



Town of Greenwich
BOARD OF SOCIAL SERVICES MINUTES
Regular Meeting, September 20th, 2016

ATTENDING

Board Attendees: Barbara Nolan, Steve Gross, Abbott Jones, Natalie Queen, Winston Robinson, Jeffrey Medina, Alan Gunzburg

Staff Attendees: Alan Barry

CALL TO ORDER

Chairperson, Barbara Nolan, called the meeting to order at 7:00PM in the Hayton Conference Room at Town Hall.

BOARD PROTOCOLS

1. The minutes of the September 20th Meeting were approved 7-0 as written.

UNITED WAY

David Rabin, CEO and Board member Ken Mifflin presented to the DSS Board the newly revised United Way Funding Campaign structure. There are two programs:

1. Community Campaign
2. The Direct Impact Initiative:
 - a. Early Childhood Achievement Gap Solutions
 - b. Youth Impact Programming
 - c. Human Services Technology Solutions

Mr. Mifflin provided a more detailed presentation on the Human Services Technology Solutions Project. The goal is improving community support through strengthening Community Answers Intake referral system.

COMMITTEE REPORTS

Community Partnership Committee – Mr. Gunzburg, Chairman reviewed meetings with community partnership agencies for FY'18. Meetings were held with Abilis and YMCA.

Communications Committee – Mr. Jones, Chairman, noted that the annual report needs to be updated. Also discussed was how to update the website and that an update to the brochure was to be expected.

Client Relations - Ms. Queen, Chairman, reported that a staff group is working on a quality Improvement project that will develop improved processes for client outcomes. Initial work is on a project



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for intake services. There will be no survey as the answers were not helpful this year.

Operations and Technical Support – Mr. Gross, Chairman, reported we are updating the dashboard to show clinical activities. We will now be able to track how clients are moving through the system and what goals are being achieved. We will also be able to track how much time is spent on the various services provided.

**COMMISSIONER'S
REPORT**

1. FY 2016 Operating Statement and Dashboard – there were no significant variances.
2. We are $\frac{3}{4}$ of the way through completing electronic access for various programs.
3. Client Track Update – Completed, however it is always a work in progress.
4. Clinical Activity – complete overhaul of dashboard showing clinical activity and how clients are moving through the system.

MOTION: At 8:00pm, a motion to adjourn was passed unanimously.

NEXT MEETING

The next Board Meeting will be held on October 18th, 2016 in the Hayton Room at 7:00 PM.

Respectfully Submitted,

Jeffrey Medina