



**Nathaniel Witherell**  
**Building Committee Minutes**  
**March 20, 2017**

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**Present:**

Larry Simon-Board Chairman  
Lynn Bausch-Dir. Nursing  
Louise Puschel- Building Committee Chair

Allen Brown-Exec. Director  
Jack Hornak-Dir. Operations

The Nathaniel Witherell Building Committee Meeting came to order at 4:30 PM.

**Minutes** – February 27, 2017 – Larry Simon 1<sup>st</sup>, Louise Puschel 2<sup>nd</sup> - all approved.

**FY2015-16 Capital Budget**

- **(16213) Renovate 4 Tower Floors and (17205) Auditorium Renovation** – Discussions with TOG Purchasing require both the Tower and Auditorium Renovation RFB's to be re-issued with scope and requirement changes.
  - ✓ Drawings have been delivered to the CT-DPH for their review and approval.
  - ✓ Estimated start date – July 2017
  - ✓ Estimated construction time frame of 4-8 months.

**STEAP (Small Town Economic Assistance Program) Grant:**

- **(16216) Greenhouse Replacement (\$119,800)** – A meeting was held with Parish Associates, to discuss the installation of a pre-fab greenhouse. Preliminary drawings were reviewed, budget numbers to be forth coming. To be discussed further in May 2017.

**Nathaniel Witherell – Pavilion Building**

- ✓ The basement has been emptied and cleaned.
- ✓ Hall way painting has been completed.
- ✓ The cost to replace the 40-year-old hot water boiler will be obtained.
  - a. High efficiency boiler
  - b. High efficiency boiler with a domestic hot water heater
- ✓ The cost to repair the stone stairs to the Pavilion basement will be obtained.
- ✓ The cost to replace the exterior windows will be obtained.
- ✓ Louise and Jack will meet to discuss a game plan for the basement storage area.
- ✓ For the next capital operating budget, a possible 50,000.00 will be requested for upgrades.

**New Business**

- **Courtyard Garden Plantings** – Rich Green Landscaping will work with Shemin’s Nursery to replacing the dead plantings. The remaining 10K – STEAP grant allocation will be used to enhance the garden/grounds of TNW. To be complete by May 22, 2017.

**Next Meeting is scheduled for Monday April 24<sup>th</sup> at 3:30 PM in the Board Room.**

Respectfully Submitted  
Jack Hornak  
Director of Facility Operations  
Nathaniel Witherell SNF

SUBJECT TO APPROVAL