GREENWICH BOARD OF ETHICS

Minutes of Meeting of December 8th, 2015

Members Present: Paul de Bary, Chair and Acting Secretary, Robert Grele, Robert Sisca, John Margenot

Members Absent: None

Others Present: None

The meeting was called to order at 5:40 P.M. by the Chair, who noted that a quorum was present. As acting Secretary, the Chair had distributed a draft of the minutes of Board’s September 15th meeting.

Upon motion made by Mr. Grele and seconded by Mr. Margenot, the minutes of the September 15th, 2015 meeting of the Board were unanimously approved as attached to these minutes.

The Chair then reported to the Board about his presentation and the questions that were raised when he was invited by the 1st Selectman to attend the monthly meeting of Town Department heads and his discussion with a member of the Finance Department concerning the Board’s Budget for the 2016-2017 Fiscal Year.

The next item on the agenda was the adoption of a meeting schedule for the 2016 calendar year, which is required to be filed with the Town Clerk prior to January 30th of each year. Mr. Sisca recalled that the Town celebrated President’s Day on an alternate Date and the Town Facilities Calendar was consulted. At appeared that February 15th was the date as there were no events scheduled for that date. The Chair agreed to confirm this prior to filing the schedule. Upon motion made by Mr. Margenot and seconded by Mr. Sisca, the attached Schedule of Meetings for 2016 was adopted, subject to confirmation by the Chair that the Town would celebrate President’s Day on February 15th.

The Board then discussed several ethical issues raised by cases in other jurisdictions in order to explore their implications for the Town.

Following this discussion, there was no further business before the Board and the meeting was adjourned at 6:45 P.M.
GREENWICH BOARD OF ETHICS

Minutes of Meeting of September 15th, 2015

Present:  Paul de Bary, Chair and Acting Secretary, Robert Grele, John Margenot

Absent:  Robert Sisca

The meeting was called to order by the Chair at 5:40 P.M. Although a quorum was present, no action items were on the agenda or were taken up. The Chair had distributed a draft of the Board’s annual report to the Selectmen and the RTM as well as copies of the annual disclosure reports for the 2014-2015 fiscal year.

These items were reviewed and discussed and the meeting was adjourned at 6:45 P.M.
The Board of Ethics has adopted the following meeting schedule for its regular meetings during the 2016 Calendar Year:

February 9, 2016
April 12, 2016
June 7, 2016
September 13, 2016
December 13, 2016

Board of Ethics Meetings are usually held at 5:30 P.M. at Town Hall. For specific information concerning the location and time of each meeting, please consult the Town Facilities Calendar. Special and emergency meetings of the Board of Ethics may be scheduled upon notice to the Town Clerk, which will be posted in accordance with the requirements of the Connecticut Freedom of Information Act. That Act requires notices for special meeting to be filed with the Town Clerk and posted on the meeting page of the Board’s web site at least 24 hours before the meeting, but does not require notice of emergency meetings where the emergency is justified. Agendas for regular and special meetings are also required to be filed in the office of the Town Clerk and posted on the Board’s web site at least 24 hours in advance.

Any person who files a written request, and agrees to pay reasonable charges as described below, will be sent copies of notices of regular and special meetings at the time they are filed with the Town Clerk. Any such request must specify the e-mail, fax or physical mailing address to which the copy of the notice is to be given and will be effective for one year from the date of filing. A renewal request may be filed during January of each year. The cost of this service will be: 1) for e-mail notification - $15, 2) for fax notification - $25, or 3) for 1st class mail notification - $35. Persons making such requests should enclose a valid check drawn on a solvent account and made payable to “Town of Greenwich” for the required amount with the request sent to the Town Clerk. The request should be mailed or delivered to the Town Clerk at Town Hall, 101 Field Point Road -
Greenwich, CT 06830. A copy of the request should be sent to the Secretary of the Board of Ethics at the same address.