

TOWN OF GREENWICH  
BOARD OF ESTIMATE AND TAXATION  
REGULAR MEETING HUMAN RESOURCES COMMITTEE  
MINUTES  
Cone Meeting Room

Tuesday, May 15, 2018

Committee

Present: Anthony Turner, Chair; William Drake, Karen Fassuliotis, Elizabeth K. Krumeich

Staff: Peter Mynarski, Comptroller

Board: Jill Oberlander, Chair; Michael Mason, Leslie Moriarty,

The meeting was called to order at 4:07 P.M.

Mr. Turner welcomed the HR Committee and attendees.

**1. Approval of BET HR Committee Meeting Minutes**

Ms. Krumeich made a motion, seconded by Mr. Drake, to approve the Minutes, as amended, of BET Regular HR Meetings held on:

February 13, 2018  
February 22, 2018  
March 8, 2018  
April 17, 2018

The Committee voted 4-0-0 to approve the Minutes, as amended, for February 13, February 22, March 8, and April 17, 2018. Motion carried.

**2. HR Reports**

- **Workers' Compensation Expense Report** - Mr. Mynarski commented that at 43 weeks into FY18, a surplus of \$371,499.38 is available. He remarked at this point in the fiscal year, only a catastrophic surgery or medical bill could have substantial impact on the surplus, and that he was unaware that any might be presented before year-end. Currently an average compensation bill is in the \$5,000 range but settlements are paid from the OPEB Trust. Mr. Mynarski explained that with regard to income revenue in the previous month, it was reflected as a reimbursement received by the Town as a third party in a lawsuit settlement.
- **Vacant and Posted Position Listings** - Mr. Mynarski offered to explain the status of several vacant positions on the monthly List of Vacant Position because Human Resources Director Pepe was unable to attend the meeting. Three finalists for the Retirement Administrator position were being interviewed by an Ad Hoc Search Committee that includes: Ms. Pepe, Ms. Mahoney, Ms. Graham, Mr. Pellegrino and Mr. Mynarski. The outcome of these interviews will define the skills and hours required for a Retirement Board Assistant position.

The Committee discussed with Mr. Mynarski the automation of employee retirement account reporting, accuracy of information being transferred from the current record keeper to the new record-keeping vendor and whether the new outside Investment Advisory Manager, Neuberger Berman, fully understood the kind of information that the Retirement Board required. It was decided that the actuarial, Boomershine, would be asked to provide multiple scenarios based on a variety of assumptions to assist in an evaluation of the usability of the data being transfer between the two record-keepers.

No decision had been made on which of the three candidates interviewed for the Assistant Assessor position would receive the job offer.

3. **New Business** - None

4. **Adjournment**

Mr. Drake made a motion, seconded by Ms. Krumeich, to adjourn the meeting at 4:31 P.M. The Committee voted 4-0-0 in favor of the motion.

The next regular Human Resource Committee meeting is scheduled for Tuesday, June 5, 2018 at 3:00 P.M. in the Cone Room.

Respectfully submitted,



Catherine Sidor, Recording Secretary



Anthony Turner, HR Committee Chairman