

TOWN OF GREENWICH
BOARD OF ESTIMATE AND TAXATION BUDGET COMMITTEE
MINUTES
Cone Meeting Room
Tuesday, June 12, 2012

Committee:
Present: Joseph L. Pellegrino, Chairman; William R. Finger, Jeffrey S. Ramer, Leslie L. Tarkington
Board: Robert Brady, Sean Goldrick, Randall Huffman, Michael Mason, Art Norton
Staff: Peter Mynarski, Comptroller; Roland Gieger, Budget Director; John Crary, Town Administrator; John Wayne Fox, Town Attorney; Valerie Maze Keeney, Assistant Town Attorney; Michael Long, Director, Environmental Health; Deborah Flynn, Business Office Manager, Health Department; Alan Barry, Commissioner, Social Services Department; Peter Siecienski, Chief, Fire Department; Benjamin Branyan, Managing Director of Operations; John Frangione, Building Operations Supervisor, Board of Education; Ray Augustine, Director of Financial Operations, Nathaniel Witherell; Amy Siebert, Commissioner, Public Works Department
Other: Lloyd Bankson, Nathaniel Witherell Board

The meeting was called to order at 6:30 P.M.

REQUESTS FOR BUDGET ADJUSTMENTS

EXECUTIVE SESSION:

Upon a motion by Mr. Ramer, seconded by Ms. Tarkington, the committee voted unanimously to enter into executive session at 6:30 P.M. to discuss pending litigation matters.

In attendance were:

Peter Mynarski, Comptroller; Roland Geiger, Budget Director; John Crary Town Administrator
BET Members: Pellegrino, Ramer, Finger, Tarkington, Brady, Goldrick, Huffman, Mason, Norton

The committee voted unanimously to leave executive session at 7:02 P.M.

SE-9 First Selectman – Additional Appropriation \$45,000

Additional Appropriation:

\$ 45,000	to	P935-57350	Settlement
\$ 45,000	from		Risk Fund Balance

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

HD-8 Health (Shellfish) – Approval to Use \$48,000

Approval to Use:

\$ 18,500	to	F187-51490	Prof. Services – NOC
\$ 29,500	to	F187-53250	Med, Surgical, Lab Supplies
\$ 48,000	from		Reserve Restricted Account

Mr. Long gave an overview of the Shellfish Commission’s program at the Environmental Center in the Innis Arden Cottage and explained that this request is to purchase and to reimburse the Bruce Museum for equipment already purchased. A discussion followed regarding the Shellfish Commission funding.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

SS-1 Social Services – Transfer \$45,000

Transfer:

\$ 35,000	to	A501-51490	Prof. Services – NOC
\$ 8,000	to	A502-55020	Emergency Aid
\$ 2,000	to	A502-53010	Office Supplies
\$ 45,000	from	A502-51300	Temporary Salaries

Mr. Barry explained that this request is to transfer funds to cover the cost of an outside contractor, hired to replace and until an acceptable candidate is selected, the Budget and Financial System Supervisor, who retired in May 2011. A discussion followed regarding fund transfers, Union rules, and the selection and hiring process.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

FD-7 Fire Department (2012-2013) – Release of Conditions \$700,000

Release of Conditions:

\$ 700,000	to	A205-51100	Overtime
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Chief explained that this request is to institute staffing changes at the Glenville Fire Station beginning July 1, 2012, in order to increase coverage in NW Greenwich. Chief Siecienski also gave an overview of current overall staffing and equipment. A quarterly report of detailed data will be submitted to the BET, in order to gauge the effectiveness of the initiative. Mr. Finger stated that the condition was “upon presentation and acceptance of a plan of implementation”. A discussion followed regarding vacancies and overtime.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

ED-5 Board of Education – Release of Conditions \$237,000

Release of Conditions:

\$ 237,000	to	B680—59560-12149	MISA
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Mr. Branyan explained that this request is for the Technology Education Facility. The Committee reviewed the Technology Education Project summary and Information Sheet. A brief discussion followed regarding the space configuration.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

PW-10 Public Works – Release of Conditions \$500,000

Release of Conditions:

\$ 500,000 to Z302-59660-12114 Cos Cob Power Plant Site Remediation

Ms. Siebert explained that this request is in order to move forward with the design and close-out remediation.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

CAPITAL CARRY FORWARD REQUESTS

PR-3 Parks & Recreation – Capital Carry Forward \$25,000

This item was withdrawn.

NW-3 Nathaniel Witherell – Capital Carry Forward \$393,317

Capital Carry Forward:

\$ 125,000 to A450-76-59560-12186 Sprinkler System

\$ 268,317 to A450-76-59560-12185 General Facility Maintenance

Mr. Augustine explained that these requests were to postpone Capital spending due to Project Renew. Mr. Bankson gave a year-end operational report, highlighting the census. A discussion followed regarding fixed charges, State of CT requirements, general maintenance, long-range plan, fundraising, and budget adjustments.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

PW-11 Public Works – Capital Carry Forward \$300,000

Capital Carry Forward:

\$ 300,000 to K361-59650-11177 Grass Island Grit Screw

Ms. Siebert reported that the contract has been awarded.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

PW-12 Public Works – Capital Carry Forward \$60,000

Capital Carry Forward:
\$ 60,000 to K361-59650-12180 Collection Easement Machine

Ms. Siebert explained that the bid process has begun and gave a description of the machine.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

PW-13 Public Works – Capital Carry Forward \$500,000

Capital Carry Forward:
\$ 500,000 to Z302-59660-12114 Storm Water Master Planning

Ms. Siebert explained that this project is in the Army Corp of Engineers Agreement process.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

PW-14 Public Works – Capital Carry Forward \$150,000

Capital Carry Forward:
\$ 150,000 to Z302-59660-12115 Storm Water Regulation Comp

Ms. Siebert explained that this is an ongoing process and annual sampling is taken in the Fall.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

PW-15 Public Works – Capital Carry Forward \$300,000

Capital Carry Forward:
\$ 300,000 to Z312-59660-12125 Field Point Road over Horseneck

Ms. Siebert explained that this project is in the contract process.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

PW-16 Public Works – Capital Carry Forward \$600,000

Capital Carry Forward:
\$ 600,000 to Z345-59830-12135 Grass Island Restroom

Ms. Siebert explained that this is part of the Municipal Improvement Plan. A discussion followed regarding the project timeline, and use of the building.

The Committee reviewed the Capital Project Appropriation Statement, June 7, 2012, and Ms. Siebert gave an overview and update of the projects. A discussion followed regarding backlog, expedition and project supervision, upgrades, computation of sewer tax and special projects, use of outside contractors and program managers, and Capital close-out.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

NEW BUSINESS

Report of Status of Current Economic Conditions

The Committee reviewed the Selected Revenues and Spending Rate, May 2012, highlighting revenues and expenses. A discussion followed regarding favorable revenues, fund balance, and spending rate.

The Committee briefly discussed the Board of Education 10-year Capital Plan.


APPROVAL OF MINUTES

Budget Committee Regular Meeting, May 15, 2012

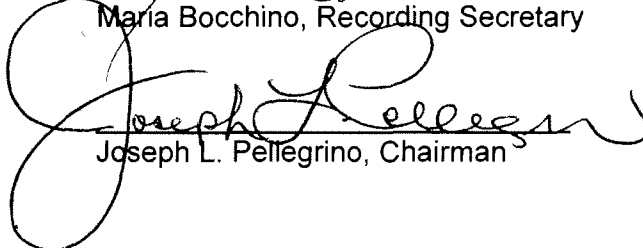
Upon a motion by Mr. Ramer, seconded by Mr. Finger, the committee voted 4-0 to approve the minutes from the May 15, 2012, Budget Committee Regular Meeting.

There being no further business before the Committee, the meeting was adjourned at 9:20 P.M.

Respectfully submitted,



Maria Bocchino, Recording Secretary



Joseph L. Pellegrino, Chairman