

TOWN OF GREENWICH
BOARD OF ESTIMATE AND TAXATION BUDGET COMMITTEE
MINUTES

Havemeyer Building – Staff Development Room

Thursday, September 6, 2012

Committee:

Present: Joseph L. Pellegrino, Chairman; William R. Finger, Jeffrey S. Ramer, Leslie L. Tarkington

Board: Gregory Bedrosian, Robert Brady, Sean Goldrick, Randall Huffman, Marc Johnson, Mary Lee Kiernan, Michael Mason, Art Norton

Selectmen: Peter Tesei, First Selectman; Drew Marzullo, David Theis

Staff: Peter Mynarski, Comptroller; Roland Gieger, Budget Director; John Crary, Town Administrator; Dustin Anderson, Special Projects Manager; Amy Siebert, Commissioner; Alan Monelli, Superintendent Building Construction and Maintenance, Public Works Department; Princess Erfe, Administrator, Community Development; Caroline Baisley, Director, Health Department; Joseph Siciliano, Director; Tom Greco, Assistant Director, Parks and Recreation; John Wayne Fox, Town Attorney; Fernando de Arango, Assistant Town Attorney; Allen Brown, Executive Director; Ray Augustine, Director of Financial Operations, Nathaniel Witherell; James Heavey, Police Chief; Peter Siecienski, Fire Chief; Robert Kick, Assistant Fire Chief

Other: David Ormsby, Lloyd Bankson, Nathaniel Witherell Board; Andy Fox, Nathaniel Witherell Building Committee; Peter Alexander

The meeting was called to order at 6:30 P.M.

REQUESTS FOR BUDGET ADJUSTMENTS

PW-1 Public Works – Release of Conditions \$2,459,000

Release of Conditions:

\$2,459,000 to B345-59560-13139 Central Fire Station

Mr. Monelli presented floor plans and gave an overview of the Central Fire Station renovations. A discussion followed regarding the approval process, costs estimates, environmental analysis, the construction period, budget and cost overruns.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a non-routine application.

CD-1 Community Development – Approval to Use \$663,718

Approval to Use:

\$ 663,718	to	Q197	CDBG FY 2013 Budget
\$ 625,000	from	HUD Entitlement	CDBG Entitlement FY 2013
\$ 38,718	from	Repayment of Loans	CDBG Program Income (FY 2013)

Ms. Erfe presented the Community Development Block Grant (CDBG) Proposed Budget and Expenditure History for FY 2013. A discussion followed regarding the reduction in funding.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a non-routine application.

CD-2 Community Development – Transfer \$26,330

Transfer:
\$ 26,330 to Q197-59900-11220 HATG McKinney Terrace II –
Installation of New Elevator
\$ 26,330 from Q197-59900-11221 HATG McKinney Terrace II –
Main Entrance Renovation

Ms. Erfe explained that this request is due to mandatory design revisions and less than anticipated entitlement funding.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

HD-4 Health – Approval to Use \$2,500

Approval to Use:
\$ 390 to F40327-51490 Professional Services NOC
\$ 2,110 to F40327-52920 Work Transfer to and From
\$ 2,500 from State of CT Lead Grant

Ms. Baisley explained that this request is for the State Lead Poisoning Prevention and Control Program. A discussion followed regarding target group notification methods.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

HD-5 Health – Transfer \$54,927

Transfer:
\$ 51,024 to F4037-51300 Part-Time Salaries
\$ 3,903 to F4037-57050 Social Security Benefits
\$ 54,927 from F4037-51490 Professional Services NOC

Ms. Baisley explained that this request is due to bookkeeping issues.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

PR-1 Parks and Recreation – Additional Appropriation \$206,000

Additional Appropriation:
\$ 206,000 to Z833-59730-11169 Replace Greenwich Point Waterline
\$ 206,000 from Capital Non Recurring

Mr. Siciliano explained that this request is to replace a waterline at Greenwich Point, and gave an overview of the current conditions and planned repair project. A discussion followed regarding location, health and safety requirements.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a non-routine application.

EXECUTIVE SESSION:

Upon a motion by Mr. Finger, seconded by Ms. Tarkington, the committee voted unanimously to enter into executive session at 7:28 P.M. to discuss pending litigation matters.

In attendance were:

Peter Mynarski, Comptroller; Roland Geiger, Budget Director; John Crary Town Administrator; Peter Tesei, First Selectman
BET Members: Pellegrino, Ramer, Finger, Tarkington, Bedrosian, Brady, Goldrick, Huffman, Johnson, Kiernan, Mason, Norton

The committee voted unanimously to leave executive session at 7:49 P.M.

SE-2 First Selectman – Additional Appropriation \$XXXXX

Additional Appropriation:

\$ XXXXX	to	P935-57350	Settlement
\$ XXXXX	from		Risk Fund Balance

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a non-routine application.

NW-2 Nathaniel Witherell – Release of Conditions \$155,000

Release of Conditions:

\$ 125,000	to	H450-59560-12186	Sprinkler System
\$ 30,000	to	H450-59560-12185	Design Drawings

Mr. Fox explained that this request was to take immediate action to renovate the sprinkler system in the Administration building, which was cited in the last State Health Department inspection, as well as to obtain the Engineering and Shop drawings. In response to Ms. Tarkington, Mr. Augustine gave an overview of the Project Renew sprinkler system renovation plan. A discussion followed regarding Project Renew funding, the sprinkler system location and requirements.

The Committee voted 4-0 to approve the request for design drawings and installation of the sprinkler system and forward it to the Board of Estimate and Taxation as a non-routine application.

\$ 155,000	to	B450-59560-12201	Project Renew
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The Committee discussed funding for the sprinkler system, Project Renew funding, and CON State reimbursements.

Upon a motion by Ms. Tarkington, seconded by Mr. Finger, the Committee voted 4-0 to approve the release of \$155,000 from Project Renew, for the NW sprinkler system, and forward it to the Board of Estimate and Taxation as a non-routine application. This project will be managed by the Project Renew Building Committee.

PD-1 Police Department – Approval to Use \$6,500

Approval to Use:

\$ 6,500	to	F213-53950	Canine Purchase
\$ 6,500	from	F2131-35018	Federal Asset Forfeiture

Chief Heavey explained that this request is for purchase of a dog, as well as officer and dog training. A discussion followed regarding the Police canine program.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

NEW BUSINESS

Status Report of Police Comp Time

Chief Heavey gave an overview of the Police Comp Time Summary. A discussion followed regarding funding, statutory constraints, retirement payout, incentives and accruals. The Committee also discussed Police overtime, staffing, new officer training, safety concerns, and police assignments.

Report of Status of Current Economic Conditions

Mr. Gieger gave a report of the status of current economic conditions, highlighting FY 2012 revenues and expenditures. A discussion followed regarding tax revenue.

Budget Guidelines 2013-2014 First Draft

Mr. Pellegrino shared comments regarding drafting of the guidelines using input from the BET members, Town Administrators, Elected Officials, RTM members, and the public at large, as well as reviewing past guidelines, in order to understand the history, their evolution, comments that had been made, the trend over that past twelve years, and the issues and the economic conditions currently facing the taxpayers. Mr. Pellegrino also shared comments regarding the Chairman's budget message to the RTM, highlighting the needs of Greenwich and the desire for lower taxes, not having an automatic 3% mill rate increase in a flat economy, and the importance of balancing values, in terms of developing the guidelines.

Mr. Pellegrino gave a brief overview of the guidelines process and requested that all comments should be sent to the Committee and copied to Mr. Gieger, prior to a workshop to be scheduled for late September.

Mr. Tessei shared comments regarding changes made to the CIP process, including removal of maintenance costs, and project rankings. Mr. Finger shared comments regarding presentation

of the BOE capital model, and the importance of review of the debt policy. Ms. Tarkington shared comments regarding the sewer funds, lawsuits, CIP review, revisions of the operating plans, department's preparation, and public relations. Mr. Ramer shared comments regarding budget caps, the financing model, Capital projects and prioritizing.

Approval of 2013 Meeting Calendar

This item was postponed.

APPROVAL OF MINUTES

Budget Committee Regular Meeting, July 10, 2012


Upon a motion by Mr. Ramer, seconded by Mr. Finger, the committee voted 4-0 to approve the minutes from the July 10, 2012, Budget Committee Regular Meeting.

Budget Committee Workshop Meeting, July 25, 2012

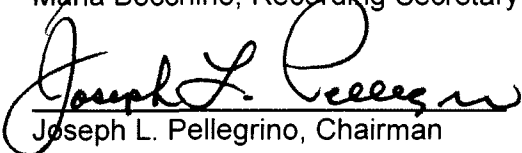
This item was postponed.

There being no further business before the Committee, the meeting was adjourned at 9:37 P.M.

Respectfully submitted,



Maria Bocchino, Recording Secretary



Joseph L. Pellegrino, Chairman