



**TOWN OF GREENWICH  
BOARD OF ESTIMATE AND TAXATION  
HUMAN RESOURCES COMMITTEE  
REGULAR MEETING MINUTES  
Cone Room  
Wednesday, May 4, 2022**

**Committee**

**Present:** William Drake, Committee Chair; Miriam Kreuzer, Dan Ozizmir, Stephen Selbst

**Staff:** Erica Mahoney, Assistant Human Resources Director, Peter Mynarski, Comptroller

Committee Chairman Drake called the meeting to order at 8:30 A.M.

**HR Reports**

• **Vacancy and Posted Vacant Position Listings**

Ms. Mahoney commented that the top position at the Board of Education in the Human Resources Department has been filled. The new Chief Human Resources Officer will start his position on July 1, 2022. Ms. Kreuzer suggested that he be invited to the September 2022 BET Human Resources Committee meeting commenting that there was always Greenwich Public School human resources representation at these meetings. The Assistant Director of HR and Director of HR positions are posted to see the applicant pool for each. The Assistant Director of HR position has been offered to someone.

Ms. Kreuzer asked Ms. Mahoney about filling the Building Construction and Maintenance Superintendent position previously held by Alan Monelli. Ms. Mahoney commented that the position is currently filled on an interim basis by LIUNA and it is a LIUNA position. No formal timeline has been established and DPW hasn't shared any new information with HR about one. The same position held at Board of Education is an M&C position. Mr. Drake commented on whether this position should be reclassified as a Management & Confidential position instead of the current classification with LIUNA. He asked what steps need to be taken to make the changeover to this being M&C.

Ms. Mahoney mentioned the recent vacancy in Environmental Affairs. The Senior Inland and Wetlands Analyst position has become vacant. Pat Sesto, the Director of Environmental Affairs, has reached out to HR to look at the position to see if it can be made into Assistant Director of Environmental Affairs in the department.

- **Workers' Compensation Expense Report**

Mr. Mynarski presented the Workers' Compensation Expense Report and stated the claims are under budget and continue to be very favorable.

### **New Business**

- **Request to reclassify a part-time Retirement Coordinator position to a full-time Retirement Coordinator position in Retirement Administration**

There was a lengthy discussion regarding the request to convert a part-time position to a full-time position. This position was previously discussed with Ben Branyan and he stated that he supports the position. Mr. Ozizmir commented that he would like to see where we can find a way of offsetting cost savings elsewhere. The person currently in the role would more than likely be the one to be in the role if reclassified to full-time. Mr. Selbst stated that the increase is relatively modest in pay and benefits.

Ms. Kreuzer mentioned the trend they are seeing of part-time positions being requested for full-time reclassification is concerning and she felt that this may be worth looking further into. The Retirement Board also expressed its support and voted in favor for this reclassification. Mr. Ozizmir suggested having votes and support in writing from appropriate parties before taking the matter to the committee and putting on the agenda. Ms. Kreuzer mentioned the template used by the committee previously and suggested bringing it back and continue using it for calculating benefits and such. Ms. Kreuzer suggested to add this as an item for the June committee agenda. The template will be utilized for calculating benefits, and other amounts pertaining to these reclassifications.

Mr. Selbst made a motion, seconded by Ms. Kreuzer, to have the Retirement Coordinator position changed from part-time to full time and have the updated template mentioned above come back for review at the next meeting. The item passed 3-1-0 (Opposed: Ozizmir).

### **Approval of BET HR Committee Meeting Minutes**

Upon a motion by Ms. Kreuzer, seconded by Mr. Ozizmir the Committee voted 4-0-0 to approve the February 22, 2022 BET Human Resources Committee Regular Meeting Minutes.

Upon a motion by Mr. Selbst, seconded by Ms. Kreuzer the Committee voted 4-0-0 to approve the April 13, 2022 BET Human Resources Committee Regular Meeting Minutes.

### **Adjournment**

Upon a motion by Mr. Ozizmir, seconded by Ms. Kreuzer, to adjourn the meeting at 9:30 A.M., the Committee voted 4-0-0. Motion carried.

Respectfully submitted,



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Shira Davis, Recording Secretary



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William Drake, HR Committee Chairman