The Nathaniel Witherell Building Committee Meeting came to order at 3:30 PM.

Minutes – June 26, 2017 – Change for the Greenhouse discussion “project may be eliminated” to “requires further refinement”. Louise Puschel 1st, Lloyd Bankson 2nd - all approved.

FY2015-17 Capital Budget

- (16213) Renovate 4 Tower Floors – The award has been issued to Wernert Construction, LLC.
  - The CT-DPH has not approved the submitted drawings. Pustola and Associates to review and re-submit to the State. Allen and Jack to call the architects and State to discuss.
    - $377K has been requested to complete the entire project: 200K from the Friends of Nathaniel Witherell and 177K for the Town of Greenwich. BET approved on July 13, 2017. On RTM Call for approval for September 18, 2017 meeting.
    - Estimated start date – October 2017.
    - Estimated construction time frame of 4-8 months.

- (16205) Auditorium Renovation – Award has been issued to WBCT.
  - The CT-DPH has not approved the submitted drawings. Pustola and Associates to review and re-submit to the State. Allen and Jack to call the architects and State to discuss.
    - Estimated start date – October 2017.
    - Solarium windows to be replaced week of August 7th, 2017.

Nathaniel Witherell – Pavilion Building

- Hallway patching and touch-up repainting is complete.
- The quote from Wernert to replace 15 exterior windows is $12,263.00. A second quote will be obtained.
- Carpeting has been chosen, replacement costs to be discussed.
- Four tenant stoves have been ordered.
- An over-all capital plan will be developed.
- A rent increase of 3% per year has been discussed.
- A new driveway to the Pavilion will be included in the 15-year capital plan.
NEW BUSINESS

- Capital projects for FY 2018
  
  ✔ Water Line Replacement – $180,000 (Project Code 18211)
  ✔ Kitchen Equipment – $70,000 (Project Code 18207)
  ✔ Tower Air Conditioner Replacement Units – $33,000 (Project Code 18209)
  ✔ General Capital – $80,000 (Project Code 18210)
  ✔ Nursing Equipment – $50,000 (Project Code 18208)
  ✔ Resident Bed Replacement Program – $45,000 (Project Code 18206)
    - Discussion concerning replacement criteria, life expectancy, purchase date and cost. The FY18 capital plan reflects the replacement of 16 beds.

Next Meeting is scheduled for Monday September 25, 2017 at 3:30 PM in the Board Room.

Respectfully Submitted
Jack Hornak
Director of Facility Operations
Nathaniel Witherell SNF