EXECUTIVE SESSION

Mr. Drake made a motion, seconded by Ms. Kreuzer, to enter Executive Session at 10:04 A.M. to discuss a contract, and the Committee voted 4-0-0. Motion carried.

Mr. Drake made a motion, seconded by Mr. Duus, to exit Executive Session at 10:55 A.M., and the Committee voted 4-0-0. Motion carried.

The meeting was called to order at 10:56 A.M.

1. **Approval of the BET Investment Advisory Committee Meeting Minutes**

   Mr. Drake made a motion, seconded by Mr. Weisbrod, to approve the Minutes of the Regular Meeting of the Investment Advisory Committee held on November 9, 2021 as amended. The Committee voted 4-0-0. Motion carried.

2. **Review and approval of any proposed investment actions of the December 7, 2021 meeting of the OPEB Trust Board**

   Ms. Yemets reported that the OPEB Trust Board recommended selling the entire position of the PIMCO Income Fund (PIMIX), an actively managed mutual fund, to reinvest (a) a sufficient amount in the S&P 500 ETF (SPY) to increase its position to 75% of the portfolio, (b) a sufficient amount into Vanguard FTSE All-World ex-US ETF (VEU) to increase it to
5% of the portfolio, and (c) invest the balance into PIMCO Enhanced Short Maturity Active EFT (MINT) to comprise 20% of the portfolio. The Board’s objective for the trade was to increase the equity portion of the portfolio to 80% and fixed income to 20% of the portfolio. A member of the IAC commented that it was a prudent and responsible institutional move.

Mr. Weisbrod made a motion, seconded by Ms. Kreuzer, to approve the recommended actions of the OPEB Trust Board, and the Committee voted 4-0-0. Motion carried.

3. **Update on the RFP for Investment Advisory Services for the OPEB Trust Fund**

Mr. Duus commented that the selected winning OCIO (Outsourced Chief Investment Officer) firm’s contract is being negotiated and the hope is that the firm possibly could be on-board by year-end.

4. **Review of Treasury Reports:**

- **Town’s cash position and invested cash allocations as of November 30, 2021**

  On November 30, 2021, the General Fund cash balance was $146,402,002. The appreciation generated in November was $24,576. The General Fund allocations of cash deposits among three banks had rates of return between 0.06% to 0.12%; the CT STIF allocation earned 0.09% interest; and $21 million invested in CDs earned 0.95% (annualized). The General Fund fiscal year-to-date earnings were $168,000.

- **General Fund monthly cash flows: actual for November 2021 and projected for the remainder of FY2022**

  Ms. Yemets commented that in November the Town saw strong income from building permits and conveyance taxes. The General Fund total cash inflows in November were $5.5 million and total outflows were $29.2 million with a month-end cash balance of $146 million.

6. **Old Business** - none

7. **New Business** – none

**Chairman’s Remarks**

Mr. Duus commented that meeting in-person for the first time since the advent of the Pandemic was a welcome experience and thanked the IAC Committee for a remarkable two years. Highlights included Ms. Yemets’ first full two-year term as Treasurer; two 3-month Tax Holiday for payment of local property taxes (without meaningful negative affect on the Town’s liquidity due to, in part, daily monitoring of tax inflow and cash balances); the extensive change of the OPEB Trust Investment Policy Statement; the ‘staffing’ by the members of the IAC of the BET’s Pension Liability Special Project Team; and the engagement of professional OCIO management for OPEB Trust. The Committee thanked Mr. Duus’ for his leadership.
8. **Adjournment**

Ms. Kreuzer made a motion, seconded by Mr. Weisbrod, to adjourn the Regular Meeting of the Investment Advisory Committee at 11:26 A.M, the Committee voted 4-0-0. Motion carried.

Next Meeting: January 13, 2022 at 10:00 A.M. Zoom webinar

Catherine Sidor, Recording Secretary

J. William Drake, Chairman, Investment Advisory Comm.