

**BOARD OF ESTIMATE AND TAXATION  
Policy and Procedures Committee Minutes  
Friday, May 11, 2018  
Gisborne Conference Room**

Present

Committee: Michael Mason, Jeff Ramer

Attendees: Peter Mynarski, Comptroller; Jill Oberlander, BET Chair

Others: Elaine Brown, Executive Asst. to the Comptroller

The meeting was called to order at 11:08 A.M.

**1. Acceptance of the BET Policy and Procedures Committee Minutes of March 1, 2018**

Upon a motion by Mr. Ramer, seconded by Mr. Mason, the Committee voted 2-0 to approve the March 1, 2018 Meeting Minutes.

**2. Consideration of proposed Internal Audit Policy for inclusion in the BET Policies & Procedures Handbook**

Mr. Ramer referred to "The Audit Committee" section in *Organization and Powers* and the "Internal Audit Policy" section in *Policies and Procedures* for discussion.

The Committee agreed that a fuller conversation is needed. Mr. Ron Lalli, former TOG Risk Manager; David Weisbrod, BET Audit Committee Chairman and other BET Members may be invited to attend a future Committee meeting.

**3. Adjournment**

The meeting was adjourned at 11:32 A.M.



Elaine JV Brown, Recording Secretary



Jeffrey Ramer, BET Vice Committee Chair



Michael Mason, BET Vice Committee Chair