



MINUTES of the Special Meeting of the Board of Estimate and Taxation held on Monday, July 27, 2018, in the Town Hall Meeting Room, Greenwich, CT.

Jill Oberlander, BET Chair, called the meeting to order at 8:00 A.M., after which the members pledged allegiance to the flag.

Board members in attendance:

Jill K. Oberlander, Chair
Jeffrey S. Ramer, Vice Chairman
Elizabeth K. Krumeich, Clerk
William Drake
Andreas Duus III
Karen Fassuliotis
Debra Hess
Michael S. Mason
Leslie Moriarty
Leslie L. Tarkington
Anthony Turner
David Weisbrod

Staff: J. Wayne Fox, Town Attorney, Law Department; Roland Gieger, Budget Director, Finance Department; Peter Mynarski, Comptroller, Finance Department

BOE: Peter Bernstein, Chairman, BOE; Jill Gildea, Superintendent, Greenwich Public Schools; Ralph Mayo, Interim Superintendent, Greenwich Public Schools; Lorianne O'Donnell, Chief Operating Officer, Greenwich Public Schools; Barbara O'Neill, Member, BOE; Daniel Watson, Director, School Facilities

RTM: Alexis Voulgaris, Moderator Pro Tempore, Representative Town Meeting

Ms. Oberlander welcomed BET Members and attendees. She thanked BET members and the community for their response to the request for a Special Meeting. Reminding those present that the Agenda was a single topic for discussion, she asked BET members to focus their comments. Ms. Krumeich was asked to read the application.

Requests for Budget Adjustments

NON-ROUTINE APPLICATIONS

<u>ED-4</u>	<u>BOE</u>	<u>Additional Appropriation</u>
\$617,000	Z6800689 59560 17167	Completion of East Roof, Julian Curtis Elementary School

The Chair noted that the additional appropriation request was revised from \$500,000 to \$617,000 to reflect the full amount of the work needed to complete the project, and a corresponding revised BET Form for Budget Adjustment would be prepared by the Finance Department.

Mr. Bernstein thanked the BET and community for responding on such short notice to the request for an additional appropriation for completion of the East Roof project for the Julian Curtis Elementary School. He asked Ms. O'Donnell to provide a brief review of the circumstances leading to the request for an interim appropriation.

Ms. O'Donnell explained that the BOE first became aware that the original FY16-17 Budget allocation and funding believed to be available from carryover and unused appropriations was not in place when the contract for Phase II work for the East Roof was submitted to the Finance Department. Ms. O'Donnell commented that due to a change in BOE Administration and their unfamiliarity with the Town's financial systems and process flow for capital projects, the Administration learned only on Monday, July 23, 2018, that the funds were not in place to complete the construction project.

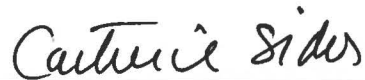
The BET discussed the impact on the Julian Curtis School if the September school start date was not met and the teachers and students could not occupy the building. The East Roof construction project had been commenced, scaffolding was in place and old roofing had been removed and replaced by a temporary cover. The East Roof must be completed in order to be ready for the start of the school year. BET members agreed that both the BET Law and Audit Committees would review the circumstances leading up to this interim appropriation. The RTM was also being asked to hold a Special Meeting to approve the funds. There are some funds that remain for the project and they will be used first. It was decided that the additional funds could be allocated from the Capital and Non-Recurring Fund (the Fund). Mr. Mynarski informed the BET that any unspent funds appropriated from the Fund for the completion of this East Roof Project would be returned to the Fund.

Upon a motion by Ms. Krumeich, seconded by Ms. Moriarty, the Board voted 12-0-0 to approve the interim allocation of \$617,000 from the Capital and Non-Recurring Fund. Motion carried.

Adjournment

Upon a motion by Ms. Fassuliotis, seconded by Mr. Duus, the Board voted 12-0-0 to adjourn the meeting at 8:46 A.M. Motion carried.

Respectfully submitted,



Catherine Sidor, Recording Secretary



Elizabeth K. Krumeich, Clerk of the Board



Jill K. Oberlander, Chair