

MINUTES of the regular meeting of the Board of Estimate and Taxation held on Monday, June 18, 2007 in the Town Hall Meeting Room, Greenwich, CT.

Chairman Peter Tesei called the meeting to order at 6:36 P.M., after which the members pledged allegiance to the flag.

Board members in attendance:

Peter J. Tesei, Chairman  
Robert S. Stone, Vice Chairman  
Alma Rutgers, Clerk  
Nancy E. Barton  
William R. Finger  
James A. Himes  
Edward T. Krumeich, Jr.  
Michael S. Mason  
Arthur D. Norton  
Laurence B. Simon  
Leslie L. Tarkington  
Stephen G. Walko

Ex Officio Board Members: James Lash, First Selectman; Peter Crumbine, Selectman

Staff: Roland Gieger, Finance Department; Ted Gwartney, Robert Shipman, Assessor's Office; Lloyd Hubbs, Dave Thompson, Garo Garabedian, Department of Public Works; Gene McLaughlin, Law Department; Bill Kowalewski, Ray Augustine, Jack Harnak, The Nathaniel Witherell

Other: David Ormsby, The Nathaniel Witherell Board Chair and TNW Board Members, Chris Thurlow, Patricia Burns, Lloyd Bankson, Paul Toretta, and Thomas Saccardi; John Shulman, North Mianus Homeowner

Mr. Tesei began the meeting by noting Mr. Mynarski's absence due to the fact that he was recovering from recent surgery. Mr. Tesei reported that he had sent Mr. Mynarski a basket of fruit on behalf of the Board.

Mr. Tesei also thanked those who sent good wishes for his daughter, who was recently hospitalized.

**ROUTINE APPLICATIONS**

**GL-1 Greenwich Library-Continue in Force-\$26,000**

Request to continue in force:

\$26,000 to Z-701-59090-27056

Radio Frequency Identification  
(RFID) Book Return – Byram  
Shubert Library

**GM-3 GEMS-Release of Funds- \$1,614,564**

Request for release:

\$1,614,564 to A-440-51490

Professional-NOC – Release of First  
Half Payment for FY 2007-2008

**HD-6 HEALTH DEPARTMENT-Approval To Use-\$20,457**

Request for approval to use:

\$20,457 to F-4031-51010

\$20,457 from

Regular Salaries  
Emergency Preparedness  
Planning Grant

**PD-10 POLICE DEPARTMENT-Approval to Use-\$7,500**

Request for approval to use:

\$7,391 to F-217-51100

\$ 109 to F-217-57050

\$7,500 from

Overtime Services  
Benefits  
Federal Highway Safety Program  
State Project No. 0187-7197

**PD-11 POLICE DEPARTMENT-Approval to Use-\$18,375**

Request for approval to use:

\$18,109 to F-217-51100

\$ 266 to F-217-57050

\$18,375 from

Overtime Services  
Benefits  
Federal Highway Safety Program  
State Project No. 0187-7260

**PW-4 DPW-Continue in Force-\$250,000**

Request to continue in force:

\$250,000 to Z-345-59200-27033

Skating Rink Truss/Lights

**PW-5 DPW-Continue in Force-\$2,200,000**

Request to continue in force:

\$2,200,000 to Z-345-59560-27040

Glenville Fire Station Rehabilitation

PW-6 DPW-Transfer-\$110,000

Request for transfer:

\$30,000	to	A-301-51170	Payments Accumulated Vacation
\$20,000	to	A-301-51230	Payments Accumulated Sick Days
\$40,000	to	A-345-51170	Payments Accumulated Vacation
\$20,000	to	A-345-51230	Payments Accumulated Sick Days
\$110,000	from	A-345-52920	

PW-8 DPW-Continue in Force-\$250,000

Request to continue in Force:

\$250,000	to	K-361-59650-27088	Storm Drains
-----------	----	-------------------	--------------

PW-9 DPW-Continue in Force-\$234,000

Request to continue in force:

\$234,000	to	K-361-59650-27089	JJ Kennedy Garage Sewer Pump Station
-----------	----	-------------------	--------------------------------------

PW-10 DPW-Continue in Force-\$40,000

Request to continue in force:

\$40,000	to	Z-321-59600-27032	Exit Road Gate Holly Hill
----------	----	-------------------	---------------------------

Upon a motion by Ms. Rutgers, seconded by Mr. Walko, the Board voted 12-0-0 to approve the routine applications.

**NON ROUTINE APPLICATIONS**

**Discussion and Action on Proposed Resolution for North Mianus Sewer Project Cost Certification**

Mr. Tesei said that the Comptroller must soon certify the costs of the North Mianus Sewer Project. He said that there has been considerable publicity and discussion with regard to the cost and what should, or should not, be included in the certified costs. Once the Comptroller certifies the costs, the Condemnation Commission will apportion the costs among the benefited homeowners.

Mr. Tesei called upon Mr. Lash, who began the discussion with a brief history of the project, going back six years. The original contractor did not perform in a satisfactory manner and the project was re-bid. Various issues arose that were worked out with the homeowners along the way, with the exception of which costs should be certified. The homeowners were concerned that costs not associated with the project would be charged to the project.

Mr. Lash said that he and Mr. Gomeau agreed with Mr. Shulman and the homeowners that a third party audit should be conducted. The audit concluded that approximately \$214,000 of the costs that were allocated to the project should probably not have been. The homeowners originally took the position that \$1.2 million to \$1.3 million should not be included in the certified costs. In the end, there was an agreement that the amount to be excluded from the certified costs was \$600,000. Mr. Lash said that there were three alternatives:

- 1) The Comptroller acts on his own authority under the Charter and certifies whatever he deems to be an appropriate amount, most likely project costs as accumulated minus the \$214,000 that the audit concluded should not have been included in the project;
- 2) Have a \$600,000 discount approved by the BET and RTM, as if it were an appropriation, to be taken off of the certified cost;
- 3) The BET treats this as the settlement of a claim requiring an appropriation that would have to be approved by the Board of Selectmen, the BET and the RTM Claims Committee.

Mr. McLaughlin addressed the legal parameters of these alternatives. The first alternative would require action only by the Comptroller, while the second would need approval by both the BET and RTM, as well as a resolution. The third alternative is unique in that, while treated as a settlement, there is no lawsuit associated with it. With this option, the benefited homeowners would have the right to appeal their particular assessments before the Condemnation Commission.

Mr. Walko reported that the Budget Committee considered this issue and voted 3-0-1 (Mr. Mason abstaining as he is an affected property owner) to approve an accounting of the project as a theoretical sub account of the Sewer Improvement Fund, arriving at an amount of \$461,332 to be discounted. Mr. Walko said that the Law Department subsequently ruled that this approach was not permissible according to the Charter and that, therefore, he was not proposing this on behalf of the Budget Committee

Mr. McLaughlin said that, according to the Charter, all interest goes into the Sewer Improvement Fund, including interest on the bonds and notes, and can't be used to offset the cost. Mr. McLoughlin said that the certified cost would include interest.

Mr. Simon asked about the town's ability to charge the homeowners interest on the money the town has advanced to pay back interest and principal over the last five years before the certification of costs. Mr. McLaughlin said that this is not directly addressed in the Charter; however the costs that the Comptroller is required to certify are supposed to include the interest on the bonds up to the date of first payment by the homeowners. According to the Charter, all interest on the proceeds from the bonds is supposed to go into the Sewer Improvement Fund.

Mr. Gieger responded to Mr. Simon's question by saying that the interest on principal is charged to the benefited property owners from the date of the issuance of the bonds.

Mr. Walko moved that Mr. Gieger bring this back to the BET as a "Resolution of a Claim", as opposed to an appropriation. Mr. Norton seconded Mr. Walko's motion. Discussion followed.

Mr. Tesei pointed out that, if this was brought back as a "Resolution of a Claim", approval by the RTM would be limited to the Claims Committee. If brought as an appropriation for \$600,000, the full RTM would have the opportunity to hear from the public. Mr. Tesei asked how this could be treated as a claim when there is no claim.

Mr. McLaughlin pointed out that this was a "unique" situation and that the challenge would be to try to treat it as a claim and study how to do this and how to achieve full resolution.

Mr. Krumeich said that this was not a claim and that no litigation was being settled. He said that it was rather an informal agreement, a reasonable allocation that was the result of a negotiation. He suggested that this be regarded as a resolution supporting the Comptroller's determination that the \$600,000 is a fair allocation. Mr. Krumeich said that, if the Board votes against treating this as a claim, the alternative to Mr. Walko's motion would be to propose a resolution to the Comptroller. If the Comptroller agrees this is a reasonable allocation, he could simply certify the amounts.

Mr. Simon asked, if this were treated as a claim, who would pay the claim.

Mr. Lash responded that nothing was said about where the money would come from. The difference has to come from somewhere; the Sewer Improvement Fund has to be reimbursed in some way.

Mr. Simon said that he did not favor treating this as a claim.

Mr. Stone asked for clarification as to whether the First Selectman was recommending that \$600,000 be excluded from the certified costs.

Mr. Lash confirmed that this was his recommendation.

Mr. Finger agreed with Mr. Krumeich that this should not be treated as a claim.

Ms. Rutgers agreed with Mr. Finger and Mr. Krumeich, saying that treating this as a claim seemed to contradict the original intent of the informal negotiations that arrived at consensus on the \$600,000 figure.

Upon a motion by Mr. Walko, seconded by Mr. Norton, the Board voted 2-9-1 against asking the Comptroller to bring back to the Board, as a claim, a \$600,000 exclusion from the Mianus Sewer Project cost certification, with Mr. Walko and Mr. Norton in favor, and Mr. Mason abstaining due to a conflict of interest as a benefited property owner.

Ms. Barton suggested an alternative motion. She made a motion to send the matter back to the Comptroller who should consult with the Town Attorney in determining how to proceed and

either take action himself or come back to the July 2007 BET meeting and report as to why he cannot take action. Mr. Himes seconded the motion. Discussion followed.

Mr. Krumeich said that the idea behind Ms. Barton's motion was correct, but that the benefit of passing a resolution specifically supporting the \$600,000 exclusion lends support to the Comptroller in his certification.

Mr. Stone asked if Ms. Barton would accept an amendment to her motion to include the First Selectman along with the Town Attorney as a party in the consultations.

After consulting with Mr. McLaughlin as to appropriateness of this amendment, Ms. Barton amended her motion to include the office of the First Selectman.

Ms. Rutgers said that, while she supported Ms. Barton's amended motion, she does not believe there is need for much consultation as the First Selectman has said he recommends the \$600,000 exclusion and the Comptroller has said, at the May 29, 2007 Special Meeting of the BET on the North Mianus Sewer Project, that he is comfortable with this figure.

Both Mr. Walko and Mr. Norton said that passage of Ms. Barton's motion would further delay the process and that the Board should take a vote at this meeting. Mr. Walko said that he did not see what would happen between now and the July 2007 BET meeting, nor what the dialogue would be. Mr. Norton said that he did not see what the delay would accomplish.

Mr. Lash said that he believed that the Comptroller would certify the cost as soon as he is able and it will move to the Condemnation Commission. The timeframe will be the same.

Upon a motion by Ms. Barton, seconded by Mr. Himes, the Board voted 7-4-1 to send this matter back to the Comptroller who should consult with the Town Attorney and the First Selectman to determine how to proceed and then either take action himself or come back to the July 2007 BET meeting and report as to why he cannot take action, with Mr. Norton, Mr. Simon, Mr. Walko and Mr. Finger opposed, and Mr. Mason abstaining due to a conflict of interest as a benefited property owner.

In response to a question from Mr. Simon regarding clarification as to what would happen over the course of the next month, Mr. Lash said the Comptroller would certify the project costs.

In response to a question from Mr. Finger as to whether the Comptroller will certify costs that exclude \$600,000, Mr. Lash said that he couldn't speak for the Comptroller who was not present, and that the amount that would be finally certified was not known.

In response to a question from Mr. Tesei regarding how the difference resulting from any exclusion would be paid, Mr. Gieger confirmed that this would be taken up in the course of the budget cycle and that any adjustment would occur in the budget process.

Mr. Tesei called on Mr. Shulman who spoke briefly. He said that he was not the sole negotiator for the homeowners and that there were approximately twelve other people involved in the negotiations along the way. He said the audit was the starting point in looking at specific items to see if they should be included in the certified costs of the project. Mr. Shulman said that his understanding was that the project cost is the cost minus \$600,000 plus whatever interest accrues on the bond from day one.

NW-4R -The Nathaniel Witherell-Transfer-\$133,500

Request for transfer:

\$ 20,000	to	A-450-52000	Service Expense
\$113,500	to	A-450-53070	Supply Expense
\$ 86,000	from	A-450-51490	Prof and Other Spec Srvcs NOC
\$ 47,500	from	A-450-51010	Regular Salaries

Mr. Ormsby reported that the "TNW Project Renew" Building Committee had been formed and has developed a meeting schedule. He explained that based on operating results for the ten months ending April 30, 2007, TNW actual expenditures, excluding capital items, has been \$12,926,790, compared to an operating expense budget for the same time period of \$13,904,193. This shows a favorable variance of \$977,403, or 7% of TNW's operating budget. For the same ten-month period, revenues are \$16,282,000 against a budget of \$16,051,000, showing a favorable variance of 1.4%.

Mr. Ormsby pointed out that TNW is operating antiquated mechanical systems in a facility that in some parts dates back to 1933. Staffing in management and maintenance levels is stretched very thin. The requested adjustments total \$133,500.

Referring to TNW's original request to encumber \$75,000 for air conditioning work in the kitchen and dishwashing areas, Mr. Ormsby said that the equipment presently in use in these areas is inadequate for the task, in an area that frequently reaches temperatures exceeding 100 degrees. Mr. Ormsby explained that TNW will address the required engineering and procurement issues early in FY 2007-08, and upon the advice of the BET Budget Committee, the TNW Building Committee has decided to withdraw this encumbrance request and expects to bring it back to the BET in FY 2008-09 when they have a detailed plan of action.

Referring to a request for a \$21,000 transfer between object codes for the purchase of software known as Raiser's Edge, Mr. Ormsby said that the software would be used not only in fundraising efforts, but also to track volunteers. Records of the skills, efforts and past assignments of over 200 volunteers are currently kept manually in a three ring binder. The software will also contain information about residents of TNW. Mr. Ormsby regarded the software as an investment that will improve the efficiency and operations of the facility.

Mr. Ormsby apologized for authorizing the purchase of the software equipment before the BET could act on the requested funds transfer. He said that the timing allowed TNW to benefit from a \$7,000 discount off the listed price.

In response to a question from Mr. Simon regarding the relationship between TNW as a town department and TNW's 501 (c) (3), Mr. Ormsby said that the town was not purchasing software for the sole use of the non-profit. Mr. Simon expressed his concern that the town was providing resources to a private, non-profit organization with no control over where the money goes. Mr. Ormsby said that the salary of the Development Coordinator who is creating a computer database for fundraising is paid by the Friends of Nathaniel Witherell, Inc.

Mr. Ormsby said that TNW has not yet hired a Development Director.

Ms. Thurlow said that she is a Liaison from the TNW Board to the Family Council and that she intends to use the Raiser's Edge software to assemble a database that includes 800 family members that is needed to provide them with important information. She said that the program could be used to collect information on all TNW constituencies.

Ms. Tarkington pointed out that TNW has had two other 501 (c) (3)'s formed 50 and 30 years ago. Both have solicited funds from patient families and other donors in Greenwich. One has run the Café and Gift Shop at TNW, and another has funded the TNW Picnic. There is a broad governance issue. The BET accepted a long range plan that requires several hundred thousand dollars of fund raising each year.

Referring to the MDI software, Mr. Simon asked how TNW had expected to pay for it in the event that there weren't funds left over in the 2006-2007 fiscal year. Mr. Augustine responded that so far in this fiscal year TNW is \$970,000 favorable in spending. Mr. Augustine explained that he attended meetings with Information Technology, Mr. Mynarski, Mr. Gomeau and the TNW staff, as well as with representatives from MDI, the company providing the software.

Mr. Simon asked why TNW did not put any money for this software in the 2007-2008 budget, if the need was known and it was considered important. He said he disapproved of going on a "spending spree" with extra money found at the end of the year without an overall plan. Mr. Augustine replied that TNW did not know of this specific need and was not prepared to put the money for the software into the capital budget request in September 2006. He said that TNW is looking at the 2008-2009 budget in terms of achieving a long-range plan for FY 2008-09. Mr. Simon stressed the importance of a long-term plan.

Mr. Walko said that he appreciated the conversations he has had with Mr. Kowalewski as well as Mr. Ormsby's presentation and the revisions to the application.

Upon a motion by Mr. Walko, seconded by Mr. Simon, the Board voted 12-0-0 to approve transfers in the amount of \$133,500.

PW-11 DPW-Release of Conditions-\$331,000



Request for release of conditions:

\$331,000 to Z-312-59610-28044

Dearfield Drive Sidewalk

Mr. Hubbs gave a brief history of the project. Mr. Thompson explained the project and Mr. Garabedian answered questions as to the need for the project.

Mr. Hubbs began by saying the project started in 1989. The interruption of sidewalk along Dearfield Drive results in dangerous multiple crossings for pedestrians. In 1990 it became the fifth priority project for the Pedestrian Safety Committee, and in 2003 this project was put into the long-term ten-year capital plan. In 2005 a study for design and location was funded. In 2007 funding for the sidewalk construction was requested and received, with a condition. The condition asked for a verification of cost and demonstration of need. The project has been bid and is well within projected costs. There is no question as to the cost of \$375,000.

Mr. Thompson gave a presentation with photographs detailing existing conditions and problem areas. There is an existing sidewalk on the easterly side that terminates mid-block. There is an existing sidewalk on the westerly side which will be overlaid. A new sidewalk is proposed to continue the existing sidewalk on the westerly side. The current mid-block crossing has sight constraints and poses safety problems.

Mr. Garabedian addressed the mid block crossing. He estimated the speed of cars traveling on Dearfield Drive to be upwards of 40 mph. Drivers do not expect to see pedestrians crossing a street mid-block. There is high truck traffic, and this contributes to hazardous conditions.

Ms. Tarkington expressed concern about placing the cross walk closer to the Lake Avenue traffic circle and asked if it would negatively impact the traffic flow. Mr. Hubbs responded that the traffic level of service would not be affected and that this was a safety issue.

In response to a question from Ms. Tarkington, Mr. Hubbs confirmed that this is not a Safe Routes to School sidewalk, but rather one that serves the Central Business District.

In response to a question from Mr. Finger asking for an explanation of the need for the sidewalk, Mr. Hubbs said that no numbers regarding pedestrian usage are available. He said that the Federal Highway Administration recommends continuous sidewalks on both sides of the road for this type of road.

Mr. Finger pointed out that there are other high volume streets in that neighborhood, such as Brookside Drive, where sidewalks are not proposed. He said that sidewalks are "great" if they are used, but that the town needs to be more thoughtful about where it spends its money. Mr. Finger noted that if the town does the Dearfield Drive sidewalk, then it should prepare to also address sidewalk issues in other high volume traffic areas, or those that lead to shopping areas, schools, etc.

Mr. Hubbs said that this was the right question to ask, and that DPW will be taking a more comprehensive look at these issues as part of a larger report that he will present to the BET in September.

Mr. Lash said that five years ago interest in the Safe Routes to School Program developed a sidewalk component. The First Selectman's office asked the Pedestrian Safety Committee to do a comprehensive study of sidewalks in areas of high pedestrian use. These included areas around schools and business districts. The Committee spent several years compiling a great deal of information that was prioritized and turned over to DPW. DPW is now developing a comprehensive plan for sidewalk build-out.

Upon a motion by Mr. Walko, seconded by Mr. Simon, the Board voted 12-0-0 to approve the release of \$331,000 to construct a sidewalk on Dearfield Drive.

PW-12 - DPW-Additional Appropriation-\$28,900

Request for additional appropriation:

\$28,900	to	Z-345-59120-28129	3/4 Ton Cargo Van
\$28,900	from		Contingency

Upon a motion by Mr. Walko, seconded by Mr. Simon, the Board voted 12-0-0 to approve an additional appropriation of \$28,900.

SE-19-FIRST SELECTMAN-Additional Appropriation-\$15,000

Request for an additional appropriation:

\$15,000	to	P-935-57350	Settlement
			Patricia Anderson vs. TOG
\$15,000	from		Risk Fund Balance

Upon a motion by Ms. Barton, seconded by Mr. Krumeich, the Board voted 12-0-0 to approve this non-routine application.

**ASSESSOR'S REPORT**

Mr. Gwartney presented the Assessor's report to the Board.

The 2006 Grand List has been transferred to the Tax Collector, and the tax bills will begin to be processed.

Mr. Gwartney's office has approved 602 Elderly Tax Credit Applications. The cost to the town of these tax credits is \$584,864.

There was another resale of 55 Railroad Avenue at \$1,172 per square foot.

Mr. Gwartney said he met with Mr. Tesei, Ms. Tarkington and Ms. Barton to discuss the next revaluation and the associated RFP. The next revaluation will have to be completed within two or three years. There is a need to redefine the neighborhoods and tie them into zoning. The Planning and Zoning and Conservation Departments will also be meeting with Mr. Gwartney as part of this process.

After the screening process for revaluation companies was completed, Total Valuation Services of Fairfield and Waterbury, Connecticut was selected. This company was rated highest and agreed to provide services for the lowest cost.

Upon a motion by Ms. Tarkington, seconded by Ms. Barton, the Board voted 12-0-0 to accept the Assessor's Report.

## **BET COMMITTEE & LIAISON REPORTS**

### *Audit Committee- Robert Stone*

The Audit Committee met on June 15, 2007. The Committee reviewed the results of a limited scope internal audit regarding NSF checks and approved its distribution. The report was recommended to the BET. There will be follow up regarding communication and procedures.

The Committee received an update concerning the implementation of changes resulting from the Payroll Audit. Mr. Lalli indicated that progress continues in dealing with the findings. The Committee will continue to monitor the process and expects the next update in September.

The Committee reviewed processes involved in the town's construction projects. Focus was on public school projects placed under the control of specially appointed building committees. Topics discussed included committee composition and contract drafting.

The Audit Committee reviewed the status of proposed changes to the town's purchasing process.

### *Retirement Board Liaison-Robert Stone*

The Retirement Board took no action of note at their May 31, 2007 meeting.

### *OPEB Ad Hoc Committee-Stephen Walko*

The OPEB Ad-Hoc Committee met on June 6, 2007 and had a discussion with the Town Attorney and outside counsel in connection with the creation of a trust for OPEB. The Committee requested that through the Law Department a draft trust agreement and draft OPEB trust resolution be delivered to the BET by June 18, 2007. The next OPEB Ad-Hoc Committee meeting is scheduled for July 10, 2007 at 5:30 p.m. It is anticipated that at that meeting the Committee will vote on the establishment of a trust for OPEB. Mr. Walko said that a recommendation regarding the trust, trust agreement and resolution will be made to the full BET at the July 2007 meeting.

Human Resources Committee-Leslie Tarkington

Ms. Tarkington reported that all committee members attended the June 14, 2007 HR Committee Meeting, as well as Ms. Kast and Mr. Gieger.

Ms. Kast provided an update on the M/C Pay Plan Study. The study is being prepared by the Hay Group.

Ms. Kast reviewed the monthly vacancy and reclassification reports. Ms. Kast reported on sexual harassment and hostile work environment training.

The Committee discussed the Charter Amendment creating an HR Department, in particular the Department's responsibility for the BOE managerial and confidential staff.

The general wage increase (GWI) of 3.25% recommended by the HR Department for M/C employees was also discussed. This increase is recommended for the M/C employees effective July 1, 2007. The Committee unanimously approved this increase and passed a resolution to that effect.

Discussion about the BOE M/C employees included the sentiment that the BOE pay increases should not be greater than the 3.25% that other town M/C employees in similar positions receive.

**COMPTROLLER'S REPORT**

Mr. Mynarski was not present to give this report, and acceptance of it will be deferred to the July meeting.

**ACCEPTANCE OF TREASURER'S REPORT SHOWING INVESTMENT PORTFOLIO  
ACTIVITY FOR THE PERIODS OF MAY 1, 2007-MAY 31, 2007**

Mr. Norton reported that the Treasurer's Report balance in the General Account for May 2007 includes the proceeds from the bond issuance for the purchase of the Tuchman property and that the Capital Reserve Account balance includes \$2,500,000 from the bond sale proceeds.

In response to a question from Mr. Norton, Mr. Gieger confirmed that the closing date for the Tuchman property is "very, very close."

Mr. Norton reported that updated figures received from the Town Treasurer show the combined General Account and Capital Reserve Account balances to be \$47,037,000 as of June 15, 2007. The May 2007 combined balance for these two accounts was \$59,325,115.

Mr. Norton said that these figures imply that the town will end the fiscal year, June 30, 2007, with a cash balance of approximately \$29,000,000.

Upon a motion by Mr. Norton, seconded by Mr. Walko, the Board voted 12-0-0 to accept the Treasurer's Report.

### **APPROVAL OF MINUTES**

Upon a motion by Mr. Walko, seconded by Mr. Simon, the Board voted 10-0-2, to approve the Regular Meeting Minutes of the BET from May 21, 2007. Mr. Tesei and Mr. Krumeich abstained as they were not present at that meeting.

Upon a motion by Mr. Walko, seconded by Mr. Mason, the Board voted 9-0-3, to approve the Special Meeting Minutes of the BET from May 29, 2007. Ms. Barton, Mr. Tesei and Mr. Himes abstained as they were not present at that meeting.

### **OFFICER'S REPORT**

Mr. Tesei reported that John Chadwick, one of two citizen representatives on the Retirement Board, was unanimously re-appointed to another four-year term.

The RTM is looking at the Capital Improvement Process as linked to the Plan of Conservation and Development. Josh Brown has been asked to chair this effort. The Committee is meeting June 20, 2007 at 7:30 p.m., and Mr. Brown asked that members of the BET attend to share their thoughts.

Mr. Tesei reported that he had received a letter from BET Recording Secretary, Valerie Zebrowski, indicating that she was resigning her position effective July 2007 to take another job. Mr. Tesei expressed appreciation for her good work. He suggested that in the search for an Administrative Assistant to the Comptroller, which is now a GMEA position, the Comptroller might look for a candidate who could perform this function.

### **NEW BUSINESS**

#### **Approval of change in General Wage Increase (GWI) for Managerial/Confidential (M/C) employees for FY July 1, 2007-June 30, 2008 per M/C Compensation Plan**

Upon a motion by Ms. Tarkington, seconded by Ms. Rutgers, the Board voted 12-0-0 to approve the GWI of 3.25% recommended by the HR Committee for the M/C Employees for FY 2007-08.

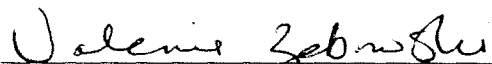
Mr. Norton said that he would recommend that the Board of Education do the same.

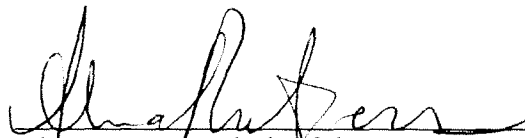
The proposed calendar for the BET, BET Budget Committee and RTM for 2008 was distributed and Mr. Tesei asked that members review it.

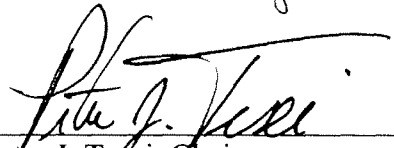
**ADJOURNMENT**

Upon a motion by Mr. Norton, seconded by Mr. Finger, the Board voted 12-0-0 to adjourn at 9:08 P.M.

Respectfully submitted,

  
\_\_\_\_\_  
Valerie Zebrowski, Recording Secretary

  
\_\_\_\_\_  
Alma Rutgers, Clerk of the Board

  
\_\_\_\_\_  
Peter J. Tesei, Chairman