TOWN OF GREENWICH  
BOARD OF ESTIMATE AND TAXATION  
LAW COMMITTEE MEETING  
MINUTES  

Wednesday, March 27, 2019  
Special Meeting  
Law Department Small Conference Room  

Committee: Elizabeth K. Krumeich, Chair; Karen Fassuliotis  
Law: Abby Wadler-Shin, Assistant Town Attorney  
Staff: Roland Geiger, Budget Director, Finance Department  
Other: Ralph Mayo, Interim Superintendent of Schools, Greenwich Public Schools (GPS); Lorianne O’Donnell, Chief Operating Officer, GPS; Patricia Maranan, Accounting Supervisor, GPS  

The Chair called the meeting to order at 9:03 AM.  

1. Resolution 44(h)  

The Committee asked Ms. O’Donnell and Ms. Maranan to explain the request by the Greenwich Public Schools (GPS) for a modification to the Budget Resolution 44(h) for Medicaid Reimbursements. Ms. O’Donnell described the procedure for accepting Medicaid reimbursements from the State for providing services to Medicaid-eligible students receiving Special Education pursuant to a State Statute (C.G.S.A. Sec. 10-76d). The School District has contracted with CompuClaim, a web-based claiming automation process for healthcare providers, to assist the District with its submission of applications for reimbursements. CompuClaim has assisted the School District in receiving approximately $600,000 in reimbursements during this Fiscal Year 2018-2019. There are certain items for which the District has not sought reimbursements, such as maintaining mileage logs for the transport of Medicaid-eligible students. This position was previously covered by a State grant, but once the District received Medicaid reimbursements, the employee is no longer covered by the grant. This employee is in the Business Office and works part-time on the Medicaid Reimbursement Program. Currently the reimbursements are placed in a revenue account and may not be tapped to pay expenses under the Program. The Resolution is drafted to allow the reimbursements to be placed by the Comptroller into appropriate accounts so that GPS can be reimbursed for the expenses incurred to provide Special Education services to Medicaid-eligible students and thereby cover the administrative expenses of the Program. 

In addition to the expenses related to the employee’s processing of the applications, there is a 10% CompuClaim processing charge. The District has requested a revision to the Resolution 44(h) to permit the Comptroller to reimburse the GPS for expenses expended over and above the currently budgeted funds for FY2019-20. 

Mr. Geiger described the procedure by which the BOE would receive reimbursements for expenses incurred in the Medicaid Reimbursements Program. The Comptroller would allocate funds into the appropriate accounts. Funds remaining in an account(s) at the end of the fiscal year would then be transferred to the General Fund as revenue received.
In explaining how the budget has worked in other Town departments that have received grant funds, Mr. Geiger noted that these departments usually include the full amount of the funds received for a program in their budget and that any reimbursements received would then be transferred to the General Fund as revenue, effectively offsetting the cost of such program in the budget. Mr. Geiger informed Committee that the BET Audit Committee plans to take up the topic of grants during an up-coming meeting and that he would add this Medicaid Reimbursement Program to the list for discussion.

The Committee discussed the need to reflect the employee’s part-time position in the BOE Table of Organization in the future and to track the reimbursements and expenses in an annual report provided by the BOE to the BET. Ms. O’Donnell reported that the GPS Administration was currently discussing these issues. Both Committee members asked that GPS Human Resources Director, Robert Stacy, be asked to follow up with the BET Human Resources Committee.

The Committee reviewed revised text (in bold) for the Resolution as follows:

"44. The Board of Education is authorized to accept proceeds resulting from the following sources:

   * * *

   (h) Reimbursements resulting from activities associated with and in support of medical and other services reimbursable under Medicaid pursuant to C.G.S.A. Sec. 10-76(d). Reimbursements equal to the funding necessary to cover the administrative expenses of collecting the Medicaid reimbursements shall become an appropriation that the Comptroller shall add to the appropriate accounts. The Board of Education shall submit to the Comptroller and to the Board of Estimate and Taxation an annual report itemizing the expenses and reimbursements."

Upon a motion by Ms. Fassuliotis, seconded by Ms. Krumeich, the Committee voted 2-0-0 to approve Resolution 44(h) as amended (as set forth in bold above) and to recommend to the Board of Estimate and Taxation the approval of such Resolution. Motion carried.

2. Adjournment

Upon a motion by Ms. Fassuliotis, seconded by Ms. Krumeich, the Committee voted unanimously to adjourn the meeting at 9:46 AM. Motion carried.

The next Regular Meeting of the Law Committee will be held on Monday, April 8, 2019, at 3:00 P.M. in the Law Department Conference Room.

Respectfully submitted,

Karen Fassuliotis
Karen, Fassuliotis, Recording Secretary

Elizabeth K. Krumreich
Elizabeth K. Krumreich, Chair