1. **Call to Order.** Meeting was called to order at 10:37 a.m.

2. **Minutes.** Upon a motion duly made and seconded, the minutes from the September 17, 2020 meetings were approved.

3. **Discussion on Energy Commission / Energy Committee.** Ms. Sesto presented the pros and cons of an Energy Committee appointed by the Board of Selectmen as compared to an Energy Commission appointed by the RTM. The Committee supported Ms. Sesto’s recommendation to establish a Committee initially, with recognition of the value of the Commission in the longer term. **Ms. Sesto will brief the Conservation Commission and the existing Energy Subcommittee and report back on their input.**

4. **Next Steps on Letter dated August 13, 2020 to CT Department of Energy and Environmental Protection on rejection of Material Innovation and Recycling Authority’s (“MIRA”) Annual Plan of Operations.** This item was postponed until the next meeting. **Prior next steps: Ms. Sesto, Ms. Moch and Ms. DesChamps will reach out to members of the Board of Selectmen to educate them on the issues and ask them to endorse the principles contained in the letter at an upcoming Board of Selectmen meeting.**

5. **Discussion on Environmental Justice:** Ms. DesChamps and Ms. Klockenbrink proposed language for consideration. The Committee endorsed the idea of adding an environmental justice section to its organizing principles and agreed to consider the proposed language at the next meeting.

6. **Vote on Sustainability Committee Logo:** Ms. Klockenbrink presented the logo options, including a new one that referenced people as well. After discussion, the Committee agreed by unanimous vote to adopt the logo and to continue working on the tag line. **Next Steps: Ms. Oberlander will connect Ms. Klockenbrink with Information Technology specialist Cameron Martin to upload the logo onto the Sustainability Committee webpage.**

7. **Proposal to Develop a Sustainability Plan:** Ms. DesChamps and Ms. Ghiorse asked the Committee to revisit the idea of adopting a Sustainability Plan, similar to the plan developed by the Town of Fairfield. Ms. Searle and Ms. DesChamps agreed to work with sector chairs to develop summary pages and develop next steps. A conversation was raised about how the POCD implementation is being tracked. **Next Steps: Ms. Oberlander will reach out to the Chair of Planning & Zoning Commission and the Town Planner to discuss the POCD and how to integrate a Sustainability Plan. Ms. Searle and Ms. DesChamps will develop next step.**
8. **Next Steps:** In addition to the items referenced above:

a. Holdover: Sustainability Committee outreach to the Conservation Commission.
b. Holdover: update on Town Hall’s waste reduction plans.
c. Adoption of a written Sustainability Plan. This will be an agenda item at the next meeting.
d. Next meeting: The proposed next meeting is: Thursday, October 15, 2020 at 11 a.m.

The meeting was adjourned at 12:07 p.m.

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Jill K. Oberlander
Co-Chair & Recording Secretary