

TOWN OF GREENWICH
BOARD OF ESTIMATE AND TAXATION BUDGET COMMITTEE
MINUTES
Cone Meeting Room
Thursday, October 6, 2011

Committee:

Present: Michael S. Mason, Chairman; William R. Finger, Laurence B. Simon, Leslie L. Tarkington

Board: Mary Lee Kiernan, Art Norton, Jeffrey Ramer

Staff: Peter Mynarski, Comptroller; Roland Gieger, Budget Director; Princess Erfe, Director, Community Development; John Wayne Fox, Town Attorney; Valerie Maze Keeney, Assistant Town Attorney; Eugene McLaughlin, Assistant Town Attorney; Benjamin Branyan, Managing Director of Operations, Board of Education

Other: Leslie Moriarty, Vice-Chairman, Board of Education; Barbara O'Neill; Sean Goldrick

The meeting was called to order at 5:34 P.M.

Requests for Budget Adjustments

CD-1 Community Development – Approval to Use \$963,718

Approval to Use:

\$ 963,718	to	Q197-57500	CDBG FY2012 Budget
\$ 825,000	from		HUD Entitlement
\$ 38,718	from		Program Income (Repayment of Loans)
\$ 100,000	from	Q19710	Reprogrammed Funds (FY2010)

Ms. Erfe gave an overview of the proposed 2012 CDBG Entitlement Program Annual One-Year Action Plan. A discussion followed regarding salaries and fringe benefits costs. The BET will hold a public hearing regarding this item at its' regular Board meeting on October, 17, 2011.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a non-routine application.

EXECUTIVE SESSION:

Upon a motion by Mr. Simon, seconded by Mr. Finger, the Committee voted unanimously to enter into executive session at 5:45 P.M. to discuss litigation matters.

In attendance were:

Peter Mynarski; Roland Gieger; J. Wayne Fox; Valerie Maze Keeney; Eugene McLaughlin

BET Members: Mason, Finger, Simon, Tarkington, Kiernan, Norton, Ramer; (Mr. Mason left at 6:00 and was absent for the discussion of SE-6.)

The committee voted unanimously to leave executive session at 6:38 P.M. to discuss litigation matters.

SE-4 First Selectman – Additional Appropriation \$58,059

Additional Appropriation:

\$ 58,059	to	P935-57350	Settlement
\$ 58,059	from		Risk Fund

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a non-routine application.

SE-5 First Selectman – Additional Appropriation \$25,000

Additional Appropriation:

\$ 25,000	to	P935-57350	Settlement
\$ 25,000	from		Risk Fund Balance

This item was withdrawn.

SE-6 First Selectman – North Mianus Sewer Settlement

The Committee voted 3-0-1 (Mr. Mason abstained) to approve the request and forward it to the Board of Estimate and Taxation as a non-routine application.

OLD BUSINESS

GHS/MISA Soil Remediation Update

The Committee reviewed GHS Field Remediation Status Summary, October 6, 2011. A discussion followed regarding phases of the remediation project and the synthetic fields, and progress made.

Approval of Budget Guidelines for 2012-2013 and the 2012 BET Budget Meeting Schedule

The Committee reviewed the FY 2012-2013 Budget Guidelines, October 6, 2011 draft, including the 2012 BET Budget Meeting Schedule. Mr. Mason gave an overview of Appendix A, 2012-2013 Budget, September 6, 2011, and shared comments regarding fund balance, capital and non-recurring fund balances and adjustments, operational costs, salaries and benefits. Mr. Simon gave an overview of Appendix B, Spending Summary, and shared comments regarding operational costs projections and fund balance. A discussion followed regarding mill rates, pension contributions, spending rates, the budget schedule, document language, and the debt policy.

Mr. Mason requested that the BET Organizational Meeting be scheduled for Thursday, January 5, 2012.

Upon a motion by Mr. Finger, seconded by Ms. Tarkington, the Committee voted 4-0 to remove "In January 2001," from pp.1, paragraph 2, sentence 1.

Upon a motion by Mr. Simon, seconded by Mr. Finger, the Committee voted 4-0 to approve the FY 2012-2013 Budget Guidelines (FY13), as amended, and forward it to the Board of Estimate and Taxation.

Approval of Budget Committee 2012 Meeting Calendar

Upon a motion by Ms. Tarkington, the Committee voted to approve the Budget Committee 2012 Meeting Schedule.

NEW BUSINESS

Discussion IT/Tax Collector MUNIS Upgrade

Mr. Mynarski stated that the RFP should be out by the end of October, for a module to replace the current one used by the Assessor and Tax Collector, and shared comments regarding the current contract. A discussion followed regarding the Munis upgrade and specialized modules.

Report of Status of Current Economic Conditions

The Committee reviewed the Selected Revenues and Spending Rate, September 2011. A discussion followed regarding revenue trends, and the spending rate.

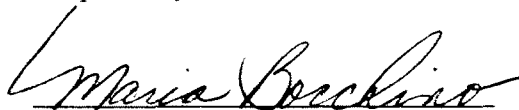
APPROVAL OF MINUTES

Budget Committee Regular Meeting, September 8, 2011

Upon a motion by Mr. Finger, seconded by Ms. Tarkington, the committee voted 4-0 to approve the minutes from the September 8, 2011, Budget Committee Regular Meeting.

There being no further business before the Committee, the meeting was adjourned at 7:38 P.M.

Respectfully submitted,


Maria Bocchino, Recording Secretary


Michael S. Mason, Chairman