

TOWN OF GREENWICH  
BOARD OF ESTIMATE AND TAXATION BUDGET COMMITTEE  
MINUTES  
Cone Room  
Tuesday, October 12, 2010

Committee

Present: Michael S. Mason, Chairman; William R. Finger, Laurence B. Simon, Leslie L. Tarkington

Board: Nancy Barton, Randall Huffman, Art Norton, Jeffrey Ramer, Joe Pellegrino, Steve Walko

Selectman: Peter Tesei, First Selectman

Staff: Peter Mynarski, Comptroller; Roland Gieger, Budget Director; John Crary, Town Administrator; Dustin Anderson, Executive Assistant, Selectmen's Office; Caroline Baisley, Director; Deborah Flynn, Business Office Manager, Health Department; Amy Siebert, Commissioner, Public Works Department; Sidney Freund, Superintendent, Board of Education

Other: Leslie Moriarty, Vice Chairman, Board of Education

The meeting was called to order at 6:31 P.M.

**Requests for Budget Adjustments**

**HD-2 Health Department – Approval to Use \$8,291.00**

Ms. Baisley explained that the Grant is given annually specifically for public health promotion and education. The funds this year are to be used for the High Blood Cholesterol and High Blood Pressure Control Programs. Mr. Mason suggested, regarding the budget process, that resolutions be created for any grant programs running for five years or more.

Approval to Use:

\$ 4,101	to	F406-51490	Professional Services NOC
\$ 650	to	F406-52010	Advertising & Public Notice
\$ 1,140	to	F406-52150	Office Services
\$ 170	to	F406-53010	Office Supplies
\$ 1,550	to	F406-53250	Medical, Dental, Lab Supplies
\$ 400	to	F406-53550	Mech. Supplies, Small Tools
\$ 280	to	F406-53920	Transfer other Depts.
\$ 8,291	from		HERR Funds - Grant

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

**HD-3 Health Department – Approval to Use \$73,085.66**

This item was withdrawn.

PW-6 DPW – Additional Appropriation \$35,000

Additional Appropriation:

\$ 35,000	to	Z312-59620 29024	Riversville Road Bridge
\$ 35,000	from		Capital Non-Recurring Fund Balance

Ms. Siebert gave an explanation for the request, as well as an overview and status of the project. Mr. Mason requested documentation of the original appropriation be presented with this request to the BET. A brief discussion followed.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

**NEW BUSINESS**

Report of Status of Current Economic Conditions

Mr. Gieger presented the Selected Revenues and Spending Rate September 2010 report to the Committee, including FY11 Spending Compared to FY10, FY09 and FY08 by Month. Mr. Gieger reported that the spending rate is approximately \$3,000,000 ahead of last year at this time, primarily due to the higher pension contribution that was made in July and another \$3,000,000 higher in healthcare which will be spent over the course of the year. A brief discussion followed regarding anticipated revenues, and spending rates.

**OLD BUSINESS**

Approval of Budget Guidelines 2011-2012

Mr. Simon stated that an effort was made to simplify the guidelines for a smaller audience, specifically all the Department Heads, Board of Education, Appointing Authorities, and the First Selectman. The Committee reviewed the presented FY 2011-2012 Budget Guidelines (FY12) Draft 5. A lengthy discussion followed regarding suggested modifications. Mr. Walko stated that the Budget Guidelines will not be on the BET Agenda for Monday, October 18, 2010. Mr. Gieger will revise the Budget Guidelines and Draft 6 will be distributed.

Discussion of Benefits Charges to Non-General Fund Entities

Mr. Mason explained that there are several entities that are not in the General Fund and typically each year, when the budget is built, a benefit percentage is used for the cost of the Defined Benefit Plan and OPEB contribution for those entities. Mr. Mason requested that Mr. Gieger present a report of the actual General Fund expense at the next Budget Committee meeting on November 9th, in an effort to better understand this issue.

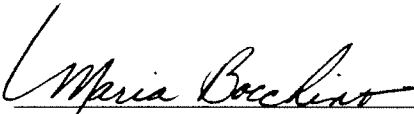
**APPROVAL OF MINUTES**

Budget Committee Regular Meeting, September 9, 2010

Upon a motion by Mr. Simon, seconded by Mr. Finger, the committee voted 4-0 to approve the minutes from the September 9, 2010, Regular Budget Committee Meeting.

There being no further business before the Committee, the meeting was adjourned at 8:09 P.M.

Respectfully submitted,

  
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Maria Bocchino, Recording Secretary

  
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Michael S. Mason, Chairman