Nathaniel Witherell
Building Committee Minutes
Monday, April 25, 2016

Present:
Allen Brown-Executive Director                     Larry Simon-Board Chairman
Chris Alexander-Dir. Finance                       Lloyd Bankson-Board Member
Jack Hornak-Dir. Operations                        Louise Puschel-Board Member

The Nathaniel Witherell Building Committee Meeting came to order at 3:30 PM.

Minutes – March 28, 2016 – Mr. Larry Simon 1st, Ms. Louise Puschel 2nd - all approved.

Capital Projects Discussion:

- **(14217) Project Renew Witherell** – Mr. Bankson to touch base with Andy Fox and two other Project Renew board members regarding paying The Stone House Group final invoice for $6,750.00. Project Renew had previously paid this vendor. *(Completed)*

- **(16211) Wheelchair Bus** – Budget vs. actual cost - $60,000/$51,885. The bus chassis is being built and will be delivered in March 2016. Upon delivery (date not yet know but now expected in May), TNW will lapse the balance of this appropriation.

- **16212) Garden Level Rehab 5 Room Renovation** – Mr. Hornak reported that the project is in day 4 of week 2 and on schedule. All work proceeding nicely. The State DPH was notified 30 days in advance of their required 75% completion inspection.
  - The nurse Call Station to be installed by Raintech Sound & Communication, a proprietary system to keep continuity through the facility.
  - The Carrier chiller silencer to be installed by Carrier with a noise reduction of 15 Db.

- **(16213) Renovate 4 Tower Floors** – Mr. Hornak reported that the architects - Pustola & Associates are currently working on the designs for this project. Key dates are:
  - RFQ to be issued by the Town by July 1, 2016.
  - Estimated construction time frame of 4-8 months.
  - All designs specs will be presented to a Board chosen committee for approval.
  - **Will combine the tower and auditorium renovations, in order to keep consistency between projects.**
  - TNW will work with Eversource Energy regarding energy efficient lighting within the tower and throughout the facility.
STEAP (Small Town Economic Assistance Program) Grants:

- **(16216) Greenhouse Replacement ($119,800)** – Mr. Hornak reported that the architects - Pustola & Associates have presented the preliminary design for the greenhouse/Rehab replacement. Mr. Hornak to discuss further with Pustola & Associates.

- **(16218) Garden Renovation** – Scheduled planting dates – May 2016 in conjunction with the repointing of the courtyard for project 16219 below. TOG will provide trees, Shemin’s nursery to provide plantings. TOG to possibly do the planting of the trees.

- **(16219) Administration Building, Repointing** – G.L. Capasso, Inc. Start date is projected to be May 9, 2016. Courtyard side of the Administration building to be completed first. Estimated time for courtyard is two weeks.

Courtyard Deck (Friends of Nathaniel Witherell):

The building permit has been issued with the stipulation of a code required “under deck” sprinkler system be installed as required by code – NFPA 13, 5-8.5.3.1. The state fire marshal “deemed unacceptable” a code modification request to exclude the sprinkler system. MJ Daly has presented designed prints to the TOG fire marshal for approval. Estimated start of construction early May 2016 and completion date will also be in the month of May. Nathaniel Witherell will take the responsibility for the sprinkler installation. *(APPROVED BY FIRE MARSHALL ON APRIL 22, 2016)*

New Business:

- Approval to purchase dining furniture for Café Witherell for $8,200.00. This is in lieu of a monthly lease with a 13-month payback. Furniture to be delivered April 28, 2016. *(Completed)*

- Approval to purchase spare and replacement PTAC units for the short term Rehab area for $21,176.00. To be delivered. (when)?

Next Meeting is scheduled for Tuesday May 24, at 3:30 PM in the Board Room.

Respectfully Submitted
Jack Hornak
Director of Facility Operations
Nathaniel Witherell SNF