The Nathaniel Witherell Building Committee Meeting came to order at 3:30 PM.


FY2015-17 Capital Budget

- **(16213) Renovate 4 Tower Floors** – The third RFB has been issued. RFB bid deadline, May 23rd.
  - Drawings have been delivered to the CT-DPH for their review and approval. A follow up call will be made by ??? to confirm their acceptance.
  - Estimated construction time frame of 4-8 months.
  - A schedule of tasks to be completed will be presented at the June Building Committee meeting.

- **(17205) Auditorium Renovation** – Award has been issued to WBCT.
  - Solarium windows to be replaced mid - June 2017.
  - Schedule Meeting with TNW Recreation Department to discuss the Rosenberg donation ($20,000) and what additional enhancements should be made to the Auditorium space that will enhance the resident’s experience.
  - A schedule of tasks to be completed will be presented at the June Building Committee meeting.

**STEAP (Small Town Economic Assistance Program) Grant:**

- **(16216) Greenhouse Replacement ($119,800)**
  - Solar Innovations, based in Pine Grove, PA has been contacted to review our current designs and develop their design and cost to install.
  - The CT State Contracts and Grant Management Section will be contacted by ??? to
discuss repurposing any unallocated STEAP funds to this Greenhouse Replacement project.

Nathaniel Witherell – Pavilion Building

✓ The basement has been emptied and cleaned. Storage space has been designed; lines and apartment numbers will be painted on the floor.
✓ Hallway painting has been completed but still needs some patching and repainting.
✓ Obtain a second cost estimate to replace the 40-year-old hot water boiler.
   a. High efficiency boiler
   b. High efficiency boiler with a domestic hot water heater
✓ The cost to replace the exterior windows will be obtained.
✓ Carpeting and samples are being reviewed.
✓ Four tenant stoves to be replaced in the next month.

Courtyard Garden and Plantings – Rich Green Landscaping has completed the plantings for the courtyard opening ceremony on May 20th.

- Final costs for plants and planting: $49,692.53, within the STEAP grant allocation of $50,000.00: This cost will be submitted to the state for reimbursement.

NEW BUSINESS

- A list will be developed for the allocation of 277k of funds remaining for Project Renew.
- Physical capital projects for FY 2018 will be discussed at the June 2017 meeting.

Next Meeting is scheduled for Monday June 26 at 3:30 PM in the Board Room.

Respectfully Submitted
Jack Hornak
Director of Facility Operations
Nathaniel Witherell SNF