

TOWN OF GREENWICH  
BOARD OF ESTIMATE AND TAXATION  
NATHANIEL WITHERELL STRATEGIC PLANNING COMMITTEE  
Gisborne Conference Room, Town Hall

MINUTES -Wednesday, October 10, 2018, 10:00 A.M.

Committee: Arthur D. Norton, Chair; William Drake, Andreas Duus, Elizabeth K. Krumeich, Jeffrey Ramer, Nancy Weissler

BET: Jill K. Oberlander, Chair; Debra Hess

Guest: Tom Marien, PKF O'Connor Davies

The meeting was called to order at 10:07 A.M.

**1. Approval of the BET Nathaniel Witherell Strategic Planning Committee Meeting Minutes:**

Upon a motion duly made by Ms. Krumeich, seconded by Mr. Duus, the Committee voted 4-0-0 to approve the Minutes of the September 24, 2018 Meeting as amended.

• **Approval of the BET Nathaniel Witherell Strategic Planning Committee Workshop Meeting Minutes:**

Upon a motion duly made by Mr. Drake, seconded by Mr. Ramer, the Committee voted 3-0-1 to approve the Minutes of the September 27, 2018 Workshop as amended. (Abstain: Krumeich)

**2. Update/review Contract #6668 Town of Greenwich and Health Dimensions Group (HDG)**

- **Report of conference call of Monday, October 1, 2018 with HDG** - Mr. Duus commented that HDG consultants expressed the need to receive financial information from PKF O'Connor Davies Financial Review report to complete their Operations report.
- **Report of conference call at 9:00 AM, Wednesday, October 10, 2018 with HDG** – Mr. Duus provided the draft list of TNW comparables being studied for differences in total staffing levels, staffing costs, star-ratings, software, ownership structure, business status as not-for-profit vs. for profit and if other facilities might be added to HDG's list.

**3. Continue discussion of the Nathaniel Witherell Business Models suggested in the Committee Report**

- Mr. Norton asked if the Committee would be willing to be flexible about the consulting projects' proposed deadlines of November 30 and consider "stopping the clock" so that both projects could be completed appropriately. He asked if a draft of the financials would be adequate for HDG near term review.

- Ms. Oberlander recommended hiring outside counsel to investigate and determine ownership of the multiple properties making up TNW's campus.

#### 4. Update/review Contract #6740 Town of Greenwich and PKF O'Conner Davies

- **Presentation by Thomas Marien, Partner PKF O'Connor Davies** - Mr. Marien provided an outline of his proposed approach to examine TNW issues for discussion. He informed the Committee that the following items were needed to define management costs: details of TNW's trial balance, job costing and reconciliation with Town audit statements; inclusion of a new line-item, Medicaid Reserve; continuing pursuit of clarification from the state of CT of TNW's "Credit Balance" on retro compensation and allowable Medicaid expenses; recording of details of TNW debt; review of encumbrances; and, details of billing and receivables.

Mr. Marien estimated that with the above information, a first draft of his report could be prepared for October 18<sup>th</sup>. Ms. Hess asked for a preview of the draft to reconcile it with information originally provided as project background material, to prepare questions for this Sub-Committee's next meeting on Tuesday, October 16 at 1:30 PM.

#### 5. Future Committee & Sub-Committee Meeting Schedule

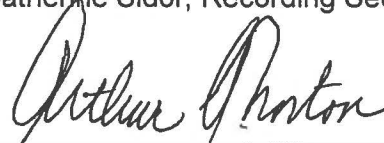
- October 16, 2018, at 1:30 PM - Working Session
- October 24, 2018 at 8:30 AM

#### Adjournment

The Committee voted unanimously to adjourn at 12:00 P.M.



Catherine Sidor, Recording Secretary



Arthur D. Norton, Chairman