



**Town of Greenwich**  
**BOARD OF HUMAN SERVICES MINUTES**  
**Virtual Meeting, October 20<sup>th</sup>, 2020**

**ATTENDING**

**Board Members Present:** Alan Gunzburg, Winston Robinson, Jeffry Medina, Patty Roberts, Natalie Queen, Dawn Turner

**Staff/Other Attendees:** Demetria Nelson

**CALL TO ORDER**

Chairperson, Alan Gunzburg, called the meeting to order at 7:00PM via Zoom.

**BOARD PROTOCOLS**

Alan Gunzburg made a motion to approve the minutes of the September 15<sup>th</sup> meeting, approved by Patty Roberts, seconded by Winston Robinson.

**ANNOUNCEMENTS**

Introduction of New Board Member Dawn Turner who was approved unanimously.  
Dawn Turner introduced herself and gave her background information.

**COMMUNITY  
PARTNERSHIP  
COMMITTEE**

Winston Robinson discussed Community Partners (CP) financial due to the budget issue CP had to go back and re-due the numbers.

Alan Gunzburg - discussed the past information on the process for the CP-Budget last year was completed. The budget that the Board presented was not the budget that the BET had. BET had changed and moved monies from different places that the board had approved. Several meetings have taken place with each CP (9) to make sure that they are still working during the pandemic and making the commitments that the CP committee has approved. Two checks have been issued to each agency. River House currently not providing the funded service. Funds have not been dispensed to River House. The Board agreed to reallocate the River House funds as needed.

Linda Sandiaes was promoted to Director of Community Programs. We welcome Linda into this new position.

The Board will vote on restoring KIC and YWCA to the Town approved FY 21 budget.

Alan made a motion to restore funds for KIC and YWCA Patty Roberts approved and Dawn Turner Seconded. Motion was made and approved. No discussion- Motion Passed

Winston Discussed what the CP committee discussed in the earlier meeting. Concerning the 2021 CP budget. Wanted the board to vote on the full CP budget.



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DN clarified that the not just restoring the two agencies that we will move forward with the \$891,400 as the allocated amount for external entities.

WR made the motion to approve \$891,400 for CP budget fiscal YR 21 -Motion was made and seconded by Patty Roberts-no discussion-approved.

**COMMISSIONER'S  
REPORT**

Operating Statement all members have a copy - Currently within budget have not exceeded the overall budget. One item of note is related to financial/client aid which is \$50,000 and we have used \$54,00 thus far-we were awarded \$50,000 from CDBG Grant. If we continue at this rate, we will stay on budget. The Grant is used mostly rent, but they can be used for necessities for living. The Federal monies can only be used for Rental expense. Have the monies for rental assistance increased or flattened? It has increased slowly. Even if the economy starts to even out, the numbers may increase as people start to catch up because it takes a while to recover. Eviction Moratorium is currently in place until December 31, 2020.

If the board needs more money, the board will go to the BET to ask for an interim transfer. Possibly making a line item for PPE in the budget. They were not expected budget expenditures.

Graphs: Intake admissions comparisons just about on par from 2020 and a variance from 2019. Residents may just need information so they are not admitted, not eligible, information not provided, or intake process for a long period of time may not be admitted. If a resident feels they do not need the services, they may withdraw.

Top 3 services provided are Rental Assistance, Benefits, and then Counseling. These numbers will probably increase as the months move forward.

Patty asked about Community Gifts and Rental Rebate-They were explained in detail with examples.

Staff Productivity has increased in the amount, of hours spent with residents

Clients served has increased since last year this time.

The Information Technology Department is working with the DHS to secure cell phones for case managers.

The Department has partnered with the Commission on Aging and Greenwich Country Day School to help with the digital divide for seniors. The students will train the seniors and GCDS will develop



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curriculum. The school will also fund having internet in the homes for the seniors for one year.

Alan did research for the Board of Education for services and digital divide for the blind.

Board of Education the schools have worked to make sure that every student has a device so that homework can be completed.

Open discussion:

Every penny spent on COVID needs to be identified and show the Town where the departments monies is being spent. The department has always given back to the town from the Department's budget.

**MEETING ADJOURNED**

Motion was made to adjourn the meeting by Alan Gunzburg: It was made and seconded by Natalie Queen-all approved

**NEXT MEETING**

The next Board Meeting will be held on November 17, 2020 via Zoom at 7:00 PM.

Respectfully Submitted,

Natalie Queen