain affordable housing**

The anticipated CDBG entitlement funding from HUD and program income from a loan repayment will be allocated to local and area agencies whose programs and services specifically address the housing needs identified in the 2015-2019 Consolidated Plan. The allocation of funds for assisted/affordable housing was based on a balance of need, realistic expectations of proposed accomplishments, available resources, including affordable sites, and other available financing in sufficient amounts to produce housing that will be affordable to low- and moderate-income individuals and households.

CDBG funds allocated to rehabilitation and acquisition activities during Program Year 2018 will be devoted to rehabilitation and enhancement or improvements of existing affordable housing including public housing units available to target individuals and households.

Funding allocations will be provided to maintain and preserve the stock of affordable units by supporting the rehabilitation costs of such units. Rental assistance or subsidy is not directly provided, but when CDBG funds are granted to affordable housing developers, it ensures that the rent is kept affordable for low- and moderate-income renters.

### **Actions planned to reduce lead-based paint hazards**

The CD Office will require any residential activity (rehabilitation or program services) of pre-1978 residential structures funded in part or in whole with CDBG funds to be tested for lead-based paint hazards. Should the test show positive for lead, the subrecipient must ensure that lead is abated in

accordance with the regulations of the Environmental Protection Agency and in compliance with the Residential Lead Based Paint Hazard Reduction Act of 1992 (Title X) and subsequent changes.

The process shall include notification, identification and treatment as necessary. In addition, the CD Office will continue to require that rehabilitation activities include lead-based paint identification and abatement prior to releasing CDBG funds for the activity.

The Greenwich Health Department will continue to work towards eliminating elevated blood lead levels in children under the age of six by screening children who are most likely to be affected. Their approach includes the following: 1) offering (free of charge) blood lead testing to all eligible children who reside in rental units built before 1978 who may have been exposed to any building renovations or through other sources that may have exposed them to lead paint; and 2) the testing will be offered through various programs such as the WIC Clinic, the Family Health Well Child Clinic, Head Start programs and to children who attend any of the 40 daycare centers within the Town.

The CD Office will continue to consult with housing providers for low-income individuals and households (such as HATG, Hill House, Pathways, Abilis, etc.) with regards to lead-based paint evaluation, identification and abatement. The Town will also continue to support the School Health examination program of the Board of Education, which screens children for anemia and lead exposure. They will also perform periodic sampling surveys that are conducted in general areas of environmental concern as well as specific clinical testing. As far as individual housing units, they will continue to respond to individual tenant complaints and/or request.

### **Actions planned to reduce the number of poverty-level families**

The Town's anti-poverty strategy includes attracting a range of businesses and providing workforce development and job-training services for low-income residents. In addition, the Town's strategy is to provide supportive services for target income residents, such as childcare services and counselling.

In an effort to reduce the number of individuals and households living at or below the poverty level, the Town will focus on offering programs and activities that support job-training, childcare (before/after school, day care, early education) and basic human needs services. Planned economic development and anti-poverty programs include:

- Job-training services;
- Services that improve skills and address barriers to employment;
- Childcare center and services such as Head Start programs;
- Support family self-sufficiency programs; and
- Programs run by agencies and organizations aimed at enhancing the financial status of low- and moderate-income residents.

These services are especially vital to the low- and moderate-income individuals and households with

children and seniors on limited income. By providing assistance that offers basic services, the target population can focus on improving their family's financial stability.

During Program Year 2018, CDBG funds will be provided to the following activities:

- Child Guidance Center of Southern CT, Inc. – Mental Health Services
- Community Centers, Inc. – Comprehensive Educational Program
- Community Health Center, Inc. – Senior Dental Assistance Program
- Family Centers – First Steps at Armstrong Court Preschool Program
- Family Centers – RITE (Reaching Independence Through Employment) Program
- Food Bank of Lower Fairfield County – Food Bank Program
- Greenwich Adult Day Care – River House Saturday Night Lights Program
- Inspirica – Women's Housing Program Residential Case Manager/Life Planning Coach
- Inspirica – Jumpstart Career Program Employment Specialist
- Jewish Family Services – Supermarketing for Seniors Program
- Kids in Crisis – Safe Haven for Kids
- Meals-on-Wheels of Greenwich – Food Service Program
- Neighbor-to-Neighbor – Food Service Summer Supplement Program
- Old Greenwich Riverside Community Center – Scholarship for Childcare Program
- Pacific House, Inc. – Emergency Meals Program
- YWCA of Greenwich – Domestic Abuse Services

### **Actions planned to develop institutional structure**

The Town works in partnership with private non-profit organizations and other public institutions in carrying out the activities proposed in the community development plan. The Town evaluates each activity as well as the agencies and organizations in order to properly assess the strengths and gaps in the delivery system. Effective implementation of the strategies and goals stated in the 2018 Annual Action Plan requires the participation, involvement and support of various local community and area agencies. Coordinated efforts among local and area agencies are necessary to ensure that the community needs are addressed. Some needs are met on a regional basis, therefore CDBG funds are provided to regional agencies if warranted (where the needs of local residents are documented and are being met by such programs). The CD Office also works with and provides recommendations and assistance to private agencies, non-profit agencies, neighborhood associations, faith-based organizations.

The partnerships between the Town and non-profit service providers (local, area and regional) allow for the effective delivery of the needed and vital program services to the target population/group to the extent feasible. These partnerships proved to strengthen the delivery of programs and services. In addition, any gaps that have been identified are addressed through the use of local Town funds (department services) or local service providers. Finally, area and regional service providers are also

supported to address the needs of the target population if the services required are not available locally (for instance, homeless shelters).

To improve institutional structures and enhance the coordination between the Town and housing and human service agencies/organizations, the CD Administrator will continue to support other local planning agencies such as the United Way Planning Council. The UW Planning Council consists of members from community and area agencies and organizations who work together to identify and address the needs of residents as well as gaps in the delivery of services. In addition, the CD Administrator will continue to participate in various committee meetings that address the priority issues identified in the 2018 Annual Action Plan and participate in professional organizations aimed at advocacy and professional development in the housing and community development fields.

The CD Office will continue to seek representatives from: 1) various local community agencies (private and non-profit); 2) neighborhood associations; 3) community and faith-based organizations; and 4) public institutions to be part of the advisory committee to the CDBG program. To enhance the coordination and ensure participation, at least one representative from the Housing Authority of the Town of Greenwich, NAACP – Greenwich Branch, NOW – Greenwich Chapter, RTM (Representative Town Meeting) districts, St. Mary’s Hispanic Center and Public Health Committee/League of Women Voters, Planning and Zoning Commission, Board of Social Services, Board of Health and the BET (Board of Estimate and Taxation) will also be requested.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The coordination and cooperation among public/private housing, health and social service agencies is accomplished through the composition of the Community Development Advisory Committee (CDAC), which includes representatives from the Housing Authority, Board of Health, Board of Social Services, Planning and Zoning Commission, the NAACP, National Organization of Women (local Chapter) NOW – League of Women’s Voters, and the Hispanic Center. To enhance the coordination and maintain relationships with public and private agencies, the CD Office contacted and encouraged local and area housing, health and social service agencies to participate during the development of the 2018 Annual Action Plan.

### **Discussion:**

#### **Annual Action Plan Contingency Plan for Submission**

The Town of Greenwich begins each program year on January 1st. The annual local CDBG allocation process typically begins in March and concludes in December with the annual action plan submitted to HUD when the Town’s annual allocation is announced for its 45-day review period. As the Town typically has not been informed of its annual CDBG entitlement allocation by the beginning of the planning calendar, the allocation process is to commence assuming level funding (approximately) from

the prior program year.

Should the Town's annual CDBG allocation be decreased from the prior funding year, a proportionate reduction in prior funding recommendations/approvals will be instituted to meet the fifteen percent (15%) cap on public service activities and twenty percent (20%) cap on planning and administrative costs. The funding decrease will be divided among approved public service activities, with each approved activity receiving a percentage decrease equal to that of the Town's decrease from the prior program year.

Should the Town's annual CDBG allocation be increased from the prior funding year and/or the anticipated allocation used for the allocation process, the funding increase will be added to public service proposals proportionally using the percentage increase of the Town's award, pending the actual request by the applicant and their capacity to deliver programming. Public service activities that have been awarded the entire amount of their initial request will not see an increase in funding, unless the will allow for the applicant to increase their level of service, at the Town's discretion. Additional funds may be added to the previously approved planning and administration allocation at the Town's discretion, not to exceed the twenty percent (20%) cap set by HUD. All remaining funds are to be set aside in a contingency account to be reprogrammed at a later date.

In either a decrease or increase funding scenario decimals will be rounded to accommodate for HUD IDIS entry.

## **Program Specific Requirements**

### **AP-90 Program Specific Requirements – 91.220(I)(1,2,4)**

#### **Introduction:**

During Program Year 2018 the Town of Greenwich proposes to fund 24 activities (16 Public Service, 6 Public Facilities, 1 Planning/Administration, 1 contingency fund) totaling \$768,587.24. The breakdown for the anticipated budget is as follows:

- \$715,000 – anticipated 2018 CDBG funding
- \$37,744.24 – reprogrammed funds (from unallocated funds, program income and activities that were canceled or completed under budget)
- \$15,843.00 – Program Income from the Housing Authority of the Town of Greenwich related to repayment for Parsonage Cottage

#### **Timely Completion Procedure**

##### **Public Service Activities:**

The proposed CDBG funding to be allocated to the 16 public service activities represents a small percentage of the total cost to run each of the program/service activities. Therefore, there is no potential timeliness expenditure issue related to the public service activities.

##### **Rehabilitation/Improvement Activities:**

The CD Office will update the Subrecipient Agreement for all rehabilitation/capital improvement activities to add language specifically stating a timeliness expenditure goal or a requirement to allow for the Town to cancel the CDBG funding if the proposed project/activity does not start within one year from the date that the Agreement has been executed, at the Town's discretion. In addition, a regular (monthly or quarterly) status report will be required from all subrecipients to keep track of the progress or any problem that may delay the proposed project/activity.

##### **Program Income:**

Any program income to be received during Program Year 2018 will be allocated to activities with programs and services that benefit low- and moderate-income persons.

##### **Contributions – Other Town Funds:**

Represents the costs of employee benefits (fringe benefits) for CD Office staff. Employee/fringe benefits



include but are not limited to:

- FICA
- Medicare
- Pension
- Health Insurance Coverage
- Life Insurance Coverage
- Worker's Compensation
- OPEB (Other Post-Employment Benefits)

**Community Development Block Grant Program (CDBG)  
Reference 24 CFR 91.220(l)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

**Other CDBG Requirements**

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

**Percentage of CDBG Funds for LMI Benefit:**

The Town plans to expend 100% of its CDBG grant on activities benefitting low- and moderate-income individuals and households. The HUD requirement is set at 70%.

**Overall Benefit:**

During the three-year period for program years 2018, 2019 and 2020, the Town will allocate and use 100% of the CDBG grant to benefit low- and moderate-income individuals and households.

