



MINUTES of the regular meeting of the Board of Estimate and Taxation held on Monday, November 16, 2009 in the Town Hall Meeting Room, Greenwich, CT.

Chairman Stephen Walko called the meeting to order at 6:32 p.m., after which the members pledged allegiance to the flag.

Board members in attendance:

Stephen G. Walko, Chairman
Robert S. Stone, Vice Chairman
Leslie L. Tarkington, Clerk
Nancy E. Barton
James S. Campbell
William R. Finger
William G. Kelly
Edward T. Krumeich, Jr.
Michael S. Mason
Arthur D. Norton
Laurence B. Simon

Absent: Jeffrey S. Ramer

Selectmen: Peter Tesei, First Selectman; Peter Crumbine

Staff: Peter Mynarski, Comptroller; Roland Gieger, Budget Director; Ted Gwartney, Assessor; Robert Shipman, Assistant Assessor; John Crary, Town Administrator; Eugene McLaughlin, Assistant Town Attorney

Other: Marc Chapman, Financial Advisor, IBIC;

ROUTINE APPLICATIONS – from Budget Committee:

PS-1 Parking Services – Additional Appropriation - \$18,000

Additional Appropriation:

\$ 18,000	to	G219- TBD	Lighting Upgrade Plaza Garage
\$ 18,000	from	G219- TBD	Fund Balance

HD-4 Health Department – Approval to Use - \$73,007.78

Approval to Use:

\$51,335.00	to	F403-51300	Part-time Payroll
\$ 1,500.00	to	F403-51490	Professional Services

\$ 8,000.00	to	F403-52150	Office Services
\$ 1,000.00	to	F403-52240	Telephone & Telegraph
\$ 2,000.00	to	F403-53250	Medical, Surgical, Lab Supplies
\$ 2,000.00	to	F403-54150	Maint Furn, Fixt, Off Equip
\$ 3,247.39	to	F403-54200	Maint Mach, Tools, Inst
\$ 3,925.39	to	F403-57050	Benefits
\$73,007.78	from		Per Capita Grant – State of CT DOH

ED-4 Board of Education – Transfer - \$500

Transfer:

\$ 500	to	S670-58500	Advance to Establish Petty Cash
\$ 500	from	S670-52950	Misc Services NOC

Upon a motion by Ms. Tarkington, seconded by Mr. Mason, the Board voted 11-0-0 to approve the applications.

ASSESSOR’S REPORT

Mr. Gwartney presented the Assessor’s Report to the Board. A brief discussion followed regarding penalties for filing late and percentage of lost tax revenues.

Upon a motion by Ms. Tarkington, seconded by Mr. Mason, the Board voted 11-0-0 to accept the Assessor’s Report.

BET COMMITTEES’ AND SPECIAL PROJECT TEAMS’ REPORTS

- Audit Committee, November 12, 2009 – Mr. Norton*
- Human Resources Committee, November 10, 2009 – Ms. Tarkington*
- Nathaniel Witherell Town Building Committee, November 2009 – Ms. Tarkington*
- OPEB Trust and Ad Hoc OPEB Committee, October 26, 2009 – Mr. Stone*

Mr. Norton gave an update on the progress of the Glenville School building construction, and stated that the temporary certificate of occupancy was granted by the Building Department on November 6, 2009. The agenda for the committee’s meeting on November 17, 2009 includes a vote to turn over the building to the Board of Education.

Mr. Kelly gave an update of the GHS Auditorium project, stating that plans are to submit the documents to Planning & Zoning. The Selectmen gave the project municipal improvement status.

COMPTROLLER’S REPORT

Mr. Mynarski presented the Comptroller’s Report to the Board.

Upon a motion by Ms. Tarkington, seconded by Mr. Finger, the Board voted 11-0-0 to accept the Comptroller’s Report.

ACCEPTANCE OF TREASURER'S REPORT SHOWING INVESTMENT PORTFOLIO ACTIVITY FOR THE PERIOD OF OCTOBER 1, 2009 – OCTOBER 31, 2009

Upon a motion by Mr. Norton, seconded by Mr. Simon, the Board voted 11-0-0 to accept the Treasurer's Report.

APPROVAL OF MINUTES

BET Regular Meeting, October 19, 2009

Upon a motion by Mr. Simon, seconded by Mr. Norton, the Board voted 10-0-1 (Mr. Mason abstained) to approve the Regular Meeting Minutes of the BET from October 19, 2009.

OFFICER'S REPORT

Mr. Walko gave an update regarding his attendance and speaking assignments at various public meetings. A brief discussion followed regarding a Tax Collector's office personnel review which is expected to occur in the April or May 2010 timeframe.

Mr. Walko stated that he will distribute copies of the CCM circular regarding shared services to the Board. Other municipalities are looking at shared services, as well.

Mr. Walko thanked Mr. Simon for organizing the biennial BET dinner celebration to be held on December 9, 2009, which also celebrates the Board's 100 year anniversary. Mr. Walko offered congratulations to Mr. Tesei and Mr. Marzullo, on their recent election, and a fond farewell to Mr. Crumbine.

OLD BUSINESS

Approval of Senior Tax Deferral Ordinance

Mr. Tesei presented the proposal and stated that this proposal provides seniors an alternative to the credit program to defer a portion of their property taxes. Only one option may be selected. It is a good first step to providing the town's senior population a choice that is available under Connecticut General Statutes. The Board agreed that for discussion and approval purposes it would use the Ordinance as revised November 16, 2009 at 4:39 pm. A discussion followed regarding changes made to the original document presented to the Budget Committee, trusts, residency requirements, the operating plan, economic risks, and deadlines.

In response to Mr. Krumeich, Mr. McLaughlin stated that a specific amendment was made that a trust would not qualify for the deferral part of the program.

Mr. Walko highlighted the points that Ms. Barton had made at the Budget Committee meeting that this body, in approving this plan, should be committed, and it's expected that this deferral program, along with the credit program, will be requested for full funding. The Board should have an understanding, going forward, that it is the intent to fund this program.

Mr. Krumeich stated that it is important to give tax relief to the seniors in our community. It is important to look at the Tax Credit and the Tax Deferral programs separately. They are combined in this proposal, because the deferral is new. The tax credit program has turned out to be a valuable tax relief for qualified seniors.

Ms. Barton pointed out, the deferral program was designed to be more attractive than the credit program, which should make it more expensive if it proves popular. Currently there are serious questions concerning the cap and income levels that the town should take into account, as the deferral program moves forward.

Upon a motion by Mr. Simon, seconded by Mr. Kelly, the Board voted 10-0-1 (Ms. Barton abstained), to approve the change to Sec. 12-6.1. Property tax relief for seniors, 11.(b) Tax Deferral. (2), last sentence - to read "repaid in whole at any time without penalty with five (5) days prior written notice to the town treasurer".

The Board adopted by unanimous consent that any change referencing the second Monday in May revert back to May 15.

Upon a motion by Mr. Simon, seconded by Mr. Kelly, the Board voted 11-0-0, to approve the Senior Tax Deferral (Ordinance Sec. 12-6.1. Property tax relief for seniors), as amended (Attached as Exhibit A).

Approval of Revaluation 2010

Mr. Gwartney explained the recommendation for approval of the resolution to allow the Tax Assessor's office to proceed with a town-wide revaluation to be implemented on October 1, 2010. Mr. Gwartney stated that there are now a sufficient number of valid sales to proceed with the revaluation, and the sales are starting to increase in numbers and are expected to continue throughout this coming year. This information should provide for sound modeling and proper values for the revaluation.

A discussion followed regarding the cost of delaying the process, modeling and analysis, real estate trends, economic changes, public information and education, analysis of land values, and developing a valid statistical model.

Mr. Simon stated that next fall when the Board reviews the results of the model, the statistical evidence will be presented and the Board will make a decision at that time, whether there is enough acceptable data. If not, the Board will defer the revaluation to October 1, 2011.

Upon a motion by Mr. Simon, seconded by Ms. Tarkington, the Board voted 11-0-0, to approve the resolution that the Greenwich Assessor's Office shall proceed with a Town-wide Revaluation to be implemented as of October 1, 2010.

NEW BUSINESS

Approval of Finance Department and Assessor's Office FY 2010-2011 Budgets and Operational Plans

Mr. Walko gave an overview of the approval process for these budgets and operational plans. A brief discussion followed.

Upon a motion by Ms. Tarkington, seconded by Mr. Simon, the Board voted 11-0-0, to approve the Assessor's Office FY 2010-2011 Budget and Operational Plan.

Upon a motion by Mr. Norton, seconded by Mr. Finger, the Board voted 11-0-0, to approve the Finance Department's FY 2010-2011 Budget and Operational Plan.

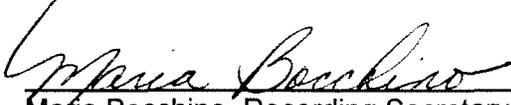
Town of Greenwich Bonding Presentation

Mr. Mynarksi and Mark Chapman, Financial Advisor, Independent Bond & Investment Consultants LLC (IBIC) gave an Overview of Municipal Debt Issuance and Town of Greenwich bonding. A discussion followed regarding Build America Bonds, the Nathaniel Witherell long term business plan and funding, sewer and storm water management, bond anticipation notes (BANS), economic benefits, legal issues, AAA credit ratings, rating agencies, municipal market trends, and debt ratios.

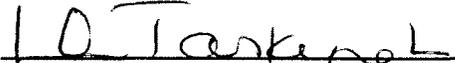
ADJOURNMENT

Upon a motion by Mr. Kelly, seconded by Mr. Finger, the Board voted unanimously to adjourn the meeting at 9:11 p.m.

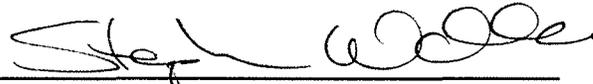
Respectfully submitted,



Maria Bocchino, Recording Secretary



Leslie L. Tarkington, Clerk of the Board



Stephen G. Walko, Chairman

Exhibit A

Sec. 12-6.1. Property tax relief for seniors.

1. Statutory authority; age qualification. Pursuant to General Statutes § 12-129n property tax relief shall be provided to any resident of the town with respect to real property occupied by such resident as his or her principal residence for which the resident is liable for taxes as owner or as tenant for life or years under General Statutes § 12-48, who meets the qualifying total annual income herein and (1) who is sixty-five (65) years of age or over, (2) whose spouse, living with the resident is sixty-five (65) years of age or over, or (3) who is sixty (60) years of age or over and the surviving spouse of a taxpayer receiving relief in the town under this section at the time of his or her death. The ages specified in this section shall have been attained by December 31 preceding the application for tax relief under this ordinance.

2. Taxpayer qualification. Residents or spouses qualifying for tax relief under this section must be taxpayers of real property located in the town for one (1) year immediately preceding their receipt of tax benefits under this section and meet the requirements set forth in subsection 11 of this section with respect to the qualifying total annual income allowable for their federal income tax year preceding the year in which application is made for tax relief under this section.

3. Other relief. Prior to the granting of property tax relief, such person must first have applied for tax relief under any other statute for which he or she is eligible and shall certify to the assessor and tax collector the tax credits received thereunder. No property tax relief granted under this section, together with any property tax relief received by any such person under all applicable statutes shall exceed, in the aggregate seventy-five (75) percent of the total amount of the tax which would, except for those applicable statutes and this section, be laid against the person applying for tax relief hereunder.

4. Limit on abatement. The total credit and deferral abatement of property tax revenue which may be granted in each tax year by the town pursuant to the provisions of this section shall be set by the Board of Estimate and Taxation at the time it sets the mill rate for such tax year at an amount which is (a) not less than the lesser of (1) \$570,000 or (2) the amount of the tax [credits] relief for approved applications and (b) not greater than an amount, equal to one-half of one (½) percent of the total real property tax levied in the town in the current tax year. Such tax relief granted to eligible persons for any fiscal year shall be decreased if necessary to keep the total amount of the town tax relief within such limit by applying such decrease ratably to the [credit] relief for the eligible persons with the highest qualifying total annual income and relief determined under [S]ubsections 6 and 11[(a)] and then if no [credit] relief is left for persons with such income and relief, by applying the decrease ratably to the [credit] relief for the persons with the next highest income and relief and so on for the others, until the decrease that is required to stay within such limit is met.

5. Principal residence requirement. For purposes of this section the principal residence requirement in subsection 1 shall be met if the resident[s] seeking qualification shall have maintained residence in the property for which tax relief is being sought for at least one hundred eighty-three (183) days during the twelve (12) months immediately prior to the filing of an application hereunder and does not otherwise qualify as a resident of any other country, state, municipality or territory.

6. Qualifying total annual income. Qualifying total annual income for tax relief under subsection 11 of this section shall be reviewed and determined by the assessor on the basis of amounts listed in the computation of total income for federal income tax purposes furnished by the taxpayer for the year preceding the filing of an application for tax relief hereunder of the applying individual, if unmarried, or jointly, if married, regardless of whether or not separate federal income tax returns were filed by such person or his or her spouse and shall be adjusted in accordance with subsections (a) and (b) of this section.

(a) *Included in income.* Qualifying total annual income shall include income from the following sources, whether or not such sources were included in amounts listed for the computation of total income in a federal income tax return, and shall therefore be adjusted and determined by the assessor to the extent such amounts are not included as total income in a federal income tax return:

- (1) Wages, bonuses, commissions, gratuities and fees, self-employment net income;
- (2) Gross Social Security, Federal Supplemental Security Income, payment for jury duty (excluding travel allowance);
- (3) Dividends, interest, and annuities;
- (4) Taxable IRA distributions;
- (5) Black Lung payments;
- (6) Interest or proceeds resulting from gifts received;
- (7) Lottery winnings;
- (8) Net income from sale or rent of real or personal property, provided that, to the extent that there is no net income, qualifying total annual income shall not be decreased by sale and rental net income losses;
- (9) Pensions, including veterans' and railroad retirement;
- (10) Severance pay; Unemployment compensation;
- (11) Worker's compensation;
- (12) Alimony;
- (13) Capital gains, provided that, to the extent there is no capital gain, qualifying total annual income shall not be decreased by capital losses;
- (14) Partnership income, provided that, to the extent there is no net income, qualifying total annual income shall not be decreased by partnership net income losses;

(b) *Excluded from income.* Qualifying total annual income shall exclude income from the following sources, whether or not such sources were included in amounts listed for the computation of total income in a federal income tax return or under subsection (a) above and shall therefore be adjusted and determined by the assessor to the extent that such amounts are included in a federal income tax return or under subsection (a) above:

- (1) Social Security payments specifically for a dependent person or minor child;
- (2) Casualty loss reimbursements by insurance companies;
- (3) Gifts, bequests or inheritances, except for any interest or other income produced by the gift, bequest or inheritance;
- (4) Grants for disaster relief;
- (5) Income derived through volunteer service under the Domestic Volunteer Service Act of 1973, as amended, including stipends earned under the Foster Grandparents' Program, Retired Senior Volunteer Program, Senior Companion Program, and Community Training under Department of Mental Retardation;
- (6) Life insurance proceeds;
- (7) For a married homeowner whose spouse is a resident of a health care or nursing home facility and who is receiving payment related to such spouse under Title XIX Medicaid, total income shall not include the spouse's Social Security income, provided that the following has

been submitted to the Assessor on the facility's letterhead and signed by the administrator or other nursing home official:

- (i) Proof that the spouse is in a health care or nursing home facility,
- (ii) The name and address of the facility,
- (iii) The period during the benefit year that the spouse was in the facility,
- (iv) The period during the benefit year that the spouse was on Title XIX Medicaid;

(8) Food stamps; fuel assistance; child support payments and temporary family assistance program payments.

7. Delinquent taxes. No tax relief shall be given under this section to any person who has delinquent taxes to the town from real property, personal property or motor vehicles, including capital assessments or user charges owed to the town which have not been paid in full or brought current by June 1 preceding the fiscal year for which tax relief shall be granted. For purposes of this section, abated taxes shall not be considered delinquent.

8. Form of application. The form of application for property tax relief under this ordinance shall: (a) be made by affidavit on forms provided by the assessor and accompanied by documentation of all qualifying income, including a copy of the applicant's most recent federal tax return for the taxpayer's fiscal year immediately preceding the town's fiscal year for which tax relief is being requested and[,] (b) state the qualifying information set forth in the preceding sections of this ordinance, whether or not the applicant has previously applied or is currently applying for any other tax relief for the elderly or disabled under any state statute. For those persons not required by law to file a federal tax return, an affidavit from such persons shall be required attesting to the fact that they are not required to file a tax return. **In the case of an application for tax deferral as provided under this ordinance the assessor shall take from the applicant, who shall be an individual and not a trust, an agreement in writing, signed, witnessed and acknowledged as required for a conveyance of land, containing the street address and land records volume and page of the deed to the property to the applicant or other legal description, that states the obligation to repay the deferred taxes and expressly grants to the town a security lien therefor on such real estate which agreement shall be recorded in the land records with the lien filed by the tax collector in accordance with subsection 11(b) hereof.**

9. Filing dates. An application for property tax relief under this ordinance, including any required affidavit and documentation, shall be filed by mail or delivered in person to the assessor's office not earlier than February 1, nor later than May 15 to obtain property tax relief for the next fiscal year. For those persons who have sought and received by May 15 an extension of time to file a tax return, the application must nevertheless be filed by May 15 and a copy of the tax return **must be received** by the assessor's office by June 15 or the application will be denied. If the qualifying total annual income for the year following that contained in the application remains less than the limit of the category approved for a resident under subsection 11 then that resident shall not be required to file an application in the next following year but shall only be required to file an application biennially and the assessor may rely on the approved application on file to continue the tax credit accordingly. Otherwise, based on changes for such following year in qualifying total annual income that exceed the limit of the category approved for a resident or for a claim that the resident be allowed a larger [credit] relief based on a lower income category under subsection 11, the resident shall notify the assessor of such change and, if still qualifying for property tax relief, shall file again annually, by the dates set forth in this subsection.

10. Assessment limit. The property tax relief available hereunder shall be available for one (1) residence only collectively for each applicant and spouse and shall not be available to any residence with an assessed value in excess of one hundred and fifty (150) percent of the highest median assessed value of residences sold during each of the prior assessment years, October 1 to September 30, **since the inception of the last town-wide revaluation** as calculated by the assessor.

11. Computation of credit or deferral. [(a)] **The tax relief provided by this section shall be elected by the applicant, subject to subsection 3, as either a credit, as provided in the following subparagraph (a), or a deferral, as provided in the following subparagraph (b), but not both.**

(a) Tax Credit.

(1) The computation of the amount of property tax credit hereunder[, subject to section 3,] for the fiscal year commencing July 1, 2009 shall be determined on the following graduated basis:

<i>Qualifying Total Annual Income</i>	<i>Property Tax Credit</i>
Less than \$24,000	\$1,900
\$24,000-\$36,000	\$1,300
\$36,001-\$50,000	\$1,000
\$50,001 - \$60,000	\$500

[(b)] (2) For fiscal years commencing July 1, 2010 and following, the amount of tax credit shall be adjusted by a percentage change from the prior year as follows:

[(1)] (i) In a fiscal year in which a tax assessment revaluation becomes effective, the percentage change shall be the product of the new mill rate times the new grand list divided by the product of the prior grand list times the prior mill rate, minus one.

Example:

Prior Grand List = \$20 Billion
Prior Mill Rate = 12 mills
New Grand List = \$40 Billion
New Mill Rate = 6.2 mills
Benefit Change = ((6.2 mills x \$40 Billion)/(12 mills x \$20 Billion))-1
= (\$248 million /\$240 million)-1
= .03333 or 3.333% increase

[(2)] (ii) In a fiscal year in which a tax assessment revaluation does not become effective the percentage change shall be the same as the percentage change in the mill rate from the prior year.

(b) Tax Deferral.

(1) The amount of tax deferral hereunder for the fiscal year commencing July 1, 2010 and thereafter that persons with a qualifying total annual income of sixty thousand dollars (\$60,000) or less may apply for shall be three thousand dollars (\$3,000).

(2) The amount of tax deferred shall be reimbursed to the town on the death of the taxpayer or transfer of the property as provided in subsections 12 and 13 hereunder and shall be subject to the following: (i) the tax deferred shall be subject to an interest charge equal to the nominal rate for the United States Treasury security ten (10) year constant maturity quoted on an investment basis in the Federal Reserve Statistical Release as of each July 1, or the first business day thereafter, plus 200 basis points (2%), (ii) the interest rate will change annually, shall become effective July 1 and remain in effect for the twelve (12) month period through and including June 30 and shall compound annually, (iii) interest shall accrue from the date of deferral to the date of payment and (iv) the cumulative amount of deferred taxes plus interest may be repaid in whole at any time.

(3) Once the amount including interest that is cumulatively deferred for any property exceeds fifty (50%) percent of the assessed valuation of that property or the taxpayer's prorated assessed valuation of that property as determined by the assessor under subsections 14 or 15 hereof the taxpayer for that property shall no longer qualify for a tax deferral.

(4) Upon the approval of an application for deferral the assessor shall forward notification of the approval together with the agreement specified in subsection 8 hereof to the tax collector who shall file in the land records the agreement together with a tax lien on the property which shall become effective and be continued in the same manner as with other tax liens for the cumulative amount of deferred taxes plus the interest specified herein.

(c) For fiscal years commencing July 1, [2010]2011 and following the qualifying total annual income shall be adjusted by the percentage increase in the Consumer Price Index affecting the town designated "CPI-W NY-NJ-CT-PA" rounded down to the nearest \$500.

12. Death of taxpayer. Upon the death of any person entitled to tax relief pursuant to this section, the tax relief hereunder shall end the following June 30, unless his or her spouse is otherwise qualified hereunder. **Any deferred tax plus interest shall be paid by the expiration of 270 days from the date of death and if not paid shall become delinquent from the expiration of such time limit in the same manner as for delinquent taxes.**

13. [Conveyance] **Transfer** of property. If any person entitled to [a] tax [credit] relief hereunder [sells] **transfers** the property with respect to which the tax relief hereunder has been granted to **someone other than a spouse otherwise qualified hereunder**, the tax relief shall be suspended as of the date of [conveyance] **transfer, the deferred tax plus interest shall thereupon become due and if not paid within thirty (30) days shall become a delinquent tax from the date of transfer.** [and] T[he nonqualifying [purchaser] transferee of such property shall be liable for any such unpaid taxes and shall pay the town a prorated share of taxes that become [thereby] due and owing as provided by General Statutes § 12-81a.

14. Proration of relief. The property tax relief provided for in this section may, in any case where title to real property is recorded in the name of the taxpayer or his or her spouse and any other person or persons, be prorated to reflect the fractional portion of such taxpayer or spouse or, if such property is a multiple family dwelling, such relief may be prorated to reflect the fractional portion of such property occupied by the taxpayer.

15. Cooperatives. Persons qualifying in accordance with age and income requirements of this ordinance shall be eligible if they are unit owners and occupiers of a cooperative. The amount of annual property tax relief in accordance with this section to any such person shall be determined in relation to an assumed amount of property tax liability applicable to the assessed value for the dwelling unit which such person owns and occupies as determined by the assessor which may be based on the number of cooperative shares attributable to the unit compared to the total number of shares in the cooperative. For purposes of this section the assessor shall determine the assumed amount of property tax liability applicable to the assessed value for the dwelling unit of each such person who is otherwise eligible under this section, but such determination shall not constitute a tax bill for purposes of property taxation of such cooperative or any individual dwelling unit thereof. Annually not later than the first day of June, the assessor, upon the basis of an application for such relief, shall determine, with respect to the assessment list for the assessment year commencing October first immediately preceding, the portion of the assessed value of the entire cooperative, as included in such assessment list, attributable to the dwelling unit occupied by such person. The assumed property tax liability for purposes of determining the amount of such relief shall be the product of such assessed value and the mill rate in the town as determined for purposes of property tax imposed on said assessment list for the assessment year commencing October first immediately preceding. The amount of relief to which such person shall be entitled for such assessment year shall be equivalent to the amount of tax reduction for which such person would qualify, considering such assumed property tax liability to be the actual property tax applicable to such person's dwelling unit and such person as liable for the payment of such tax.

16. Procedures. The tax collector and assessor shall prescribe with regard to their respective duties under this section, such forms and procedures as may be necessary to implement this section. The assessor, in addition, shall take such steps as are necessary to satisfactorily establish the facts as to the qualifying income of an applicant for benefits under this section by requesting and reviewing income tax forms filed therewith and any additional evidence of qualifying income, which the assessor may require. This documentation shall not be open to public inspection. The assessor may deny the application of a person who fails to provide information required by the assessor that is necessary to determine eligibility.

17. Effective date. This ordinance, as amended, shall be effective starting with applications accepted February 1, [2009] **2010** for tax relief for the fiscal year commencing July 1, [2009] **2010**.

18. All provisions of this ordinance, as amended, shall cease to be effective on June 30, [2013]2014 unless an ordinance extending this ordinance is properly submitted to **the Board of Selectmen**, the Board of Estimate and Taxation and the Representative Town Meeting and approved prior to that date.

(RTM, 4/9/2001; RTM, 12/10/2001; RTM 6/13/05; RTM 1/20/09)
Additions **bold**, deletions [brackets]