



Nathaniel Witherell
Building Committee Minutes
Monday, May 22, 2017

Present:

Larry Simon-Board Chairman

Lynn Bausch-Dir. Nursing

Louise Puschel- Building Committee Chair

Chris Alexander-Dir. Finance

Allen Brown-Exec. Director

Jack Hornak-Dir. Operations

Lloyd Bankson-Board Member

The Nathaniel Witherell Building Committee Meeting came to order at 3:30 PM.

Minutes – April 20, 2017 – Larry Simon 1st, Louise Puschel 2nd - all approved.

FY2015-17 Capital Budget

- **(16213) Renovate 4 Tower Floors**– The third RFB has been issued. RFB bid deadline, May 23rd.
 - ✓ Drawings have been delivered to the CT-DPH for their review and approval. A follow up call will be made by ??? to confirm their acceptance.
 - ✓ Estimated start date – July 2017.
 - ✓ Estimated construction time frame of 4-8 months.
 - ✓ A schedule of tasks to be completed will be presented at the June Building Committee meeting.

- **(17205) Auditorium Renovation** – Award has been issued to WBCT.
 - ✓ Solarium windows to be replaced mid - June 2017.
 - ✓ Schedule Meeting with TNW Recreation Department to discuss the Rosenberg donation (\$20,000) and what additional enhancements should be made to the Auditorium space that will enhance the resident’s experience.
 - ✓ A schedule of tasks to be completed will be presented at the June Building Committee meeting.

STEAP (Small Town Economic Assistance Program) Grant:

✓ **(16216) Greenhouse Replacement (\$119,800)**

- ✓ Solar Innovations, based in Pine Grove, PA has been contacted to review our current designs and develop their design and cost to install.
- ✓ The CT State Contracts and Grant Management Section will be contacted by ??? to

discuss repurposing any unallocated STEAP funds to this Greenhouse Replacement project.

Nathaniel Witherell – Pavilion Building

- ✓ The basement has been emptied and cleaned. Storage space has been designed; lines and apartment numbers will be painted on the floor.
- ✓ Hallway painting has been completed but still needs some patching and repainting.
- ✓ Obtain a second cost estimate to replace the 40-year-old hot water boiler.
 - a. High efficiency boiler
 - b. High efficiency boiler with a domestic hot water heater
- ✓ The cost to replace the exterior windows will be obtained.
- ✓ Carpeting and samples are being reviewed.
- ✓ Four tenant stoves to be replaced in the next month.

Courtyard Garden and Plantings – Rich Green Landscaping has completed the plantings for the courtyard opening ceremony on May 20th.

- Final costs for plants and planting: \$49, 692.53, within the STEAP grant allocation of \$50,000.00: This cost will be submitted to the state for reimbursement.

NEW BUSINESS

- A list will be developed for the allocation of 277k of funds remaining for Project Renew.
- Physical capital projects for FY 2018 will be discussed at the June 2017 meeting.

Next Meeting is scheduled for Monday June 26 at 3:30 PM in the Board Room.

Respectfully Submitted
Jack Hornak
Director of Facility Operations
Nathaniel Witherell SNF