

TOWN OF GREENWICH
BOARD OF ESTIMATE AND TAXATION
NATHANIEL WITHERELL STRATEGIC PLANNING COMMITTEE
Human Service Conference Room, Town Hall

MINUTES - Wednesday, April 25, 2018

Committee: Arthur D. Norton, Chair; William Drake, Andreas Duus III, Elizabeth K. Krumeich, Jeffrey Ramer, Nancy Weissler

Staff: Peter Mynarski, Comptroller; Al Cava, Director, Labor Relations; Charles Zsebik, Director, Purchasing & Admin. Services; Renata Michalski, Senior Buyer, Purchasing Department

Other: Laurence Simon, Chair, TNW BOD; Lucia Jansen, RTM D7, Chair, Budget Overview Cmte; Dan Ozizmir, RTM D5, Member Budget Overview Cmte

The meeting was called to order at 1:05 P.M.

1. Acceptance/Approval of the BET Nathaniel Witherell Strategic Planning Committee Meeting Minutes: March 29, 2018

Mr. Norton asked the Committee to note that the Minutes reflected his comments during the March 29 meeting that TNW Board of Directors had more responsibilities than a traditional nonprofit Board; the Board had the fiduciary responsibilities of a prudent person for the performance of TNW's business and accepted this standard as agent for the Town.

Upon a motion duly made by Mr. Ramer, seconded by Mr. Duus, the Committee voted 4-0 to approve the Minutes of the March 14, 2018 Meeting as amended.

2. Presentation/Discussion – Al Cava, Director of Labor Relations – Nathaniel Witherell labor issues

Mr. Cava described the process for each of the three (3) TNW union bargaining units, Teamsters, GMEA and LIUNA. He commented on options for restructuring labor costs prior to labor contract negotiation scheduled to begin in January 2019. He examined "what if..." scenarios of how labor cost would react under the three ownership options proposed in TNW Strategic Planning Report: 1) do nothing; 2) lease or sell TNW to a 501c3; 3) sell to a for-profit or not-for-profit entity. He provided models of other local organizations' experience (Stamford Smith House; Bruce Museum; a Norwalk Golf Course) changing ownership and negotiating subsequent labor costs, and provided a look-back at TOG's 2005 TNW labor negotiation process.

3. Discussion – Consultant/Auditor Scope of Service

- **Consulting Services for The Nathaniel Witherell** – Six Bids had been received by TOG's Purchasing Department Financial Statements RFP 7404 for operations consulting. During the Committee meeting, Mr. Zsebik delivered four additional Bids responding to RFP 7405 for accounting services for TNW. The RFP packages indicate that the selection

and evaluation process will be decided by eight (8) people, the full Committee including Ms. Oberlander and Mr. Mynarski. It was decided that the bid scoring forms enclosed in each RFP response package would be completed and returned to the Purchasing Department by Friday, May 4 to aggregate the scores into one list. A Committee discussion of the Purchasing Department's composite score list would take place on Wednesday, May 9 at 1:00 P.M. If the selection discussion required interviews, telephone or in-person interviews could be scheduled for the next regular Committee meeting of May 16.

- **Subcommittee Presentation – Debra Hess, BET Member** – Ms. Hess was not present. The next working group meeting is scheduled for April 30 to review 2016 and 2017 data.
- **5 – 10 Year Financial Projections** – no discussion of topic took place due to time constraints

4. Next Steps:

- **Nathaniel Witherell Board** – Date, time and location of TNW Strategic Planning Committee's meeting with TNW Board was reconfirmed.
- **And the public to present the Committee Report** - no discussion of the topic took place due to time constraints

5. Continue discussion of the Nathaniel Witherell Business Models included in the Committee Report – no discussion of the topic took place due to time constraints

6. 2018 Meeting Schedule – no new additional meeting dates were added beyond the following:

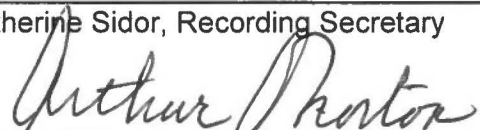
- May 9, 2018 at 1:00 P.M.
- May 16, 2018 at 9:00 A.M.
- May 22, 2018 at 5:30 P.M. (at TNW)

7. Adjournment

Upon a motion duly made by Ms. Krumeich, seconded by Mr. Duus, the Committee voted 4-0 to adjourn at 2:30 P.M.



Catherine Sidor, Recording Secretary



Arthur D. Norton, Chairman