

TOWN OF GREENWICH
BOARD OF ESTIMATE AND TAXATION
NATHANIEL WITHERELL STRATEGIC PLANNING COMMITTEE
Mazza Conference Room, Town Hall

MINUTES – Working Session - Monday, October 29, 2018, 9:30 A.M.

Committee: Arthur D. Norton, Chair; William Drake, Andreas Duus, Jeffrey Ramer, Nancy Weissler

BET: Debra Hess

Staff: Peter Mynarski, Comptroller

Guest: Tom Marien, PKF O'Connor Davies

The meeting was called to order at 9:30 A.M.

1. Approval of the BET Nathaniel Witherell Strategic Planning Committee Meeting Minutes:

Upon a motion duly made by Mr. Ramer, seconded by Mr. Duus, the Committee voted 3-0-0 to approve the Minutes of the October 10, 2018 Meeting as amended.

Approval of the BET Nathaniel Witherell Strategic Planning Committee Working Group Meeting Minutes:

Upon a motion duly made by Mr. Ramer, seconded by Mr. Duus, the Committee voted 3-0-0 to approve the Minutes of the October 16, 2018 Meeting as amended.

2. Update/review Contract #6668 Town of Greenwich and Health Dimensions Group (HDG)

- Mr. Duus reported agreement with the HDG list of comparable institutions for the report. He indicated that a date for HDG's final report cannot be set until the Committee delivers the financials from Accounting Review Contract #6740 to integrate that into HDG's Operations Review. HDG suggested that they were flexible about the end date of the contract, however Mr. Norton asked Mr. Duus to confirm that the extension would be at "no additional charge". Mr. Marien updated the Committee on the progress of the preparing the financial reports to be integrated into HDG's Operations report and anticipated it would be ready for the Committee's next meeting.

3. Update/review personnel services Contract #6740 Town of Greenwich and PKF O'Connor Davises

- **Presentation by Thomas Marien, Partner PKF O'Connor Davies**
Mr. Marien reported progress reconciling GASB and FASB report formatting but asked the Committee on how municipal and non-profit issues such as encumbrances, inactive accounts, bad debt write-offs, credit balances, employee pensions and Town In-Kind services were to be treated. He recommended methodology to eliminate distortions

created in previous TNW fiscal years from a State Wage & Benefit Entitlement contribution and fluctuations in the Medicaid reimbursement rate. Mr. Marien was asked to clarify the resolution of the distortion issue with a report showing “ins and outs”.

Mr. Marien commented that he anticipated that both a draft report with footnotes and the “job costing” survey for use by HDG would be ready for the Committee’s November 5 meeting.

4. Continue discussion of the Nathaniel Witherell Business Models suggested in the Committee Report

- Mr. Drake asked if the Operations Sub-Committee was authorized to incur the cost of pension census research by the Town’s actuary, Mr. Stump, Boomershine Consulting. Mr. Mynarski responded that the authority rested with the Committee.
- Mr. Duus would ask HDG for a DRAFT of their report for presentation to the Committee for its November 14 meeting.

5. Future Committee & Sub-Committee Meeting Schedule

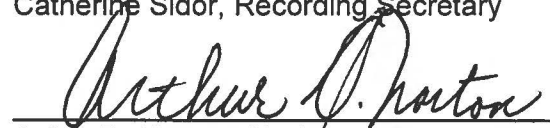
- November 5, 2018, at 3:30 PM Mazza Room
- November 14, 2018 at 10:30 AM Parks & Rec Conference Room

Adjournment

The Committee voted unanimously to adjourn at 11:53 A.M.



Catherine Sidor, Recording Secretary



Arthur D. Norton, Chairman