



MINUTES of the regular meeting of the Board of Estimate and Taxation held on Monday, April 21, 2014 in the Town Hall Meeting Room, Greenwich, CT.

Chairman Michael Mason called the meeting to order at 6:39 P.M., after which the members pledged allegiance to the flag.

Board members in attendance:

Michael S. Mason, Chairman
Arthur D. Norton, Vice Chairman
William Drake, Clerk
John Blankley
William R. Finger
Sean Goldrick
Randall Huffman
Marc V. Johnson
Mary Lee Kiernan
Jeffrey S. Ramer
Leslie L. Tarkington
Nancy Weissler

Staff: Peter Mynarski, Comptroller; Roland Gieger, Budget Director; Lauren Elliott, Assessor, Robert Shipman, Assistant Assessor; Denise Savagneau, Director Conservation Commission; Kevin McCarthy, Director Perrot Library;

ROUTINE APPLICATIONS

<u>PS-1</u>	<u>Parking Services</u>	<u>Transfer</u>
\$38,000	G21952300	Rental Automotive & Construction Equipment

Upon a motion by Mr. Drake, seconded by Mr. Johnson, the Board voted 12-0-0 to approve the application.

<u>PL-1</u>	<u>Perrot Library</u>	<u>Transfer</u>
\$20,000	A710 54020	Snow Removal

Upon a motion by Mr. Drake, seconded by Mr. Johnson, the Board voted 12-0-0 to approve the application.

<u>PD-4</u>	<u>Police</u>	<u>Approval to Use</u>
\$21,014	F2131 53550 & F21312 53550	Personal Protective Equipment

Upon a motion by Mr. Drake, seconded by Mr. Johnson, the Board voted 12-0-0 to approve the application.

<u>PD-5</u>	<u>Police</u>	<u>Approval to Use</u>
\$180,623	F21353550 & F21312 53550	Purchase, Install & Train ROV

Upon a motion by Mr. Drake, seconded by Mr. Johnson, the Board voted 12-0-0 to approve the application.

<u>SE-4</u>	<u>First Selectman</u>	<u>Additional Appropriation</u>
\$7,500	P935 57350	Settlement Dellavalle v. TOG

Upon a motion by Mr. Drake, seconded by Mr. Johnson, the Board voted 12-0-0 to approve the application.

NON ROUTINE APPLICATIONS

<u>CC-2</u>	<u>Conservation</u>	<u>Approval to Use</u>
\$217,088	F172 55400	Hazard Mitigation Grant

Upon a motion by Mr. Drake, seconded by Mr. Johnson, the Board voted 12-0-0 to approve the application.

ASSESSOR'S REPORT

Ms. Elliott presented the Assessor's Report, reporting that the department was experiencing a normal workload. She updated the Board on the Senior Tax Credit application response and described her work plan for follow up as the deadline approached.

Upon a motion by Ms. Tarkington, seconded by Mr. Finger, the Board voted 12-0-0 to accept the Assessor's Report.

COMPTROLLER'S REPORT

Mr. Mynarski presented the Comptroller's Report, highlighting the settlement and receipt of funds on the Super Storm Sandy claim. He pointed out that the insurance company's settlement had been subject to a deductible which should be collectible through FEMA. Mr. Mynarski commented that insurance also reimbursed for fire engine damage, and tree replacement on the golf course. He expected FEMA total reimbursement could be in excess \$5 - \$6 million once its audits of payrolls and receipts was completed.

Mr. Mynarski indicated that the Finance Department, and several BET members have started meeting with RTM representatives on budget review matters leading up to their May 12, 2014 Meeting to vote on TOG's budget.

Mr. Mynarski said that he had met with BET's Audit Committee to provide them with background information on the Cash Flow Report and to familiarize them with the due diligence of collections and bad debt write-offs that takes place annually.

Upon a motion by Mr. Norton, seconded by Mr. Finger, the Board voted 12-0-0 to accept the Comptroller's Report.

**ACCEPTANCE OF TREASURER'S REPORT SHOWING INVESTMENT PORTFOLIO
ACTIVITY FOR THE PERIOD OF October 1, 2013 – October 31, 2013**

Upon a motion by Mr. Norton, seconded by Mr. Finger, the Board voted 12-0-0 to accept the Treasurer's Report.

BET Standing Committee Reports

There were no Standing Committee Reports.

BET Liaison Reports

There were no Liaison Reports.

BET Special Project Team Reports

Mr. Johnson reported that the Ground Breaking Ceremony for the Central Fire House would be held on May 6, 2014 at 1:30 PM.

Ms. Tarkington provided a written report on the MISA project and commented that the project was now 27% completed with above ground steel infrastructure installed during the past week.

Ms. Kiernan reported on the Parsonage Cottage working group's activity and noted that a future 4th public meeting of the group was upcoming shortly.

Mr. Norton commented that the Nathaniel Witherell project has experienced a two week delay due to the electrical contractor's inadequate staffing and a the topic of adding a second contractor is under discussion.

NEW BUSINESS

Amendment #3 (2014-1) to Supplement Article 14 of the Town Charter – Mortality Tables & Actuarial Equivalent Interest Rate Assumption Used by the Retirement System.

Mr. Mynarski explained the proposed changes to the Town Charter – Mortality Tables & Actuarial Equivalent Interest Rate Assumption being used by the Retirement System. He noted that amending the Charter would bring it to compliance with IRS-requirements. Mr. Drake noted that the Retirement Board had voted 5-0-0 in favor of these changes and the Investment Advisory Committee had voted 3-0-0 in favor.

On a Motion by the Investment Advisory Committee presented by Mr. Drake to adopt amendment #3 (2014-1) to the Town of Greenwich Supplemental Retirement System provisions pursuant to the Internal Revenue Code as presented, and change the Actuarial Equivalent Interest Rate Assumption Used by the Retirement System, the Board voted 12-0-0 to accept the Amendment and the change of Interest Rate.

Interest Rate Change to the Retirement System Annuity Fund (Employee Contributions)

Mr. Drake explained the Investment Advisory Committee's decision to approve the action taken by the Retirement Board, i.e., to change the interest rate paid by the system on employee-contributed balances. The Retirement Board voted 5-0-0 to use the 10 year Treasury security rate on the last business day of April, with a floor of 3% and a cap of 7.25%, the actuarial projected return. Since the 10 year rate is now about 1.7%, the 3% floor will apply at present. This change increases rate to a more realistic level than previously. The Investment Advisory Committee voted 3-0-0 to approve this change.

On a Motion by the Investment Advisory Committee presented by Mr. Drake, the interest rate applied to employee contributions is changed balances to be the 10-year treasury note rate on the last business day in April, with a minimum of 3% and a maximum of the plan rate of return (currently 7.25%), the Board voted 12-0-0 to approve this change.

Approval of Resolutions associated with the Budget.

Harbor Management Commission

Earlier, the Board of Selectmen and the RTM created a Harbor Management Commission to replace the Harbor Management Advisory Committee. The proposed changes to the resolution below are required to reflect the new organizational structure. If the changes to the resolution are approved by the BET, the revised language will be incorporated into the RTM Call for the May 12, 2014 vote on the Budget.

Resolution 10. The Board of Selectmen, through the Harbor Management Commission, is authorized pursuant to Town Charter § 307 and the Harbor Management Commission ordinance, to collect proceeds from the issuance of moorings permits within the Greenwich Harbor Area, and such proceeds shall become appropriations upon approval by the Board of Estimate and Taxation, to be used for the maintenance and enhancement of the Town's coastal resources.

On a motion by Mr. Ramer, seconded by Ms. Tarkington, the Board voted 12-0-0 to accept the revised resolution.

Tree Conservancy

During the recently completed budget reviews, it was learned that the existing budget resolution allowing the Parks and Recreation Department to accept gifts from the Greenwich Tree Conservancy did not reflect the current relationship. The current practice is for Parks and Recreation to purchase trees and the Greenwich Tree Conservancy to plant them using outside contractors paid by the Greenwich Tree Conservancy. The changes to this resolution will make the resolution consistent with the present relationship.

Resolution 48. The Department of Parks and Recreation, Tree Division, is authorized to accept (a) gifts of trees and plantings from the Greenwich Tree Conservancy, Inc., and (b) donations of planting services of landscape contractors paid for by the Greenwich Tree Conservancy, Inc. for the planting of trees and plantings to be planted on Town property under the authorization and supervision of the Tree Warden.

On a motion by Mr. Ramer, seconded by Ms. Tarkington, the Board voted 12-0-0 to accept the revised resolution.

Ms. Tarkington made a motion to amend the previous motion to add the following sentence: Parks and Recreation, Tree Division shall report such donations of gifts and services annually to the BET.

The Motion was seconded by Mr. Ramer, the Board voted 12-0-0 to add the sentence at the end of the revised resolution.

Approval of Budget Resolutions as Amended

On a motion by Mr. Ramer, seconded by Ms. Tarkington, the Board voted 12-0-0 to adopt all Resolutions #1-#51 as provided in the Budget book, (other than the bonding issues and resolutions #10 and #48, which were modified earlier).

On a motion by Mr. Ramer, seconded by Ms. Tarkington, the Board voted 12-0-0 for the second time to adopt resolutions as presented to authorize borrowing \$2,370,000 for MISA; \$2,530,000 for Sewer Improvements and \$39,269,000 for Capital Budget appropriations in the Capital Plan for Fiscal Year 2014--2015.

OLD BUSINESS

Post Internal Audit Discussion

Mr. Mason noted that Greenwich carries out more internal audits than most communities. He commented that the Policy & Procedure Committee voted 1-1 on whether to post internal audits on TOG's website. Further, the Audit Committee voted 2-2 on the issue. The Law Committee found that it doesn't formulate policy issues and therefore did not vote on the matter.

Mr. Goldrick made a motion, seconded by Mr. Ramer, to establish a policy of the BET requiring the immediate posting of all internal audits to the Town's website. After much discussion, Mr. Ramer moved the Question to bring Mr. Goldrick's motion to a vote. The Board voted 5-7-0. Motion failed. (Opposed: Weissler, Norton, Drake, Mason, Johnson, Tarkington, Ramer.

Mr. Ramer moved that the issue be referred to a committee or working group of the BET to consider and report what Policy if any should be adopted by the BET. The motion passed 12-0. The Chair thereupon referred the matter to Mr. Norton and Mr. Finger, commenting that they presently constituted the Policy and Procedures Committee, and the Chair then commented further that he may add two other members to that group for this purpose.

APPROVAL OF MINUTES

BET Regular Meeting, March 17, 2014

Upon a motion by Mr. Ramer, seconded by Ms. Tarkington, the Board voted 12-0-0 to approve the Regular Meeting Minutes of the BET from March 17, 2014.

BET Public Hearing March 18, 2014

Upon a motion by Mr. Ramer, seconded by Ms. Tarkington, the Board voted 12-0-0 to approve the Public Hearing Minutes of the BET from March 18, 2014.

BET Budget Decision Meeting Minutes March 20, 2014

Upon a motion by Mr. Ramer, seconded by Ms. Tarkington, the Board voted 12-0-0 to approve the Budget Decision Meeting Minutes of the BET from March 20, 2014.

CHAIRMAN'S REPORT

Mr. Mason expressed his appreciation to the BET members for their work on 2014-2015 Budget and making it possible to get it to the RTM with time for them to review and discuss it. He asked that if BET members would be attending any district meetings that they take material from work papers received during the budget process.

He noted that the First Selectman was preparing for a discussion of the Land Use Departments and recommended participation.

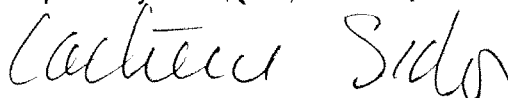
Mr. Mason asked Mr. Norton to consult with Mr. Tesei as property in NW Greenwich is considered for purchase for a new fire station.

Mr. Mason reminded BET members that the next Meeting would be on May 19th, 2014 starting at 7:15 P.M. and thanked the Board for accommodating this time change.

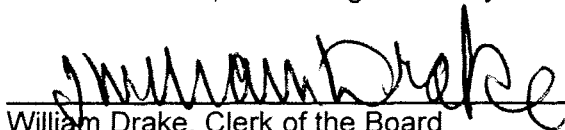
ADJOURNMENT

Upon a motion by Mr. Blankley, seconded by Ms. Weissler, the Board voted unanimously to adjourn at 8:55 P.M.

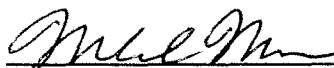
Respectfully submitted,



Catherine Sidor, Recording Secretary



William Drake, Clerk of the Board



Michael S. Mason, Chairman

**AMENDMENT #3 (2014-1) TO THE
TOWN OF GREENWICH SUPPLEMENTAL RETIREMENT SYSTEM PROVISIONS
PURSUANT TO THE INTERNAL REVENUE CODE**

1. PREAMBLE

This is an amendment to the Supplemental Document that supplements Article 14 of the Town of Greenwich Charter by incorporating the applicable requirements of the Internal Revenue Code. The Supplemental Document and this amendment contain provisions required to be included in a pension plan that is qualified under Internal Revenue Code Section 401(a). These provisions are non-discretionary and were formally adopted by the Retirement Board as regulations, pursuant to Section 199(b) of the Charter.

The Supplemental Document, as amended and restated effective January 1, 2010, is hereby amended as of said date, except as otherwise indicated, in response to comments from IRS with respect to the submission of the Retirement System for an updated determination letter.

2. ACTUARIAL ASSUMPTIONS

Section 10 of the Supplemental Document is amended as follows:

10. Actuarial Assumptions.

Effective date. This section shall apply to distributions with annuity starting dates on or after July 1, 2014.

Actuarial Equivalence for purposes of benefit calculations is based on the following assumptions:

1. **Fire and Police Mortality Table:** RP2000 Combined Healthy+10 years Scale AA, blended 90% Male, 10% Female with no setback for the participant and a 1 year setback for beneficiaries.
2. **Non-Safety Mortality Table:** RP2000 Combined Healthy +10 years Scale AA, blended 50% Male, 50% Female with no setback for the participant and a 1 year setback for beneficiaries.
3. **Disabled Fire and Police Mortality Table:** RP2000 Combined Healthy +10 years Scale AA, blended 90% Male, 10% Female with a 5 year set forward for the participant and a 4 year set forward for beneficiaries.
4. **Disabled Non-Safety Mortality Table:** RP2000 Combined Healthy +10 years Scale AA, blended 50% Male, 50% Female with a 5 year set forward for the participant and a 4 year set forward for beneficiaries.
5. **Actuarial Equivalent interest rate assumption** is 7.25%

MORTALITY TABLE-PAGE 1 OF 2

Age	Police	Non	Disabled	Disabled
	& Fire	Safety	Police & Fire	Non Safety
20	0.000273	0.000224	0.000323	0.000257
21	0.000285	0.000231	0.000338	0.000268
22	0.000293	0.000235	0.000346	0.000277
23	0.000305	0.000242	0.000356	0.000286
24	0.000314	0.000249	0.000374	0.000300
25	0.000323	0.000257	0.000402	0.000321
26	0.000338	0.000268	0.000451	0.000357
27	0.000346	0.000277	0.000510	0.000409
28	0.000356	0.000286	0.000572	0.000462
29	0.000374	0.000300	0.000637	0.000514
30	0.000402	0.000321	0.000701	0.000564
31	0.000451	0.000357	0.000763	0.000613
32	0.000510	0.000409	0.000820	0.000658
33	0.000572	0.000462	0.000866	0.000697
34	0.000637	0.000514	0.000909	0.000736
35	0.000701	0.000564	0.000952	0.000777
36	0.000763	0.000613	0.000999	0.000825
37	0.000820	0.000658	0.001056	0.000882
38	0.000866	0.000697	0.001120	0.000948
39	0.000909	0.000736	0.001195	0.001022
40	0.000952	0.000777	0.001279	0.001104
41	0.000999	0.000825	0.001358	0.001180
42	0.001056	0.000882	0.001445	0.001261
43	0.001120	0.000948	0.001535	0.001345
44	0.001195	0.001022	0.001633	0.001439
45	0.001279	0.001104	0.001734	0.001538
46	0.001358	0.001180	0.001961	0.001717
47	0.001445	0.001261	0.002119	0.001878
48	0.001535	0.001345	0.002320	0.002068
49	0.001633	0.001439	0.002546	0.002284
50	0.001734	0.001538	0.002911	0.002592
51	0.001961	0.001717	0.003403	0.003005
52	0.002119	0.001878	0.003850	0.003432
53	0.002320	0.002068	0.004370	0.003898
54	0.002546	0.002284	0.004926	0.004395
55	0.002911	0.002592	0.005590	0.004983
56	0.003403	0.003005	0.006420	0.005704
57	0.003850	0.003432	0.007329	0.006530
58	0.004370	0.003898	0.008459	0.007514
59	0.004926	0.004395	0.009545	0.008536
60	0.005590	0.004983	0.010776	0.009630

61	0.006420	0.005704	0.012301	0.010937
62	0.007329	0.006530	0.013735	0.012261
63	0.008459	0.007514	0.015126	0.013545
64	0.009545	0.008536	0.016757	0.014993

MORTALITY TABLE PAGE 2 OF 2

Age	Police	Non	Disabled	Disabled
	& Fire	Safety	Police & Fire	Non Safety
65	0.010776	0.009630	0.018595	0.016612
66	0.012301	0.010937	0.020604	0.018524
67	0.013735	0.012261	0.022858	0.020474
68	0.015126	0.013545	0.025458	0.022792
69	0.016757	0.014993	0.028372	0.025279
70	0.018595	0.016612	0.031946	0.028295
71	0.020604	0.018524	0.035555	0.031281
72	0.022858	0.020474	0.039895	0.034865
73	0.025458	0.022792	0.044755	0.038993
74	0.028372	0.025279	0.050179	0.043453
75	0.031946	0.028295	0.056261	0.048452
76	0.035555	0.031281	0.063509	0.054291
77	0.039895	0.034865	0.071580	0.060805
78	0.044755	0.038993	0.079762	0.067635
79	0.050179	0.043453	0.089536	0.075638
80	0.056261	0.048452	0.099400	0.084023
81	0.063509	0.054291	0.110313	0.093695
82	0.071580	0.060805	0.123503	0.105125
83	0.079762	0.067635	0.138160	0.117890
84	0.089536	0.075638	0.152764	0.130686
85	0.099400	0.084023	0.170145	0.145915
86	0.110313	0.093695	0.185507	0.159853
87	0.123503	0.105125	0.203207	0.175259
88	0.138160	0.117890	0.219367	0.189850
89	0.152764	0.130686	0.235651	0.205164
90	0.170145	0.145915	0.253888	0.220683
91	0.185507	0.159853	0.269516	0.234466
92	0.203207	0.175259	0.284649	0.247609
93	0.219367	0.189850	0.302251	0.262627
94	0.235651	0.205164	0.316400	0.274319
95	0.253888	0.220683	0.329922	0.285105
96	0.269516	0.234466	0.346276	0.296866
97	0.284649	0.247609	0.359000	0.308260
98	0.302251	0.262627	0.370186	0.318769
99	0.316400	0.274319	0.379407	0.329024
100	0.329922	0.285105	0.386003	0.338471
101	0.346276	0.296866	0.389312	0.346558
102	0.359000	0.308260	0.390781	0.353906
103	0.370186	0.318769	0.392273	0.361363
104	0.379407	0.329024	0.393744	0.368721
105	0.386003	0.338471	0.395154	0.375772

106	0.389312	0.346558	0.396462	0.382309
107	0.390781	0.353906	0.397625	0.388123
108	0.392273	0.361363	0.398602	0.393008
109	0.393744	0.368721	0.399351	0.396754
110	0.395154	0.375772	0.399831	0.399154
111	0.396462	0.382309	0.400000	0.400000
112	0.397625	0.388123	0.400000	0.400000
113	0.398602	0.393008	0.400000	0.400000
114	0.399351	0.396754	0.400000	0.400000
115	0.399831	0.399154	1.000000	1.000000
116	0.400000	0.400000	1.000000	1.000000
117	0.400000	0.400000	1.000000	1.000000
118	0.400000	0.400000	1.000000	1.000000
119	0.400000	0.400000	1.000000	1.000000
120	1.000000	1.000000	1.000000	1.000000

TOWN OF GREENWICH
RETIREMENT BOARD

DATED: March 20, 2014

By: John D. Chadwick
Its: Chairman