



Nathaniel Witherell
Building Committee Minutes
Friday, April 21, 2017

Present:

Larry Simon-Board Chairman	Allen Brown-Exec. Director
Lynn Bausch-Dir. Nursing	Jack Hornak-Dir. Operations
Louise Puschel- Building Committee Chair	Lloyd Bankson-Board Member

The Nathaniel Witherell Building Committee Meeting came to order at 12:30 PM.

Minutes – March 29, 2017 – Larry Simon 1st, Lloyd Bankson 2nd - all approved.

FY2015-16 Capital Budget

- ✓ **(16213) Renovate 4 Tower Floors and (17205) Auditorium Renovation** – RFB has been issued. Pre bid meeting held on April 20th. RFB bid deadline, May 4th.
 - ✓ Schedule Meeting with Recreation Department to discuss the Rosenberg donation and what additional enhancements should be made to the Auditorium space.
 - ✓ Drawings have been delivered to the CT-DPH for their review and approval.
 - ✓ Estimated start date – July 2017.
 - ✓ Estimated construction time frame of 4-8 months.

STEAP (Small Town Economic Assistance Program) Grant:

- ✓ **(16216) Greenhouse Replacement (\$119,800)** – A meeting was held with Parish Associates, to discuss the installation of a pre-fab greenhouse. Budget numbers appear to be cost prohibitive.
 - ✓ A meeting with a second installer will be scheduled.
 - ✓ Architects – Pustola & Associates to provide a budget number for their designs.

Nathaniel Witherell – Pavilion Building

- ✓ The basement has been emptied and cleaned.
- ✓ Hallway painting has been completed but still needs some patching and repainting.
- ✓ Obtain a second cost to replace the 40-year-old hot water boiler.
 - a. High efficiency boiler
 - b. High efficiency boiler with a domestic hot water heater
- ✓ The cost to replace the exterior windows will be obtained.
- ✓ Carpeting and samples will be obtained.
- ✓ Louise and Jack will meet to discuss a game plan for the basement storage area.
- ✓ A letter will be sent to the tenants discussing further concerns and requirements.

New Business

- **Courtyard Garden Plantings** – Rich Green Landscaping will work with Shemin Nursery to replace the dead plantings and prepare the garden by the 17th of May for the reception on Saturday May 20th at 3:30 pm.
- Discussions to be held with the Friends of Witherell for the allocation of 277k of funds remaining for Project Renew.
- Possible capital requests for the next FY.
 - ✓ Chapel ceiling replacement.
 - ✓ Tower bath and shower rooms.

Next Meeting is scheduled for Monday May 22nd at 3:30 PM in the Board Room.

Respectfully Submitted
Jack Hornak
Director of Facility Operations
Nathaniel Witherell SNF