



**TOWN OF GREENWICH
BOARD OF ESTIMATE AND TAXATION
BUDGET COMMITTEE MEETING MINUTES
TOWN HALL MEETING ROOM
Tuesday, May 9, 2023 – 1:00 P.M.**

Committee

Present: Leslie L. Tarkington, Chair; Nisha Arora, Laura Erickson, Leslie Moriarty

Staff:

Roland Geiger, Director, Budget & Systems Management, Finance Department; Peter Mynarski, Comptroller; Aamina Ahmad, Assistant Town Attorney, John Mastronardi, Executive Director, The Nathaniel Witherell, Nisha Hurst, The Nathaniel Witherell Board Member, Tyler Fairbairn, Community Development Block Grant Administrator; Barbara Schellenberg, Town Attorney, Courtney A. George, Attorney, Marino, Zabel & Schellenberg; Joseph McHugh, Fire Chief, Charlie Lubowicki, Assistant Fire Chief, Justin McCarthy, Assistant Fire Chief; James Heavey, Police Chief, Jim Bonney, Police Captain; Tatiana Nichiforova, Business Officer Manager, Department of Human Services; Beth Evans, Director, Environmental Affairs; Jackie Budkins, Town Clerk; Dan Carlsen, Assistant Director, Parks and Recreation, Joseph Siciliano, Director, Parks and Recreation

Board: Dan Ozizmir, Chairman, Karen Fassuliotis, Harry Fisher

Other: Don Conway, GCTV

Ms. Tarkington called the meeting to order at 1:02 P.M.

1. Requests for Budget Adjustments

CD-1	Community Development	\$849,858.79	Approval to Use
	Q197		CDBG PY 2023 Budget

The Community Development Block Grant Budget (CDBG) was presented by Mr. Fairbairn. He explained the process to the Board members, and that the grant totaling \$849,858.70, comprised of a new grant of \$745,610 plus a reallocation of a previous grant of \$104,249, represents 28 allocations to local non-profits.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, to accept and approve the use of \$849,858.79 for the CDBG Program Year 2023 Budget, the Committee voted 3-0-1 (Erickson abstained). Motion carried as a Non-routine matter.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, to accept the associated CDBG Resolution, the Committee voted 4-0-0. Motion carried.

The BET will hold a public hearing at its May 15, 2023 meeting.

2. Executive Session

The BET Budget Committee held an Executive Session to discuss the following legal matters:

- Desgraves v. Town of Greenwich
- Kordick v. Town of Greenwich

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, to enter Executive Session at 1:22 P.M. to discuss the above noted legal cases, the Committee voted 4-0-0. Motion carried.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora to close the Executive Session at 2:37 P.M., the Committee voted 4-0-0. Motion carried.

3. Request for Budget Adjustments (continued)

<u>Number</u>	<u>Department</u>	<u>Amount</u>	<u>Purpose</u>
SE-15	First Selectman	\$110,000	Settlement
	P935-57350		Desgraves v. TOG

The matter was presented and discussed in Executive Session by Assistant Attorney, Aamina Ahmad.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, the Committee voted 4-0-0 to use \$110,000 from the Risk Fund to settle the legal case of Desgraves v. TOG. Motion carried as a Routine matter.

CC-1	Conservation Commission	\$5,000	Approval to Use
	F1723 51490		State of CT OPM Grant

Ms. Evans presented the item and noted that it was for repairs at the Byram Cemetery to be completed by April 2025.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, the Committee voted 4-0-0 to accept and approval to use \$5,000 from a State of Connecticut Office of Policy and Management (OPM) Grant for repairs at the Byram Cemetery by April 2025. Motion carried as a Routine matter.

FD-4	Fire Department	\$110,000	Additional Appropriation
	A205 53310, 52500		PPE & Cleaning Services

The item was presented by Assistant Fire Chief Lubowicki for an appropriation to cover shortages in various Fire Department line items. In addition, Fire Chief McHugh introduced the new Assistant Fire Chief, Justin McCarthy who joined the Fire Department in April.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, the Committee voted 4-0-0 to approve an additional appropriation of \$110,000 from fund balance for the Fire Department for Personal Protective Equipment and Cleaning Services. Motion carried as Routine matter.

HS-1	Human Services	\$34,136	Approval to Use
	F501 51010,532		Youth Services Bureau Grant

Ms. Tatiana Nichiforova, Department of Human Services Business Manager, presented the item with a request to accept funds from the Youth Service Bureau’s Main and Enhancement Grant from the State of Connecticut to support a portion of the administrator’s salary, youth activities, and supplies.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, the Committee voted 4-0-0 to accept and approval to use \$34,136 for the Human Services Department from the Youth Services Bureau Main and Enhancement Grant for personnel services. Motion carried as a Routine matter.

RTM-3	RTM	\$28,000	Transfer
	A101 51460		Professional Services

Town Clerk Jackie Budkins presented this item on behalf of the Representative Town Meeting (RTM) requesting the transfer of funds from the Town Clerk budget to cover cost overruns in IT-Professional Services in the RTM budget. She indicated she believed the FY24 budget should be sufficient in this line item.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, the Committee voted 4-0-0 to amend the agenda and change the request from \$27,000 to \$28,000 and to approve the transfer of \$28,000 from the Office of the Town Clerk budget to cover cost overruns in the RTM budget. Motion carried as a Routine matter.

NW-3	Nathaniel Witherell	\$550,000	Transfer
	H 51490, 52220 & 53400		Fees & Services

This item was presented by The Nathaniel Witherell Executive Director, John Mastronardi, to cover shortfalls in various accounts with transfers from other various accounts.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, the Committee voted 4-0-0 to approve \$550,000 for transfers for The Nathaniel Witherell for professional fees, electric and food cost overruns. Motion carried as a Non-Routine matter.

NW-4	Nathaniel Witherell	\$900,000	Additional Appropriation
	H 51490		Professional Fees

This item was presented by Mr. Mastronardi to cover shortfalls in various accounts including professional fees.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, the Committee voted 3-0-1 (Tarkington abstained) to appropriate \$900,000 from fund balance for The Nathaniel Witherell for professional fees. Board members voted in the positive subject to additional information from Mr. Mastronardi. Motion carried as a Non-Routine matter.

PD-7	Police Department	\$530,000	Approval to Use
	F213 43493		911 Grant

Police Captain Jim Bonney presented this item, which is a request to spend 911 Grant funds for a major upgrade of the 911 call center. The renovation will include a refurbishment of the space

including new furniture, fixtures, and technology. He explained that he is requesting funds that are considered eligible under grant guidelines that will improve 911 operations.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, the Committee voted 4-0-0 to accept and approval to use \$530,000 from the 911 Grant for the Police Department. Motion carried as a Routine matter.

PD-8	Police Department	\$4,318	Approval to Use
	F213 21382-2022		Port Security Grant 2022

Captain Bonney stated that he had applied for grant proceeds for various parts for fire fighting for the Marine' Division's Police and Fire boat.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, the Committee voted 4-0-0 to accept and approval to use \$4,318 from the Port Security Grant 2022 for the Police Department. Motion carried as a Routine matter.

PR-2	Parks and Recreation	\$179,000	Additional Appropriation
	A834 54310		Ferry Dry Dock Maintenance

This item was present by Mr. Carlsen and Mr. Siciliano of the Department of Parks and Recreation for the emergency repairs recently approved by the Coast Guard to the Indian Harbor ferry.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, the Committee voted 4-0-0 to appropriate from fund balance \$179,000 for the Parks and Recreation Department for Ferry Dry Dock Maintenance for the Indian Harbor Police boat vessel. Motion carried as a Routine matter.

4. New Business

- **Economic Conditions Report**

Mr. Gieger presented the Economic Conditions Monthly Report and highlighted positive and negative variances. He commented on pressure of Building Permit and Conveyance tax income, while interest income remains strong. Revenues are about \$9.6 million ahead of last year and expenses are holding to budget.

5. Approval of BET Budget Committee Meeting Minutes

The vote on the Minutes of the BET Budget Committee Regular Meeting of April 11, 2023 was deferred.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, to approve the Minutes of the BET Budget Committee Decision Day 2 Meeting of March 8, 2023, the BET Budget Committee voted 4-0-0. Motion carried.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, to approve the Minutes of the BET Budget Committee Decision Day 1 Meeting of March 7, 2023, the BET Budget Committee voted 4-0-0. Motion carried.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, to approve the Minutes of the BET Budget Committee Day 6 Meeting of February 16, 2023, the BET Budget Committee voted 4-0-0. Motion carried.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, to approve the Minutes of the BET Budget Committee Day 5 Meeting of February 14, 2023, as amended, the BET Budget Committee voted 4-0-0. Motion carried.

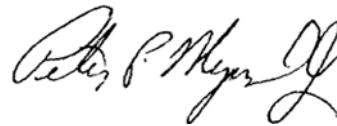
The vote on the BET Budget Committee Day 4 Meeting of February 9, 2023 was deferred.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, to approve the Minutes of the BET Budget Committee Day 3 Meeting of February 7, 2023, as amended, the BET Budget Committee voted 4-0-0. Motion carried.

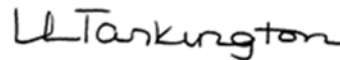
6. ADJOURNMENT

Upon a motion by Ms. Erickson, seconded by Ms. Arora to adjourn the meeting at 4:53 P.M., the Committee voted 4-0-0. Motion carried.

Respectfully submitted,



Peter Mynarski, Recording Secretary



Leslie L. Tarkington, Budget Cmte Chair

The next Regular Meeting of the BET Budget Committee will be held on Tuesday, June 6, 2023, at 1:00 P.M. in the Town Hall Meeting Room.