TOWN OF GREENWICH
BOARD OF ESTIMATE AND TAXATION BUDGET COMMITTEE
MINUTES – Mazza Room

Monday, November 9, 2015

Committee Present: Marc V. Johnson, Chairman; Mary Lee A. Kiernan, Jeffrey S. Ramer, Leslie L. Tarkington

Staff: Peter Mynarski, Comptroller; Roland Gieger, Budget Director; Ben Branyan, Town Administrator; Princess Erfe, Director, Community Development Commission; Anthony Johnson, Executive Director, Housing Authority; Penny Lore, Director, Parsonage Cottage; Caroline Baisley, Director, Health Department; Deborah Flynn, Business Office Manager, Health Department

Board: Michael Mason, BET Chairman; William Drake; William Finger, Arthur Norton, Nancy Weisser, James Lash, BET 2016 Member, Leslie Moriarty, BET 2016 Member, Jill Oberlander, BET 2016 Member, Beth Krumeich, BET 2016 Member

Selectmen: Peter Tesei, First Selectman

Other: Rebecca Steinfeld, RTM Finance Committee; Sam Romeo, Chair, Housing Authority Commission; Alma Rutgers, Chair, Community Development Advisory Committee

The meeting was called to order at 5:00 P.M.

Mr. Johnson welcomed attendees and thanked the audience for accommodating the change of meeting day.

Requests for Budget Adjustments

<table>
<thead>
<tr>
<th>HD-3</th>
<th>Health</th>
<th>Approval to Use</th>
</tr>
</thead>
<tbody>
<tr>
<td>$24,798.20</td>
<td>F187&amp; various object codes</td>
<td>Shellfish Comm. Reserve Restricted Account</td>
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Ms. Flynn explained that the Shellfish Commission’s Restricted Non-Lapsing Account totaled $191,000 from the sale of clam and oyster fishing permits. An application to transfer $24,798.20 of the fund was being requested for Operating Expenses.

Upon a motion by Mr. Ramer, seconded by Ms. Tarkington, the Committee voted 4-0 to approve the application and forward it to the Board of Estimate & Taxation as a Routine Application.

<table>
<thead>
<tr>
<th>HD-4</th>
<th>Health</th>
<th>Approval to Use</th>
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<tbody>
<tr>
<td>$69,883.52</td>
<td>F403 &amp; various object codes</td>
<td>Public Act Funds FY 2015-2016</td>
</tr>
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Ms. Baisley requested use of a State per capita funding grant for charges related to personnel expenses, medical services, public health promotion and office supplies.
Upon a motion by Mr. Ramer, seconded by Ms. Tarkington, the Committee voted 4-0 to approve the application and forward it to the Board of Estimate & Taxation as a Routine Application.

Mr. Johnson asked for a motion to change the Order of Business to accommodate Ass't Chief Kick.

Upon a motion by Ms. Tarkington, seconded by Mr. Ramer, the Committee voted 4-0 to change the Agenda's published Order of Business.

<table>
<thead>
<tr>
<th>FD-1</th>
<th>Fire</th>
<th>Release of Conditions</th>
</tr>
</thead>
<tbody>
<tr>
<td>$1,822,188.00</td>
<td>A205 51100</td>
<td>Overtime</td>
</tr>
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Ass't Chief Kick presented a fully executed copy of the Memorandum of Understanding (MOU) and requested the release of the overtime funds for the balance of FY2013. He described the progress made on integration of career and volunteer firefighters in training exercises and how communication and relations had improved during the process.

Upon a motion by Mr. Ramer, seconded by Ms. Tarkington, the Committee voted 4-0 to approve the application and forward it to the Board of Estimate & Taxation as a Non-Routine Application.

<table>
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<tr>
<th>CD-1</th>
<th>Community Development</th>
<th>Approval to Use</th>
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</thead>
<tbody>
<tr>
<td>$829,269.37</td>
<td>Q197</td>
<td>CDBG PY 2016 Budget</td>
</tr>
</tbody>
</table>

Mr. Johnson explained to the public in attendance and the television audience that the Budget Committee would be reviewing the Community Development Block Grant’s annual Budget. He reminded everyone that this was a meeting of the BET with comments restricted to BET members. Public comment would be welcome during the Public Meeting portion of the full BET meeting on November 16th.

Princess Erfe provided background information about federally funded community development activities under HUD’s entitlement grant. She explained that the Community Development Advisory Committee (CDAC) reviewed all applications and visited organizations’ sites that were requesting Block Grant funding; they established priorities of Program Services and Capital Improvements for the year’s funds before discussing their recommendations for allocations.

Mr. Ramer asked for the timing sequence for approving the CDBG Budget and the potential consequences of conditioning a portion of the CDBG grants under consideration with a subject to release at a later time. Ms. Erfe explained that there was no real consequence because the CDBG funds before the Budget Committee would not likely be available to the community, including Parsonage Cottage, until a year from now. Ms. Erfe also explained that a condition was a purely local matter and would not be questioned by HUD. There were also questions on contingency and un-appropriated funds that might be made available to other non-profits if the issues regarding Parsonage Cottage were not resolved. The Committee discussed concerns from the BET Parsonage Cottage Working Group regarding unresolved issues with the Housing Authority and the BET’s offer to refinance two loans in response to the Housing Authority’s request for a complete loan forgiveness. Ms. Kiernan explained that release condition would likely be satisfied long before the funds were available from the federal
government and would have no impact on Parsonage Cottage. Ms. Kiernan explained that the condition makes clear to the public and the RTM that the appropriate way to finance the boiler is out of the cash flow from operations at Parsonage Cottage, as all the Parsonage agreements from 1995 had intended, and not from CDBG grants. Further, the condition encourages all parties to come to a resolution of outstanding issues. Ms. Kiernan also pointed out that if the generous refinancing offered to the Housing Authority two years ago had been accepted, there would be enough money to buy a new boiler right away and another non-profit could have received the CDBG funds. Ms. Kiernan also explained that the BET and Ms. Erfe has received guidance from the Law Department that the BET was fully authorized to place a condition on a CDBG grant.

Ms. Tarkington expressed her concern that the discussions regarding the Parsonage Cottage loan restructure were now in their 26th month. She did not want to penalize the residents of Parsonage Cottage and their need for a new boiler, which would be funded by the CDBG funds from the lack of agreement of the Housing Authority with the BET’s proposal to restructure the loan. She indicated that she would be voting for the CDBG budget as presented, including the Parsonage Cottage boiler allocation, but not for the condition. She said that the Budget Committee resolution as structured, would not allow for the distinction.

Ms. Kiernan made a motion to approve the entire requested amount of $829,369.37 for the CDBG Program Year 2016 with a condition on the $103,836.33 allocated for the Parsonage Cottage boiler. The condition is: subject to release upon the earlier of: 1) completion of the local CDBG filing requirements for the 2016 Program Year or 2) resolution of issues raised by Parsonage Cottage Working Group. The motion was seconded by Mr. Ramer.

Upon a motion by Mr. Ramer, seconded by Mr. Johnson, the Committee voted 3-1 to amend the original motion to such that the last phrase reads as follows: “subject to release upon the resolution of the issues raised by the Parsonage Cottage Working Group, no later than April 18, 2016.

Upon a motion by Ms. Kiernan, seconded by Mr. Ramer, the Committee voted 4-0 to approve the entire requested amount of $829,369.37 for the CDBG Program Year 2016 with a condition on the $103,834.37 allocated for the Parsonage Cottage boiler. The condition is subject to release upon the resolution of the issues raised by the Parsonage Cottage Working Group, no later than April 18, 2016, and to refer the application to the Board of Estimate & Taxation as a Non-Routine Application.

Old Business

None

New Business

• Report on Status of Economic Conditions - Mr. Gieger reported that revenues were strong, but it was too early in the month for a complete report of expenses.

Approval of BET Budget Committee Minutes September 15, 2015
Upon a motion by Mr. Ramer, seconded by Ms. Tarkington, the Committee voted 4-0 to approve the Regular BET Budget Committee Meeting Minutes of October 13, 2015.

Adjournment

The Committee agreed unanimously to adjourn at 7:05 P.M.

Next regular meeting will be December 8, 2015 at 5:00 P.M. in the Cone Room.

Respectfully submitted,

[Signature]
Catherine Sidor, Recording Secretary

[Signature]
Marc V. Johnson, Chairman