COMMISSION ON AGING
MINUTES
NOVEMBER 15, 2017

Attending: P. Burns, Presiding; Francis Burgweger; Carol Burns; James Dougherty; Ann Marie Hynes; Steven Katz; Ellen Wolfson.
Staff: Laurette Helmrich.

Call To Order: The meeting was called to order at 8:35 a.m.

Minutes: Minutes of the October 18, 2017 meeting were distributed. It was suggested that in the second sentence of the last paragraph of the Chairman’s Report, the words “which is” be added between “role” and “to”. With that change, a Motion was made to approve the Minutes. Seconded and Carried.

Chairman’s Report: The Commission On Aging (195) Budget and the Senior Center (196) Budgets for the 2011 - 2019 fiscal years were distributed to members prior to the meeting and were reviewed at the meeting.

Commission Budget: We are questioning the Salaries line as salaries are contractual and the increase seems less than the contractual obligation. The Printing and Binding line was noted. Previously we did not pay for printing, but starting July 1, 2018 all printing will be done through the BOE and billed out to agencies. This creates a significant dollar and percentage increase to our budget but our Health and Human Services representatives have told us to put in the full anticipated amount. Office Services has increased to reflect the need for smart board updates and the creation of a Survey Monkey account for the Age Friendly Greenwich survey. The total budget increase stands at 2.99% compared to the Town guideline of 1.6%.

Senior Center Budget: It was noted that salary increases are contractual. The Center is subject to the same issue with printing as is the Commission. The Transportation line reflects the cost if the TAG contract option is exercised.
At this point the Commission went into Executive Session to discuss transportation issues related to the TAG contract.
Coming out of Executive Session, it was noted that the Rental Maintenance Software line was forgotten last year. It is now back in the Budget. This line contains costs for My Senior Center, Constant Contact, Super Noggin, Total Brain Health and the Age Well CT Website. The cost of the food services has increased contractually. The total increase is 2.98%
MOTION: To adopt the Commission and Senior Center Budgets as presented.
Seconded. All in favor.

Strategic Planning: It was noted that the revised plan is not yet finalized and will not be voted on at today’s meeting as indicated in the October minutes.

Age Friendly Greenwich: The AARP representative met with the Commission members on November 8 and spoke at an event at Greenwich Library on November 9. Steve Katz gave him a tour of the Town. He will remain our contact at AARP throughout the initiative.
Senior Center
Administrator's
Report:    L. Helmrich reported that the Art Room furniture will be delivered on November 20 and that the lower level bathroom work has begun. Lori is attending an Age Friendly conference in Texas. Her attending was paid for by AARP.

Adjournment: The meeting was adjourned by unanimous motion at 9:30 a.m.

Respectfully submitted,

James B. Dougherty
Secretary