



Town of Greenwich
BOARD OF HUMAN SERVICES MINUTES
Regular Meeting, September 18th, 2018

ATTENDING

Board Attendees: Barbara Nolan, Abbott Jones, Jeffrey Medina, Natalie Queen, Alan Gunzburg, Winston Robinson

Staff Attendees: Alan Barry

CALL TO ORDER

Chairperson, Barbara Nolan, called the meeting to order at 7:00PM in the DHS Conference Room at Town Hall.

BOARD PROTOCOLS

The minutes of the July 17th meeting were approved 6-0 as written.

COMMITTEE REPORTS

1. *Community Partnership Committee – Mr. Gunzburg, Chairman*, announced the committee has received all of the RFP's for fiscal year 20'. There has been only 1 new request from a group the department has not worked with in years past. The committee is also in the process of meeting with community partners who have new Executive Directors to understand the vision they have and what changes, if any, they plan on implementing. The committee is getting involved with the Board of Education & Kids in Crisis in regard to the teen talk type of program in elementary schools and what it might evolve in the future. Mr. Gunzburg mentioned that the committee met with WEEACT. They discussed how the quarterly report will be formatted and asked to provide as much anecdotal information they could. This helps us understand their story better, how our grants help and what they do. The committee also met with a new proposed grantee called Mothers for Others. The group is looking for funds to help families with infants to receive diapers. The organization now provides 50 diapers, once a month, to every infant within a family.
2. *Client Relations Committee – Ms. Queen, Chairwoman*, announced the completion of the client survey. The results were very positive; one critical note was the need for improvement in the homemaker's department. Clients mentioned that they need more training, specifically relating to cleaning. The results were similar to surveys done in the past. There was a total of 150 responses.



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**COMMISSIONER'S
REPORT**

3. *Strategic Planning Committee* – Mr. Robinson, Chairman, announced they will be working on planning fiscal year 2020-2022 strategic plan this year as we complete our last year of the current strategic plan.
1. August Operating Statement – Dr. Barry stated there were no significant variances to report. We are currently operating 2% under budget.
2. Dr. Barry will be working with the finance committee to plan next year's budget. Dr. Barry will be preparing a draft and will review it with the committee at their next meeting.
3. The board was provided with both a monthly and year to date report which shows long term comparison of services used by clients. 65% of clients within case management achieve their goals where 48% of those in applications achieve their goals. This is in line with expectations.
4. Dr. Barry stated that the department is looking for a part time case manager. They prefer a bilingual and bicultural individual to help serve their clients.
5. Dr. Barry announced they have successfully recruited a Youth Services Bureau Administrator.
6. The Prevention Council will be presenting the youth survey results to the BOE and the private school during the next week. The public presentation will occur in the next month or so at the library. The youth survey will be presented to the board members at the next meeting.
7. *Suicide Prevention* –There was a presentation held called QPR where 12-15 people showed up in an effort to learn more about what can be done to stem the crisis. Suicides have increased over 30% within the last 15 years. The department wants to advocate for prevention and bring this to the public's attention.
8. *Achievement Gap* – The department is continuing to work on a follow up to their study. They are also working on a



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community asset mapping project which will identify programs and services that provide and assist children, youth and families. Also, focus groups are being put together to get a better idea of risk factors. The purpose is to get an idea of whether or not we have the right balance of programs and services that are meeting the needs of those in town.

EXECUTIVE SESSION

NEXT MEETING

The next Board Meeting will be held on October 16, 2018 in the DHS Conference Room at 7:00 PM.

Respectfully Submitted,

Jeffrey Medina