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Town of Greenwich
Harbor Management Commission
Meeting
April 19, 2017
7:00 P.M.
Mazza Room, Town Hall

Minutes

Members in attendance:


Bruce Angiolillo	Chairman
Lile Gibbons	Vice Chairman
Mike Van Oss	Secretary
Bernard Armstrong	
Bill Ingraham	
Frank Mazza	

Absent:

Steve Kinner

Alternates:

Don Carlson
Casey McKee

This certificate received on file
On JUL 13 2017
At 9 AM.

Town Clerk

Ex-Officio Members in Attendance:

Sue Baker	Conservation Commission
Frank DiPietro	Police Department Marine Division
Tom Etense	Police Department Marine Division
Shawn Fox	Police Department Marine Division
Ian MacMillan	Harbormaster
Horst Tebbe	RTM
John Toner	Board of Selectmen

Absent:

Roger Bowgen	Shellfish Commission
Jeff Freidag	Department of Parks & Recreation
Rick Loh	Board of Parks & Recreation

Consultant in Attendance:

Geoffrey Steadman

1. Meeting called to order at 7:05 P.M. by Chairman Bruce Angiolillo

In the absence of Steve Kinner, Chairman Angiolillo seated Alternate Member Casey McKee.

2. Election of Officers

Bernard Armstrong nominated Bruce Angiolillo for the Office of Chairman. Lile Gibbons seconded the nomination. Bill Ingraham moved that the nominations be closed. Bruce Angiolillo was elected by a vote of 6-0 with one abstention. Mr. Angiolillo abstained from voting.

Bruce Angiolillo nominated Lile Gibbons for the Office of Vice Chairman. Bernard Armstrong seconded the nomination. Bill Ingraham moved that nominations be closed. Lile Gibbons was elected Vice Chairman by a unanimous vote.

Bruce Angiolillo nominated Mike Van Oss for the Office of Secretary. Lile Gibbons seconded the nomination. Casey McKee moved that nominations be closed. Mike Van Oss was elected Secretary by a unanimous vote.

3. Approval of Minutes of the March 15, 2017 Meeting

Motion to approve the Minutes of the March 15, 2017 Meeting by Lile Gibbons, seconded by Frank Mazza. Motion carried (Unanimous).

4. Chairman's Report

— On March 16, at the invitation of Jim Michel, Deputy Commissioner of DPW, and Joe Siciliano, Director of Parks & Recreation, sent a letter regarding the policies set forth in the draft Harbor Management Plan as they relate to the planned maintenance and improvements to Steamboat Road Landing.

— Also on March 16, met with Aamina Ahmad for legal advice relating to the ongoing discussions with DEEP regarding the approval of the proposed Harbor Management Plan.

– On April 3, inspected the Harbor Master boat at Grass Island and reviewed with Jeff Freidag the maintenance and repair work undertaken.

– On April 4, met with Ian MacMillan, Bill Ingraham and Jeff Friedag at Town Hall in anticipation of the commissioning of the Harbor Master boat for the 2017 season. We reviewed copies of the of the “Rules and Regulations of Harbormaster Boat” and the “Indemnification and Release of Liability”. Messrs. Macmillan, Ingraham and Angiolillo then signed a copy to acknowledge the Harbormaster’s commitment to follow these requirements. Ian was also provided a Log for his use and he promised to bring it to each monthly meeting for Bill’s inspection. Bill Ingraham has agreed to serve as the Commission’s liaison with the Harbormaster on matters relating to the boat.

– On April 6, Lile Gibbons, Geoff Steadman and Bruce Angiolillo met with John Gaucher, Jeffery Caiola, and Brian Thompson at DEEP’s offices in Hartford to discuss the remaining discussion points in DEEP’s review of the draft Harbor Management Plan. Aamina Ahmad participated by telephone.

– On April 10, after review and comment by the Town Law Department, the Service Agreement with mooringinfo.com was finalized and executed.

– On April 12, Lile Gibbons and Bruce Angiolillo met with Tom Byrne, the Moderator of the RTM to update him on the Harbor Management Plan approval process and to obtain his guidance.

– On April 17, after consulting with Lile Gibbons, as Vice Chairman, and Frank Mazza, as ad hoc Chairman for dredge planning, we submitted a grant application to help cover some of the early costs of study and survey work for the Greenwich Harbor dredge project.

At the conclusion of the Chairman’s report, Frank Mazza commented on the history and status of Steamboat Road Landing. He voiced his support for the proposed work that is outlined in the proposed Town budget. Chairman Angiolillo noted that preserving public access to the waterfront is supported strongly in the proposed Harbor Management Plan. Lile Gibbons commented on her positive personal observations of the public’s use of the landing and that the Harbor Management Commission should express support for the improvement funds.

5. Update on Harbor Management Plan

Lile Gibbons expressed “a huge thank you” to Bruce Angiolillo, Geoff Steadman and Aamina Ahmad for their dedication and many hours pushing the draft Harbor Management Plan through the DEEP approval process. Lile

reported on the recent successful trip to Hartford with Bruce Angiolillo and Geoff Steadman and it appears that State approval is extremely close. She noted that both sides appear to have reached resolutions on the remaining open items, and that Geoff Steadman will be drafting the necessary language changes for DEEP's review. When DEEP has signed off on the proposed changes, Lile said the drafting subcommittee will present them for consideration by the full Harbor Management Commission either at an upcoming monthly or special meeting. There is reason to be hopeful that final State approval could be granted before the end of May. She also reported that the Connecticut Port Authority has signed off on the Plan and that the USACE offered some minor comments that will be incorporated into the Plan's language.

6. Update on On-Line Mooring Program

Mike Van Oss reported on the status of 2017 renewals and the overall positive roll out of the new system. He reported that in the near future all new/updated info that is being received from applicants will be entered into mooringinfo.com. He and Penny Monahan will soon be attending training to facilitate this objective.

7. Update on GHA Boating Brochure

Bill Ingraham reported that the U. S. Coast Guard Auxiliary is no longer producing this brochure. Bill has gathered info and discussed the draft of a proposed brochure for the 2017 boating season. He recommended that the Commission consider sponsoring the brochure. Bill reported that he has investigated the production and printing costs. In the discussion that followed, there was a broad consensus that the Commission should embrace this proposal. The Harbormaster stated his support as well.

A motion was made by Bernard Armstrong, seconded by Mike Van Oss, to authorize Bill Ingraham to arrange for the production of 2,000 copies of the 2017 GHA Boating Brochure at a price not to exceed \$1,000.

Motion carried (Unanimous).

8. Harbormaster Report

See attached.

9. New Business

None

10. Public Comment

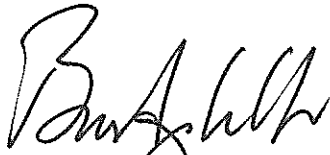
John Toner reminded Harbor Management Commission members about the SNAC (Selectmen's Nomination Advisory Committee) meeting to be held on Thursday, April 27.

The representative from Indian Harbor Yacht Club reported that IHYC maintains 8 guest moorings, which are open to the public at \$65.00 per night.

11. Adjournment

Motion to adjourn made by Lile Gibbons, seconded by Casey McKee.
Motion carried (Unanimous).

Meeting adjourned at 8:27 P.M



Bruce Angiolillo
Chairman



Mike Van Oss
Secretary

by Penny Monahan
BA

Penny Monahan assisted the
Secretary in the preparation of
these minutes.



HARBOR MANAGEMENT COMMISSION
Selectmen's Office
101 Field Point Road
Greenwich, CT 06836-2540
203-622-7710

Bruce Angiolillo, Chairman
Lile Gibbons, Vice Chairman
Mike Van Oss, Secretary

4/4/17
Francis Angiolillo
Bill Dugan
[Signature]

RULES AND REGULATIONS OF HARBORMASTER BOAT

1. Only person to operate the boat shall be the State Appointed Harbormaster for Greenwich. The boat shall be used for only those activities of the Harbormaster that are set forth in State Statutes, the approved Harbor Management Plan and any regulations that may be promulgated thereto. A representative of the Town of Greenwich may operate the boat with the prior approval of the HMC Chairman. All operators should have either a Ct. Safe Boating License or a USCG license.
2. Boat shall not leave the dock unless in proper operating condition and all required Coast Guard safety equipment is on board and in proper condition. The Harbormaster shall be responsible for the vessel once it is launched and turned over to him/her for the season.
3. Boat shall not be used to haul or drag for moorings without the prior approval of the HMC Chairman, and shall not be used to tow or give assistance to any vessel unless there is imminent danger to life or property.
4. No one other than the Harbormaster, Deputy Harbormaster, or Members or Alternate Members of the Harbor Management Commission shall be on the boat at any time without the prior approval of the Chairman of the HMC.
5. Harbormaster shall keep a log on the boat detailing date and time of all trips, purpose of trip, any passengers and results of trip. The log shall be submitted to the HMC monthly.
6. Any supplies or equipment required for use on the boat shall be requested by the Harbormaster through the Superintendent of the MFO Division of the Department of Parks and Recreation.
7. The Harbormaster boat shall be berthed at all times at the Town of Greenwich Marine Facilities at Grass Island. Slip assignment shall be at the direction of the Department of Parks and Recreation.
8. The boat shall be cleaned and all gear properly stored after each use. No personal use of the boat.
9. Alcoholic beverages are prohibited on the boat.

Adopted: June 15, 2016

INDEMNIFICATION AND RELEASE OF LIABILITY

TOWN OF GREENWICH
HARBOR MANAGEMENT COMMISSION
OF THE TOWN OF GREENWICH

THIS IS A LEGALLY BINDING DOCUMENT. DO NOT SIGN IT UNTIL YOU HAVE READ THE CONTENTS HEREOF AND UNDERSTAND THE SAME. IF YOU ARE IN DOUBT, CONSULT AN ATTORNEY PRIOR TO SIGNING THIS DOCUMENT.

The Undersigned hereby agrees to assume all risk and bear all responsibility and to indemnify and hold the TOWN OF GREENWICH, the HARBOR MANAGEMENT COMMISSION OF THE TOWN OF GREENWICH, their agents, representatives, servants, officers, and employees, harmless from any and all claims, demands, suits, proceedings, liabilities, judgments, awards, losses, damages arising out of injuries to any persons or property, including any and all costs and expenses incurred in the defense of such claims, demands, suits and proceedings including court costs and attorneys' fees resulting from, arising out of, or in any way related to or connected with the Undersigned's riding aboard the Town of Greenwich vessel assigned to and used by the Harbor Master (hereinafter, "Harbor Master Vessel").

The Undersigned does also forever discharge the TOWN OF GREENWICH, the HARBOR MANAGEMENT COMMISSION OF THE TOWN OF GREENWICH, their agents, representatives, servants, officers and employees from any and all claims including claims of negligence or carelessness, alleging damages and any and all causes of action which the Undersigned may have or may hereafter have, arising out of, related to, or in any manner connected with injuries or damages the Undersigned may sustain by reason of riding aboard the Harbor Master Vessel.

I am aware that riding aboard the Harbor Masier Vessel is an inherently dangerous activity which may involve substantial risks of injury. I represent that riding aboard the Harbor Master Vessel is strictly voluntary on my part.

THE UNDERSIGNED HAS READ THIS RELEASE AND FULLY UNDERSTANDS ITS CONTENTS. THE UNDERSIGNED IS AWARE THAT THIS RELEASE IS A WAIVER OF LIABILITY AND HAS SIGNED IT VOLUNTARILY.

PRINTED NAME & SIGNATURE: _____

DATE: _____

ADDRESS: _____

TELEPHONE: _____

Adopted June 15, 2016



HARBOR MANAGEMENT COMMISSION
Selectmen's Office
101 Field Point Road
Greenwich, CT 06836-2540
203-622-7710

Bruce Angiolillo, Chairman
Lile Gibbons, Vice Chairman
Mike Van Oss, Secretary

March 16, 2017

James W. Michel, P.E.
Deputy Commissioner
Department of Public Works
Town of Greenwich
101 Field Point Road
Greenwich, CT 06830

Re: Steamboat Road Landing

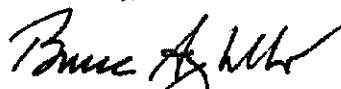
Dear Jim:

Thank you for contacting the Harbor Management Commission and for the recent briefing that you and Director Joe Siciliano provided on the proposed repairs to be made to the Steamboat Road Landing. I reported on our meeting to the HMC at last night's regular monthly meeting.

As we discussed, and as I reaffirmed last evening, the project that you have outlined appears entirely consistent with the policies set forth in the draft Harbor Management Plan, which was unanimously adopted by the HMC last December and which is now working towards final approval. Section 6.0 WATER AND WATERFRONT ACCESS states: *"The Town's waterfront character, along with the vitality of its navigable waters, depend, in large part, on continued provision of safe and enjoyable opportunities for both physical and visual access to the GHA and shoreline, including access by both Town residents and non-residents."* With respect to visual access, 6.1.3 provides: *"Existing views of the GHA and waterfront from public streets should be maintained; removal of nonessential barriers and other feasible initiatives to improve visual access to the GHA and waterfront are encouraged and supported."*

Initiatives which preserve, protect and enhance visual access to the GHA from the Steamboat Road Landing should be encouraged and supported.

Sincerely,


Bruce Angiolillo

cc: Lile Gibbons, Mike Van Oss, Joseph A. Siciliano

Harbormaster Report

4.19.17 HM report

1. No information on mooring permit applications from HMC to date except that HMC applications were sent out to a number of mooring owners and about 126 have been returned with payments. Of those returned as of April 7, 2017, 126 individual HMC applications were received by the HM from the Selectman's office. Of the 126, 51 had complete and current mooring inspection documents or were new moorings, 16 had invoices with a promise to inspect, 19 had mooring vendor service bills for work other than triennial inspections, and 40 had no attached mooring inspection documentation or a statement that documentation will be sent in later. The HM does not have access to the HMC database documentation for verification of data.
2. 420 frostbiting programs for GA, Brunswick, RCDS, *Greenwich* High started on 3/6/2017 and continue in Greenwich Harbor.
3. Although the HM vessel was due to be available to the HM for use no later than 4/1/17, the boat was not ready for sea trials until 4/12/17. A dock box would be useful for equipment otherwise stored on board.
4. Storm reports from Congressman Himes and from Senator Frantz were available on 3/13/17 which demonstrates the need for storm report email lists for the Harbor Management Commission for storm and hurricane warnings this season.
5. Email could also be used to announce Power Squadron classes, Boat Shows, the Town Party, regattas, as well as other marine related events.

6. Marine Event forms should be filled out and filed with USCG this season.
7. See attached HM vessel log.
8. G.I. ramp repair, dredge of Greenwich Harbor, wreck removal, improperly permitted moorings remain as hazards to navigation.
9. Example of Harbormaster's mooring permit application form with required criteria is attached.

6. Operation of Harbor Master vessel as available.

The Harbor Master (and Deputy Harbor Master at the direction of the Harbor Master) may operate a Town-provided vessel for the purpose of conducting the Harbor Master's duties pursuant to the Connecticut General Statutes and Harbor Management Plan. Such vessel will be operated in accordance with all applicable terms and conditions for use and operation of Town property, and appropriately marked and readily identifiable when operated. As available, the Harbor Master vessel should be operated for the purpose of responding to boating and navigation issues in the Greenwich Harbors Area. The normal period of operation of the Harbor Master vessel should be from April 1 through November 30 during which time the Harbor Master may conduct routine inspections of the GHA. The purpose of those inspections should be to help assure safe and efficient operation of the GHA and compliance with applicable Town and state laws, regulations, and ordinances. When operating the Harbor Master vessel, the Harbor Master and Deputy Harbor Master will wear an appropriate uniform that readily identifies them as officers of the State of Connecticut performing the duties of the Harbor Master and Deputy Harbor Master.

7. Provision of information concerning boating laws, regulations, and ordinances, the Harbor Management Plan, and other harbor management topics to the general public.

The Ship's Log™

Tues

4/4/17 - Bruce gives me this Log Book and Roger has dyed the Harbor Red / Boat back from Ca Boat Bottom Painted Yesterday Aft Hull apart, Bilge filthy, 2 new batteries, -filthy

Needs Shop vac, Power wash, Shop Vac, Drain + Ball

4/5 7:30 T-Rep Class till Noon - No Boat - Called Phil for list of work from

October 2016 ~ water in fuel tank, Batteries, Bilge Pumps, Water Storage

filthy Bilge + Deck Called Jeff for lists - got machine + test, (Need Hanks)

Called Bill + asked for list of work and parts + materials (Fuel), 12:30 Jeff + Hank at C/I

Told Phil that B.M. Ingham is TOG Contact w/ Jeff, 12:30 - Boat in Boat at C.I. Shed, Power washer

trash, hardware, shop vac. Cleaned cockpit and Bilge w/ vac + wash. to 2:30 (about 2 hrs.)

Make Paint Chips for Bilge Pump! Needs Aft Rail + Water Bilge Pump

4/7/17 - Collect 21 Applications from Ferry (128 total) → Wrecker / UK out oil leak, bilge pump, Diesel Fuel/Water Separator

Moved Pump mount, Afto pump + Switch mounted Met Ray Buddy - C.I. dockmaster Boat still in Shed thru weekend

4/10/17 Hank launches HM Boat - 2 pm

4/12/17 hours (384) for launch, Fueled up 14.9 gallons, SeaFox 9 to 11 am Ck out Greenwich Indian Harbor

and Chimney Covers. 5 storming Osprey are Back. - Control Rudder + Fuel gauges out of order

4/13/17 Ck depth on Curley Mowing - 4.9 ft (K out Minus dredge 6 to 7 ft Show report from

(386 hrs)

American Marine Co Row America Mariner - 2.5 ft deep Barge aground RYC est. meetings by mid May in

4/15/17 (387 hrs) Ck Rigged gear - 2600 (2), 5140 - 1430, 5460, 1360,

4/18/17 (389 hrs) low water Patrol 11:15 to 12:45 - Justin Riggs? @ Capt. Jr.

Preliminary Provisional Mooring Permit Application

Note: Vessels must be properly registered in Connecticut or be documented with a Connecticut certificate of decal in order to obtain a full time mooring space. CT registration & safe boating certificate are not required for non-motorized boats less than 19.5 ft.

***Required where applicable** PPMP#/U#

*APPLICANT _____

*ADDRESS _____

E-MAIL(S) _____ *CT SAFE BOAT CER.# _____

*PHONE - HOME: _____ WORK: _____ CELL(S): _____

CO-OWNER NAME(S)/VESSEL OWNER (IF DIFFERENT) _____

ADDRESS (IF DIFFERENT) _____

PHONES - HOME: _____ WORK: _____ CELL(S): _____

EMERGENCY CONTACT _____

MEDICAL CONCERNS _____

MOORING TACKLE INFORMATION:

*USE - FULL TIME (F)/PART TIME TRANSIENT (T) _____ DEPTH _____

*LOCATION (LAT/LON) _____ *SERVICE PROVIDER _____

*LAST INSPECTION DATE _____ *INSPECTOR _____ *CONDITION _____

*WEIGHT(S) _____ *TYPE _____ *CHAIN TOTAL LENGTH (ft) _____

VESSEL INFORMATION:

VESSEL NAME (If Applicable) _____ *STATE REG./DOC.# _____

*LENGTH _____ *DRAFT _____ BEAM _____ DISPLACEMENT, LBS _____

*SAIL/POWER _____ MAKE/MODEL _____

*FUEL TYPE (GASOLINE (G), DIESEL (D)) _____ *FUEL TANK CAPACITY - GALLONS _____

*ACCESSED FROM LOCATION _____

ADDITIONAL INFORMATION _____

NOTE: MOORINGS SHOULD HAVE ADEQUATE GROUND TACKLE, PENDANT(S), CHAFING GEAR AND SCOPE FOR THE AREA AND CONDITIONS EXPECTED. A VESSEL RIDING ON ITS MOORING MUST NOT INFRINGE ON OTHER MOORINGS. MOORINGS, BY ACTION OF WIND OR CURRENT, SHALL NOT ENCROACH UPON NAVIGATION CHANNELS MAINTAINED BY THE CORPS OF ENGINEERS, OR INTERFERE WITH ESTABLISHED FAIRWAYS, WHARVES, DOCKS OR FLOATS. MOORING BUOYS SHALL BE WHITE WITH A CLEARLY VISIBLE HORIZONTAL BLUE BAND AROUND THE CIRCUMFERENCE OF THE BUOY CENTERED MIDWAY BETWEEN THE TOP OF THE BUOY AND THE WATERLINE. THE WEIGHT OF THE ANCHOR AND NAME OF THE VESSEL SHOULD BE INDICATED ON THE BUOY. MOORED VESSELS SHALL COMPLY WITH INLAND NAVIGATION RULE 30. MOORING AND ANCHORING IS PROHIBITED OVER SUBMARINE CABLE AREAS.

Applicant Signature _____

Attach copies of Current Registration, and Mooring Inspection
Questions? Call Harbor Master at 203-536-4578