

Conservation Commission Energy Committee Meeting
Thursday, December 6, 2018
Land Use Conference Room, 2nd Floor, Town Hall

In attendance: Rusty Parker, Skip Parker, Steve Hall, Urling Searle

Also in attendance: Patricia Sesto, director; Sarah (Nahabedian) Coccaro, conservation resource manager

1. Call to order

9:00 a.m. by Ms. Patricia Sesto

2. Approval of Minutes

Skip Parker made a motion to accept the November 21st meeting minutes, seconded by Steve Hall, and carried.

3. Winter Program

- a. Date and Location: February 22nd, 2019 at the Boy's and Girl's Club, Greenwich.

Urling Searle met with Liz Galeano to review the details. Event will be held in the Game Room, which can hold up to 380 standing. Chairs and tables will be provided. They have a podium and a screen, but no a/v system, so will need to bring a projector. Side wall by the entrance has space for two tables for coffee and pastries. There is a room for a check-in table right next to the entrance. There are 30-40 parking spaces in side lot plus 8± along the front driveway. Horseneck lot across the street requires a G permit. ("G" permit is exclusive to Greenwich Residents only for Island Beach and Horseneck parking lots.) Empty spaces close to the building were observed during the site visit.

Ms. Galeano approved 8:00 a.m. arrival with program beginning at 8:30 a.m. and ending at 10:00 a.m. The facilities manager will be on hand for the 10:00 a.m. tours. She will be sending the contract shortly. Searle provided photographs from her visit.

Speakers can be up on the stage; panel can be on the floor or up on the stage, up to the Committee to decide. Skip Parker inquired about the room capacity vs. the number of expected guests. He is concerned the room would be too large for a small crowd. Sesto recommended organizing the seating appropriately in the room, as to not make the room feel too large if we have a small crowd. The Committee agreed to keep the event at the Boy's and Girl's Club, even if we have a small turnout.

The scope of invitees will be enlarged to better ensure a strong turnout.

Committee to arrange for an A/V system (projector and laptop). Searle to check on microphone at venue.

b. Invitation List

i. Building 25K+:

Sesto to provide Skip Parker and Rusty Parker with the invitation list. Skip Parker recommended making sure the invitation list of building owners over 25k sq. doesn't overlap with the invitation list from Eversource. Eversource has agreed to provide a list of customers based on consumption.

ii. CFE:

Hall to contact and get invitation list.

iii. Stamford 2030:

Hall contacted Stamford 2030 by email and needs to follow up.

iv. Eversource Customers:

Skip Parker has been in contact with Ron Araujo from Eversource. Eversource will do a customer mailing, but were unsure how many customers to include. Skip Parker to talk to Araujo about extending list to include customers in Stamford. As similar to the discussion above, the Eversource invitation list should be validated with the Town's list of buildings over 25k sq. There is bound to be some overlap and the Committee expressed concerns of double-sending invitation.

v. Committee discussed sending out invitation mailing out in early January.

c. Sponsors

i. The Committee agreed the Town of Greenwich would be made known to other sponsors as a partial sponsor. The town would be responsible for in-house printing of invitations and staff time.

ii. Eversource – Skip Parker stated Ron Araujo has committed \$500. Skip Parker to also ask Araujo if any commercial buildings in Greenwich have taken advantage of energy efficiency measures.

iii. Commercial Realtor – Rusty Parker to check with Newmark.

iv. Building Management – not discussed.

- v. Architect – Hall to follow up with Rich Granoff as sponsor and a speaker during panel discussion/Q&A.
 - vi. Green Bank – Hall to follow up with Anthony Clark about sponsorship and speaker during “Funding Opportunities” discussion. Will do this by 12/14/18.
- d. Who to take in sponsorship donations? Sesto to check with Chuck Zsebik if the Conservation Department can accept the funds without approval by the RTM or if we need to work with another group to accept the funds, such as a non-profit, possibly Patrice Gillespie’s group, CT Energy Network?
- e. Speakers:
- i. Searle to ask the Malkins if they could discuss quantifying their savings after the energy upgrades.
 - ii. Bruce Becker – Hall to confirm as a speaker for the local/relatable presentation. Committee advised that Becker should talk mostly about his local example and at the end mention how they incorporated Green Bank into funding. That will transition into the next presentation by Anthony Clark at Green Bank.
 - iii. Funding opportunities speaker: TBD, either Green Bank or Eversource. Hall and to talk with Anthony Clark (Green Bank), Skip Parker to talk with Araujo (Eversource). Both will report back at the next meeting.
 - iv. Panel discussion/Q&A: representative from Eversource (Araujo), Green Bank, Rich Granoff architects.
 - v. Skip Parker asked Sarah Coccaro to send him the outline for program so he can send to Araujo.

4. Next meeting

- a. December 20th, 2018 @ 9:00 a.m.
The Committee acknowledged that there should be continued correspondence before the next meeting. Committee members will email updates to the group as they come in.

Coccaro to send out the most recent SWA audit report to committee.

- b. Agenda topics: Winter Program

5. Adjourn

With no further business, the meeting adjourned at 9:55 a.m.