



**Town of Greenwich**  
**BOARD OF HUMAN SERVICES MINUTES**  
**Virtual Meeting, May 19<sup>th</sup>, 2020**

**ATTENDING**

**Board Members Present:** Abbott Jones, Alan Gunzburg, Natalie Queen, Jeffrey Medina, Tom Petrone, Winston Robinson, Annalisa Fernandez

**Staff/Other Attendees:** Alan Barry

**CALL TO ORDER**

Chairperson, Abbott Jones, called the meeting to order at 7:00PM via Zoom.

**BOARD PROTOCOLS**

The minutes of the April 21<sup>st</sup> meeting were approved 7-0 as written.

**OFFICER NOMINATIONS**

1. Chairman: Alan Gunzburg
2. Vice-Chairman: Winston Robinson
3. Secretary: Natalie Queen

**COMMISSIONER'S REPORT**

The Department continues to operate at 9% under budget mostly due to unfilled positions. The budget for fiscal year 21' has been revised to the BET guidelines of a flat budget and was submitted to the RTM Health and Human Services Committee for review and approval. GDHS budget is scheduled for a presentation to the RTM Health and Human Services Committee on June 2<sup>nd</sup>. RTM vote is set for June 8<sup>th</sup>.

The department had more than double the previous months' referrals. There were 103 referrals in April, the average number of monthly referrals was 45 for the FY. The primary reason for increased referrals were residents experiencing food insecurity. A significant number of referrals were made to Neighbor to Neighbor. Of the 103 referrals in April, 55 were admitted.

Applications Area went from 687 clients in March to 724 in April. Case Management went from 374 clients in March to 386 in April.

The expectation is an increase in clients seeking both rental & utility assistance. Dr. Barry is requesting the town to approve internal transfer of current budget funding from personal to community partnership so the department can continue to support the food delivery assistance program.



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Dr. Barry announced that due to the number of increased admissions, case managers are coming close to max capacity. Dr. Barry has presented the data to Town Administration showing the rise in admissions and requesting the approval to fill a presently frozen Case Management unfilled position.

As far as our summer programs are concerned, Dr. Barry announced that the department has yet to receive guidelines from the state. Department is currently waiting for these guidelines so planning on how to move forward with our summer programs and the scholarships that are provided.

GYCP Program: The Department has operated GYCP with 112 participants in groups of 28 in two-week sessions over a total of 8 weeks. As of this meeting there are 179 applicants. This is the most GYCP has ever received. Additional staffing and vehicles may be required. Logistics and budget are some things that are still being worked through.

Land Trust: The program is held with 14 kids over two sessions but we are looking at making some changes there as well.

Town Hall will begin opening next week. The department will start by bringing in 1/3 of their employees followed by another 1/3 until the office is once again fully staffed. Clients can only come in by appointment only and must practice social distancing.

**NEXT MEETING**

The next Board Meeting will be held on June 16<sup>th</sup>, 2020 via Zoom at 7:00 PM.

Respectfully Submitted,

Jeffrey Medina