



Town of Greenwich
BOARD OF HUMAN SERVICES MINUTES
Virtual Meeting, Tuesday, April 26, 2022

ATTENDING

Board Members Present: Patty Roberts, Winston Robinson, Debbie Appelbaum, Gregg Pauletti
Absent: Natalie Queen, Tara Restieri, Dawn Turner, Gillian Ingraham
Staff/Other Attendees: Commissioner Demetria Nelson, Jennafer Kalna

CALL TO ORDER

Chairperson, Patty Roberts, called the meeting to order at 7:00PM.

BOARD PROTOCOLS

Patty Roberts asked for a motion to approve the minutes from March meeting. Winston made the motion and Gregg seconded the motion. The minutes were approved with any necessary corrections.

COMMITTEE UPDATES

Community Partnership - Debbie Appelbaum indicated that the committee has finalized the metrics that will be included on future quarterly reports for our Community Partners. The timeline for the RFP for next year has been finalized and once the budget is approved, notices will go out to each Community Partner. We will work to establish a schedule for evaluations spread out over the year, with the staff flagging any Community Partners that need to be reviewed sooner. The RFP and Evaluation Sheet will be revised to make the form easier to use.

Strategic Planning - Winston Robinson indicated that the Strategic Planning Committee broke down into 5 working groups, each have had two sessions over the last 2 months. The report has been drafted. Two meetings have been set for early May to allow all members of the board to weigh in on the report. The final report will be approved by the Strategic Planning Committee prior to May's Board meeting. On May 24, 2022, the Board will vote on the GDHS FY2023-FY2025 Strategic Plan.

Board Chair: Ms. Roberts indicated that the slate of officers would be voted on in June and that she would be sending a note out to the Board members asking if they would like to serve as one of the officers of the Board.

COMMISSIONER'S REPORT

Demetria attended multiple meetings and trainings over the past month. She attended the Hospital Community Advisory Meeting, Greenwich Suicide Postvention Response Team Meeting and the kickoff meeting for the Affordable Housing Trust Authority. The Commissioner attended an Adult Mental Health First Aid (MHFA) training. This is a full-day training for non-clinicians which we hope to offer to Town employees through GDHS's pending APRA funding. The Operating Statement: we currently are 9% below budget due in part to having a number of open positions this year. All but one position is filled at this point. The Commissioner indicated that financial assistance was up in March, but unless things change dramatically, the department would end the year 8% under budget. The Clinical Dashboard was reviewed. Overall, the numbers remain stable with staff productivity



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remaining at 74%, (goal 65%). The Top Ten Services Provided by Hours included Education for March instead of Renter's Rebate.

This Board will continue to operate under a virtual meeting schedule.

MEETING ADJOURNED

Prior to adjourning, Ms. Roberts asked to go into Executive Session. Winston made a motion to move to Executive Session. The motion was seconded by Debbie at 6:35PM. The meeting returned at 6:45pm and Winston made a motion to adjourn and Debbie seconded it.

NEXT MEETING

The next Board meeting will be held on Tuesday, May 24, 2022 via Zoom at 7:00 PM.

Respectfully Submitted,

Patty Roberts