The meeting was called to order at 5:01 P.M.

**Presentation: Emergency Preparedness**

Mr. Tesei shared documentation, with the Committee, outlining the authorities under State statute accorded to municipalities and our representatives, specifically "Disaster Preparedness Presentation Outline for Municipal CEOs, EMDs, and Unified Command Staff", "Local Emergency Operations Plans," and an "Update on the Governor’s Emergency Planning and Preparedness Initiative and the Statewide Exercise".


A discussion followed regarding funding, Federal and State requirements, focus of operations, timekeeping practices, staffing, recent health threats, staff and volunteer training, and emergency response.

**Requests for Budget Adjustments**

**PR-2**  Parks & Recreation – Transfer $12,030

Transfer:
$ 5,422 to A801-51100 Overtime
Mr. Siciliano explained that this request is to cover costs for 909 hours of labor, to rebuild data lost from the Town of Greenwich servers from February 27, 2012 to March 28, 2012. Mr. Crary gave an overview of the data backup process, and the system failure causing the loss of data. Mr. Siciliano also gave an overview of the recovery process. A discussion followed regarding software backup options and procedures, and funding responsibility.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

PS-1 Parking Services – Other $100

Other:
$ 100 to G219-58500 Increase Cash Working Funds
$ 100 from G219-TBD

Mr. Corry explained that this is to increase the Cash Working Fund, as recommended by the auditors. Mr. Gieger stated that this type of request is a Charter requirement.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

HD-7 Health – Approval to Use $30,000

This item was withdrawn

PD-7 Police – Transfer $4,995

Transfer:
$ 4,995 to F213-52360 Software
$ 4,995 from F213-53018 Federal Asset Forfeiture

Chief Heavey explained that this is to use funds to purchase an officer safety investigative tool, which will replace a loner that had to be returned.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

PD-8 Police – Transfer $1,950

Transfer:
$ 1,950 to A213-58500 Advances to Establish Petty Cash
Mr. Gieger explained that this to establish a Petty Cash account, as the recommendation of the internal audit.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

NEW BUSINESS

Report of Status of Current Economic Conditions

The Committee reviewed the Selected Revenues and Spending Rate, April 2012, highlighting expenses, and fund balance. Mr. Gieger stated that continues to be in line with last year and should contribute $10M to fund balance. A discussion followed regarding favorable revenues and exceeding assumptions.

Nathaniel Witherell Cash Flow

The Committee reviewed the Nathaniel Witherell Operating Statistics/Information for the seven-month period ending March 31, 2012. A discussion followed regarding the revenues review process.

Mill Rate Discussion

The Committee reviewed the Town of Greenwich Mill Rate Summary 2012-2013 Budget, which included Tax Settlements and Senior Tax Relief, as of May 10, 2012. Mr. Ramer shared comments regarding Mill Rate projections through FY 2015-2016, with Mill Rate Smoothing, Tax Rates and Tax Levy Comparisons, and unanticipated funding requirements. Mr. Pellegrino shared comments regarding the 10-year plan, grand list assumptions, tax rate projections, and maintenance of a 2.75% increase.

Upon a motion by Ms. Tarkington, seconded by Mr. Finger, the Committee voted 4-0 to approve a FY 2012-2013 General Fund Mill Rate of 10.389, which is a 2.75% increase over FY 2011-2012, and forward it to the Board of Estimate and Taxation.

Upon a motion by Ms. Tarkington, seconded by Mr. Finger, the Committee voted 4-0 to approve a FY 2012-2013 Sewer Maintenance Mill Rate of 0.521, which is a 17.87% increase over FY 2011-2012, and forward it to the Board of Estimate and Taxation.

Upon a motion by Ms. Tarkington, seconded by Mr. Finger, the Committee voted 4-0 to approve a FY 2012-2013 Sewer Improvement Mill Rate of 0.091, which is a 3.41% increase over FY 2011-2012, and forward it to the Board of Estimate and Taxation.
APPROVAL OF MINUTES

Budget Committee Regular Meeting, April 10, 2012

Upon a motion by Mr. Ramer, seconded by Ms. Tarkington, the committee voted 4-0 to approve the minutes from the April 10, 2012, Budget Committee Regular Meeting.

There being no further business before the Committee, the meeting was adjourned at 7:47 P.M.

Respectfully submitted,

Maria Bocchino, Recording Secretary

Joseph L. Pettegrino, Chairman