ATTENDING

Board Members Present: Patty Roberts, Natalie Queen, Dawn Turner, Winston Robinson, Debbie Appelbaum, Gillian Ingraham, Tara Restieri, Greg Pauletti, Susan Warner

Staff/Other Attendees: Commissioner Demetria Nelson, Jennafer Kalna, Alison Brush

CALL TO ORDER

Chairperson, Patty Roberts, called the meeting to order at 7:00PM.

BOARD PROTOCOLS

Patty Roberts made a motion to approve the minutes from the June 2021 Meeting. Debbie stated that she would correct typographical errors from the minutes. Winston Robinson seconded the motion and it passed unanimously.

PRESENTATION BY ALISON BRUSH

Alison Brush updated the Board on the Campership Program. We have fewer children enrolled this year than historically. The campership program has been in existence for 50 years. Children will go for either 2- or 4-week camp sessions. The children range from ages 5 to 14. Camp is fully funded by donations. The types of camps include day camps and sleepaway camps. This year, the only sleepaway camp we were able to offer was Camp Hazen. There are approximately 15 children on the waitlist, because of funding and availability. Alison has called the camps to see if there is availability for the second session for the children that are on the waitlist.

COMMITTEE UPDATES

Client Relations: One of the primary functions of the committee is to design the client satisfaction survey. This year, we are going to look at the survey and adjust it accordingly. Tara is going to revise the survey, then send the committee members her revisions. The first survey will be sent out by the end of the year, and a second survey towards the Spring/Summer. We are also looking into developing a brief survey the clients would complete at the end of their in-person visit (three questions maximum).

Communications: Our Facebook and Instagram accounts are up and running. We would like to get more exposure, so comment, like, share information from both pages. Possibly have our page linked to the Town of Greenwich’s social media pages which will give us more exposure. Possibly have the First Selectman add a plug into his community connections message to the town.
Commissioner Nelson attended several meetings during the month to support the Department, her staff, and the Town of Greenwich.

Operating Statement:
Overall, the Department ended the fiscal year 6% under budget due to the following: unfilled staff positions from earlier in the year, fewer professional services for BANC After School Program due to COVID-19, decrease in expenses related to mileage allowance, program transportation, and the Office Services line item due to COVID-19.

Clinical Activity Dashboard:
The average number of referrals remained at 39. The Top Ten Services Provided by Hours included the standard 10. The Average Overall Staff Productivity increased from 73.5% to 74.5% (goal – 65%). The Goals Achieved for Applications decreased from 15 to 14. For Case Management, they decreased from 19 to 18. Regarding the Clients Served for Applications, the Average Actual Clients Served increased from 325 to 329. For Case Management, there was an increase in the Average Actual Clients Served from 300 to 304.

The Commissioner shared the ending of the eviction moratorium and explained that the landlord must send out information to the tenant. UNITE CT is now a mandatory component to the landlords before eviction. There are three (3) other components that the landlord must follow before eviction.

The Commissioner discussed the Baby Bond Legislation in CT. A child born starting July 1, 2021, whose birth is covered under the HUSKY program, will have a baby bond created for them in the amount of $3,200. It will only be accessible once the child reaches 18 years of age. With hopes that the bond has matured to $10,000 or more. The monies can be used for college, first home buying, as an investment to start one’s own small business, or it may be deposited into one’s retirement fund. This information will be shared with other agencies.
The Department will begin to directly dispense diapers to those mothers who are in need. GDHS will work with Mothers for Others.

This Board will continue to have virtual meetings at this time.

**MEETING ADJOURNED**

A motion was made by Debbie Appelbaum and seconded by Natalie Queen.

**NEXT MEETING**

The next Board Meeting will be held on Tuesday, September 21, 2021 via Zoom at 7:00 PM.

Respectfully Submitted,

Natalie Queen